Meeting Minutes for February 16, 2012

**Curriculum Committee**

Subcommittee of the Academic Senate

**Present:** Cari Torres, A. Joe Ritchie, Mary Pieper-Warren, John Jacob, Ken Maier, Lisa D’Agostino, David King, Becky Brown, Joanna Pinckney, Chris Schultz, Paul Cheney, Letta Hlavachek, Ken Meier

**Absent:** Rebecca Beal, Caterina Labriola

**Resource:** Kim O’Gara

**Discussion Topics:**

1. The Committee discussed the implications of the college being placed on ‘warning’ by Western Association of Schools Colleges. The full range of findings was presented, but main focus was directed to the role of the Curriculum Committee in responding to the WASC findings. The Committee was informed that all courses must have SLO’s and should have been updated in the past five years. The following actions were agreed upon:
   a. Contact all Department Chairs identifying the courses that are out of date
   b. Chris will contact each Chair personally to offer support to faculty in revising the course
   c. SLO Committee will support this effort
   d. We will place greater importance on courses that have not been revised before 2004, because SLO’s were not required before that date
   e. May 1\textsuperscript{st} is the final date for reviewing course outlines

2. Chris agreed to invite Chairs and Department faculty to a particular meeting when course were submitted. Kim will notify Chris when a Departments submit.

3. Chris will establish dates for training workshops for faculty seeking help with their revisions. These will start as soon as possible.

4. Ken supported the idea of not offering any out of date classes in the spring of 2013. The Committee generally agreed with this position. More discussion will take place on implementing this action.

**Course Approved:**

Course sent to the Board

1. BIOL 235
2. COUR 169 C

Courses sent to UDWC

1. SPCH 130
2. STAT 115