A. Open Session

1. Call to Order, Roll Call and Adoption of Agenda

The Board of Trustees of the Marin Community College District met for a Board Retreat in the Staff Lounge of the Student Services Building, all members having received notice as required. Board President O’Brien called the meeting to order at 1:00 p.m. Trustees Conti, O’Brien, Bevis and Long were present. Student Trustee Reyes, Superintendent/President Coon and Vice Presidents Nelson, Torres and Eldridge were also present. Dr. Coon noted that Trustee Kranenburg was participating by telephone but would be listening only and that Trustee Namnath would join the meeting via telephone at 2:30 p.m. M/s Conti/Long to approve the agenda. Motion carried 4-0-3, plus an advisory aye vote by Student Trustee Reyes. Trustee Kranenburg joined the meeting via telephone at 1:08 p.m. Trustee Treanor arrived at 1:12 p.m. Trustee Namnath was absent.

Trustees suggested that future retreats not be scheduled so close to regular meetings.
2. Public Comment on Agenda – There was no public comment.

3. Board Self Evaluation Review
   Note: This item was addressed after Item 7. Trustees were provided with the 2013 Board Self Evaluation Working Notes and asked to review the 10 items established for safe and productive deliberative practice as a guideline for 2014. Board President O’Brien asked for input from Trustees about the top three things they wished to accomplish. Trustee input included setting strategic goals, monitoring progress throughout the year, active engagement, evaluating success, checking in more often, using a thoughtful and integrated process, presenting a collective common Board message, having fun together, establishing and aligning goals and objectives early, staying abreast of information before decisions are made, focusing on deliberative process and common goals, respecting differences of opinion, not letting history be a sticking point, updating calendar and getting on-cycle, focusing on issues not people, aligning decisions based on student impact, representing the community and not specific groups, and keeping conversations active and effective. It was recommended that the calendar be reviewed quarterly and updated as necessary. Review of the Mission Statement is required this year and there should be active dialog about how or if the Mission should be revised to align with student success. Dr. Coon noted that the Mission would be a topic at the March retreat. Decisions should be data driven and based on whether we are accomplishing what we said we would, and on what is good for the College.

4. Committee Assignments
   Committee assignments were determined based on requests from Trustees. The Board of Trustees Self-Evaluation Committee will be meeting in April. A listing of Committee assignments is attached to the minutes.

5. Board Professional Development
   Upon request from the Board Professional Development Committee (Trustees Long and O’Brien), Trustees discussed their ideas on topics for a relevant Professional Development program. Comments included Board priorities, State and Federal issues that affect the College; including budget and student trends, interface with K-12 districts, activities related to advocacy, opportunity, contacts, cooperation, public transparency and Board member views on agenda topics. It was noted that we should have defined procedures to direct professional development. Sexual Harassment training is mandatory and available online or
via workshops through the Marin County Office of Education. The CCLC program is excellent for receiving updated information and for gaining expertise through the Certificate program which allows you to learn from peers. Student Trustee Reyes suggested it would be helpful to have a Trustee foster the student trustee. Trustees Long and O’Brien will map out a program and bring it back to the Board. Dr. Coon noted that the Professional Development budget was increased from last year to allow for adequate development for all Trustees. Other ideas included working together to build skill sets, sharing responsibilities and reviewing the development policy for process. It was noted that the Board of Trustees must be accountable and report out on learning outcomes.

6. Governance Institute on Student Success
Dr. Coon shared an invitation to participate in The Governance Institute for Student Success to be held on March 14 – 16 at Chabot College. In order to participate, a minimum of three Trustees would be required to attend with the Superintendent/President. Trustees O’Brien, Bevis and Treanor expressed interest provided this is something Trustees felt would be of benefit to the College of Marin. The cost is $5,000. After discussion and questions, Trustees requested that Dr. Coon contact Melinda Nish to determine the benefit to the College of Marin.

7. Changes to the Brown Act
The Brown Act was amended effective January 1, 2014 and changes the way votes are reported in regular and teleconference meetings. A copy of the Legal Update regarding this item is attached to the minutes.

8. Measure C Follow-Up
Laura McCarty gave an update on the Measure C Bond Program and addressed a number of issues in follow-up to the December Retreat, including space considerations, parking, decision urgency and community engagement. Ms. McCarty also provided information about the reduction in the interest projection due to the low rates and proposed changes to the Bond Spending Plan. Dr. Coon reported on the community engagement meeting on January 13th, noting that it was well-attended. The community was provided the same tour and information provided to Trustees in December and updated on the proposed bond spending plan, which would demolish Austin Center, fund KTD Access and Safety, fund program costs, augment IVC reserves, reduce KTD reserves, adjust interest and
defer additional Fine Arts weatherization. It was noted that there will be a plan for removing portables, with the exception of the portable village.

9. Corner Concepts with Architects
Mark Cavagnero, with TLC Architecture, gave an update on additional options for placement of the historic columns from the Arcade building as well as proposed signage options for the corner of Sir Francis Drake Boulevard and College Avenue. It was noted that this is an opportunity to bring the College and the town of Kentfield together. A copy of the presentation is available on the College of Marin website, under the Board of Trustees tab for this meeting. Trustees discussed a variety of ideas, including illumination of the sign, trees located on the corner, visibility, planting options, way-finding, design and signage policies and themes.

Adjourned to Closed Session at 3:13 p.m. Open meeting will continue after closed session.

B. Closed Session
1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Government Code §54956.9 (b)) Number of Potential Cases – 3
   Attorney: Glenn Gould, Dannis Woliver Kelley

C. Open Session
1. Call to Order at 4:00 p.m.
2. Report from Closed Session
   There was no report from closed session.

Continuation of Open Meeting:

Trustee Bevis handed out a presentation called Bond Balance Proposal, a copy of which is available on the College of Marin website, under the Board of Trustees tab for this meeting. The proposal identifies the need to look at spending funds at the IVC campus and identifies areas of severe neglect and disrepair.

It was noted that the Gilbane Assessment is starting at IVC and will be the focus at the next retreat. There was discussion and comment about utilization at IVC, what is proposed and at what cost, unsuccessful partnerships, building life, what has been done at IVC with bond funds, arbitrage, and making recommendations based on what we know today. It was noted that it is clear we have a month, at the most, to
make a decision on what we will do with the remaining bond funds, in order to meet the requirements of construction completion.

3. Adjourn Meeting
   M/s (Conti/Long) to adjourn meeting. Meeting adjourned at 4:29 p.m. by vote of 5-0-2, with Trustees Namnath and Phil Kranenburg not present.
Board of Trustees  
Committee Assignments 
2014

Marin County School Boards Association (MCSBA)  
Brady Bevis

Legislative Representative to California Community Colleges  
Trustees/California School Board Association (CCCT/CSBA)  
& liaison with the Community College League of California (CCLC)  
Brady Bevis

Standing Board Committees (Must be agendized & posted in accordance with Brown Act)

Superintendent/President Evaluation Committee  
Diana Conti / Stephanie O’Brien

Board of Trustees Self-Evaluation Committee  
Phil Kranenburg / Wanden Treanor

Policy Review Committee  
Eva Long / Stephanie O’Brien

Fund Development Committee  
Eva Long / Phil Kranenburg

Other Appointments

Parliamentary Appointment  
Wanden Treanor

COM Foundation  
Diana Conti

Kentfield Planning and Advisory Board Liaison  
Eva Long
The Brown Act requires that Brown Act boards and committees, when reporting action taken in closed session, disclose “the vote or abstention on that action of every member present.” Government Code section 54957.1(a).

The Act further requires that “all votes taken during a teleconference meeting shall be by roll call.” Government Code section 54953(b)(2).

Some public agencies have contended that, except as provided above, the board need not announce and the minutes need not reflect the actual votes of the board members for action items.

Effective January 1, 2014, the Brown Act has been amended to require that Brown Act boards and committees “publicly report any action taken and the vote or abstention on that action of each member present for the action.”

In complying with these provisions, the Board President may announce and the minutes may reflect the votes of the members in any manner that makes clear the actual vote of each member. For example, it is sufficient to say “the matter passed 5-0,” or “the vote was 4-1, member Smith voting no,” or you may identify by name how each member voted on each action item.