Meeting Minutes for September 1, 2011

Curriculum Committee

Subcommittee of the Academic Senate

Present: Letta Hlavachek, Cari Torres, A. Joe Ritchie, Kristi Kuhn, Sara McKinnon, Mary Pieper-warren, Rebecca Beal, Chris Schultz, Mia Chia, Jim Arnold, Ken Meier

Resource: Kim O’Gara

Discussion Items:

1. It was reported that Bonnie will not be attending for the next few months due to health concerns. The Committee wishes her well.

2. Chris agreed to contact Department Chairs to inform them of a ‘General Education’ review process that will be initiated soon to update and improve what is included in the general education offerings. The Committee wants a representative from every department on this committee. The group will have members of the Curriculum Committee on it as well as representatives from departments. Deans will be invited as well.

3. Sara agreed to update the Curriculum Handbook. Thank you. The group discussed the need to make this document more available to help faculty in the process of reviewing their courses.

4. The Committee agreed to create a subcommittee of the CC to review degrees and certificates