Meeting Minutes September 13, 2012

Curriculum Committee

Subcommittee of the Academic Senate

Present: Cari Torres, Sheila Whatescarver, Joanna Pinckney, Rinetta Early, David King, Rebecca Beal, A. Joe Ritchie, Chris Schultz, Lisa D’Agostino

Absent: Fernando Agudelo-Sila, Paul Cheney, Kim O’Gara

Topics Discussed:

1. The Committee discussed the possibility of reviewing the power point presentation from the Curriculum Institute on the role and content of the ‘Course Outline of Record’ template. Chris will schedule this presentation for a meeting in the near future.

2. It was brought to the Committee’s attention by the Counseling Department, that the Degrees that were deleted over the summer need further consideration. Students planning on getting one of these Degrees need an opportunity to complete them. Staff will propose to the Committee an approach for maintaining these degrees for a specific period of time. Further discussion with Counseling is needed to determine how long to maintain the Degrees and how to communicate with potential degree seeker.

3. Chris and Cari discussed the need to add a section to the Outline Template for a justification for a new or revised course. Language like the following was offered: “Justification for a New or Revised Course”; Explain why this course is being submitted. How will it further student progress in meeting their educational goal? Will it replace another course in your area? Will it be part of a degree?” This section will be added to the Template in the future.

4. While reviewing a course revision, the issue of the course’s appropriateness came up. As the college is cutting course offerings and the curriculum is be pressured to focus on degree completion, the purpose of a general course that is not part of a degree was raised. Chris agreed to meet with Department Chair from Modern Languages to discuss this matter. He will report to the Committee next week.

5. As preparation for the pending changes in regulations defining repeatability of activity classes, there was syndicate concern expressed regarding the implication to student access to these classes, and continuity in enrollment in the Art and Music areas. Chris agreed to set up a meeting with Dean Snyder, Chairman Hall and Chairman Jarrell to discuss the timeline for making changes to outlines and review the limits of the regulations.

Courses Approved:

1. ANTH 101DE
2. DANC 139