Meeting Minutes September 27, 2012

Curriculum Committee

Subcommittee of the Academic Senate

Present: Cari Torres, Sheila Whitescarver, David King, Fernando Augudelo-Sila, Lisa Morse, Jim Arnold, David Snyder, Sara McKinnon, Joanna Pinkney, Chris Schultz, Rebecca Kinney, A. Joe Ritchie

Absent: Rebecca Beal, Rinetta Early

Resource: Kim O’Gara

Items Discussed:

1. Chris reported on the initial meeting with the Art Department and Dean Snyder regarding the issue of course repeatability. The new guidelines were reviewed and suggestions were made on how the Department could adjust their current course configuration. It was agreed that the faculty would meet on Friday September 28th in a computer lab and make the appropriate changes to the outlines.

2. Interim V. P. of Instruction, Rebecca Kinney was introduced and expressed her support for the considerable work the Curriculum Committee has done. She briefly discussed the possibility of investigating Currinet, the commercial software product used by many colleges to manage outlines and course. Committee members welcomed Rebecca.

3. Chris provided copies of the Board approved policies on Curriculum. The group was asked to review the material in preparation for the October 11th meeting when we will review in some detail.

4. Joanna reported that she is working with members of the Music Department to clarify the repeatability issue and how course outlines need to change to meet the guidelines. She feels they are making progress toward the deadline. We appreciate her efforts.

5. Deadlines for submissions of courses for the 2012-13 year are as follows:
   a. Oct. 15th for UC Transferable courses to be included in the 2013 catalog. If not approved by that date they will need to wait until August of 2013.
   b. November 15th for all new courses wishing to be offered in fall 2013.
   c. December 15th for all course revisions to be included in the Catalog and Schedule for fall 2013.

   All above dates refer to outline approval, not submission.

Course Approved:

1. BIOL 250
2. DANC 110 A&B