Meeting Minutes for April 19, 2012

Curriculum Committee
Subcommittee of the Academic Senate

Present:  Becky Brown, Lisa D’Agostino, Letta Hlavachek, Cari Torres, Chris Schultz, Mary Pieper-Warren, David King, Rebecca Beal, Joanna Pinckney, A. Joe Ritchie, Sheila Whitescarver, John Jacob

Resource:  Kim O’Gara

Topics Discussed:

1.  The Curriculum Committee approved AP 4023 Course Approval policy at the April 5th meeting.

2.  All course outlines presented to UDWC were approved. [See below]

3.  The Committee agreed that only courses outlines that have been completely approved by May 24th will be scheduled and offered in spring 2013. The May 24th deadline is not only necessary to bring the curriculum up to date, but also to allow OIM to schedule classrooms. The May 1st deadline for outlines to be submitted to the Committee will stand. The Committee is committed to reviewing all submitted outlines in the month of May and returning them for corrections. A member of the committee will be assigned to an outline that has been returned and will work with the faculty to make corrections. If a course outline that has been returned does not come back to the Curriculum Committee completed by May 24th, it will not be scheduled for spring. The Committee recognizes the potential impact of this action and believes it will be necessary.

4.  The members selected two dates for additional meeting to complete the review process of outlines. They are: April 27th Friday 1:30 to 4:00
     May 11th Friday 12:00 to 4:00

5.  Chris agreed to contact particular Deans to ask for their support in pushing faculty to complete updates on outlines.

6.  The Committee discussed and agreed that for repeatable courses, the outline should have at least one SLO for each repeat and it must be clearly measurable. This will become the standard for the future and the Committee will be consistent when reviewing outlines.

Courses Approved:
1. ASTR 101, 117L
2. ART 153, 252, 253
3. CHEM 105L
4. ENGL 242
5. HUM 242
6. GEOG 101L, 103, 112,
7. MATH 101, 101DL, 101A&B, 104