Marin Community College District
Board of Trustees Regular Meeting

Minutes

September 16, 2014

A. Open Session
   1. Call to Order, Roll Call, Adoption of Closed Session Agenda
      The meeting was called to order by Board President Stephanie O’Brien at 5:30 p.m. in
Building 5, Room 188 at the Indian Valley Campus, Novato, California, all Trustees having
received notice as required. Trustees Bevis, Conti, Long, O’Brien, Tanenberg and Treanor
were present, along with Superintendent/President Coon, Executive Director Combs and
Vice Presidents Eldridge and Nelson. Trustee Kranenburg was absent. M/s (Long/Conti) to
approve the closed session agenda. Motion carried 6-0-1 with all Trustees present voting
aye.
      Public Comment on Closed Session Agenda (3 minutes per speaker)
      2. Adjourn to Closed Session

B. Closed Session
   1. Call to Order
   2. CONFERENCE WITH LABOR NEGOTIATOR(S) (Govt. Code Section 54957.6)
      Agency Representatives: Kristina Combs/Greg Nelson
      Employee Organizations: United Professors of Marin (UPM/AFT); California School
      Employees Associations (CSEA), Skilled Employees International Union (SEIU), Management,
      Supervisory and Confidential employees
   3. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (54956.9 (d) (1)
      Marin Community College District v. Marcy Wong & Donn Logan Architects, et. al.
      Case Number 1401135
      Attorney: Glenn Gould, Dannis Woliver Kelley
   4. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (54956.9(b))
      Potential Cases: 1
      Attorney: Glenn Gould, Dannis Woliver Kelley

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Approved October 14, 2014
5. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) and paragraph (1) of subdivision (e) of Section 54956.9
   Potential Case: 1
   Attorney: Randall Parent, Liebert, Cassidy, Whitmore
6. Adjourn to Regular Meeting Open Session

C. Open Session
1. Call to Order, Roll Call, Adoption of Agenda
   Board President O'Brien called the regular meeting to order at 6:32 p.m. in Building 5, Room 188 at the Indian Valley Campus in Novato California, all Trustees having received notice as required. Trustees Bevis, Conti, Long, O'Brien, Tanenberg and Treanor were present, as were Student Trustee Trump, Superintendent/President Coon and Vice Presidents Eldridge and Nelson. Trustee Kranenburg was absent. M/s (Conti/Bevis) to approve the agenda. Dr. Coon noted that a revised salary schedule for item C.11.F. Classified Management Position Recommendation M & O had been provided to Trustees on blue paper. Motion carried 6-0-1, plus an advisory aye vote by Student Trustee Trump. All Trustees present voted aye.

2. Report from Closed Session
   There was no action taken in closed session.

3. Public Comment on Open Session Agenda (3 minutes per speaker)
   A. Comments regarding items not on the Agenda
      Marian Mermel thanked Trustees, Dr. Coon and Dr. Lau for their support of ESCOM and Community Education. A copy of Ms. Mermel’s comments are attached to the minutes. Erik Sitzenstatter handed out an article he wrote for the ESCOM newsletter. A copy of the article is attached to the minutes. He compared the success of the men written about in the article with what the College is doing for the community of Marin, offering Community Education classes, Emeritus activities and clubs that benefit the retired and senior populations. He thanked the College for their support of these programs and applauded Dr. Lau’s efforts with the on-line registration system. Richard Park praised the diligence of faculty who identified suspected fraud in the registration program and the College’s response to that issue. He thanked Nicole Cruz for the article about MarinNet which also acknowledged the significant donation by ESCOM for that program. Mr. Park also thanked Dr. Coon, Dr. Lau, Jessie Klein and the Board for their support to ESCOM and the College.
      Sher Sheldon spoke about her concerns with lack of adaptive access at the KTD & IVC pool, and non-compliance with ADA in the locker rooms and bathrooms at both locations. She commented that she had written to the President in August and as of two weeks ago, no action had been taken on her complaints. She further noted problems
with water pressure in the accessible stall, water pressure in the hand-held shower, placement of toilet paper holders, lose seat cover dispenser, and lap lanes placed where the accessible chair enters the KTD pool. Dr. Coon assured Ms. Sheldon that someone would contact her shortly about her concerns.

B. Comments regarding items on the Agenda will be heard immediately before the Board of Trustees’ consideration of the item

4. Board Reports/or Requests
   A. Committee Chair Reports
      Board Policy Committee met today and will report out during that topic on the agenda.
   B. Governance Calendar Review
      Dr. Coon will update the calendar based on the Board Officers’ recent work to program the last few meetings of the year.
   C. Individual Reports/or Requests
      ▪ Recognition of Alumni/Community (Bevis)
         Trustee Bevis noted that the College should initiate a process to identify and recognize all of our alumni to show the achievements of our graduates. Trustee Bevis requested staff direction about gathering data and whether that is possible. Dr. Coon noted that it is unfortunate we have not collected this information in a systematic way throughout the College’s history. He noted that Cathy Summa-Wolfe did start to gather data and we are going to continue with that process. Trustee Bevis requested that this come back to the Board when there is more to report. Trustee Treanor noted that she thought the Foundation and the College collected this information some years ago. Dr. Coon will research whether there is more information and also noted that the Alumni Association may have some data as well.
      ▪ Other
         Stuart Tanenberg reported that he and Trustees Bevis, Kranenburg and O’Brien attended the Marin County Office of Education School Board’s Association Back to School Kickoff event, noting it was very well received that College Trustees were there, especially given our initiation to collaborate with K-12 Districts moving forward.
         Trustee Long requested that there be a future discussion about community colleges offering BA/BS and Certificates and to give consideration to a Dental Hygiene program, which would be well received by dentists in the community. Trustee Long also requested that the Board have a round table discussion on the Grand Jury Report of a lack of services for the aging in Marin County as an opportunity to inform the older population in Marin about our emeritus programs and activities. Wanden Treanor thanked Emeritus for saying thank you.

5. Consideration and Approval of Meeting Minutes
A. M/s (Treanor/Tanenberg) to approve the minutes of June 24, 2014 Board Self-Evaluation Retreat. Dr. Coon noted that the strike through language was there for review purposes and would be deleted in the approved version. Motion carried 6-0-1 with all Trustees present voting aye. Trustee Kranenburg was not present.

B. M/s (Treanor/Long) to approve the minutes of August 19, 2014 Board Meeting. Motion carried 6-0-1 with all Trustees present voting aye. Trustee Kranenburg was not present. Student Trustee Trump cast an advisory aye vote.

6. Chief Executive Officer Report
Dr. Coon introduced and welcomed Dr. Christina Leimer, the new Director of Planning, Research and Institutional Effectiveness. Vice President Eldridge introduced and welcomed Carol Hernandez, the new Dean of Math and Sciences. Vice President Nelson introduced and welcomed Heidi Rank, who has been working as the interim Assistant Director for Maintenance & Operations and who will be hired to the position permanently at this meeting.

A. 501(c)3 Application
Dr. Coon reported that a significant amount of information was compiled by Vice President Nelson and legal counsel Randy Parent for the 501(c)3 status application which was submitted on September 5, 2014. He thanked Vice President Nelson and Randy Parent for their work. Vice President Nelson had been notified by the IRS that the application was received and starting through the process. It is expected that we will receive a preliminary exemption number in about 6 months.

B. Fall Enrollment
Dr. Coon reported that College is serving over 9300 students in our credit, non-credit and community education programs. He also reported that that we had a fairly significant decline in our credit enrollment as a result of a number of factors such as repeatability, loss of financial aid and fee collections. The College is continuing to work through and evaluate this information and our processes and Dr. Coon will provide more information on this topic in the future. As of today, only about 75 students have taken advantage of the audit option, with a majority of those in the music area. About 50 courses that have been approved by the faculty for auditing, based on space availability and on the course. Vice President Eldridge is working on a long-term strategic enrollment plan as well as some immediate changes that should have a positive impact on spring enrollment. Trustees suggested reviewing the bond demographic survey as a way to help inform future planning, asked for information on how many students were turned away do to full courses, noted that demographics have changed since the bond survey with emerging bio technology and start-up companies needing workforce development training, the need for long-term visioning, and keeping Marin students in Marin.

7. Study Session
A. Measure C Update
Laura McCarty provided an update on the Measure C Bond Program. A copy of the presentation is posted on the Board of Trustees web page for this meeting. Ms. McCarty reported that 22 projects have been completed on or under budget; 3 projects are under construction, are on budget, and have appropriate contingencies and manageable risk; and 3 projects are awaiting construction with contingencies held. The projects awaiting construction present some risk because they have not been started. It is anticipated that at least $380,000 that could potentially be moved from completed projects to reserves and that there will be some savings from the Academic Center project as well. Current bond expenditures are $230 million and the College is required to spend $21 million by December of 2015 to comply with arbitrage regulations. Staff will watch the three remaining projects to assure we stay on schedule. Ms. McCarty shared an example of a report, also found in the quarterly report, which highlights project schedule, budget, forecast at completion, minor issues shown for each project. This document is a helpful review tool for Trustees. Trustees asked questions and thanked staff for a very informative report.

B. Indian Valley Campus
Dr. Coon reminded everyone of the June 2014 meeting which provided a great deal of data and information about the IVC campus to Trustees. As a result of discussions at that meeting, staff reviewed space usage on the entire campus and came up with a space planning scenario that would support current programs and factor in a realistic expectation of growth.

Public Comment: Steven Petker and Olhina Altreste, representing ASCOM, both spoke to the need for fresh food options on the IVC campus, stating that vending machine food should not be the only option. They asked Trustees to consider a cafeteria for this campus in their planning, to serve students who come after work and also to provide an option other than leaving campus.

Nanda Schorske gave a presentation in space utilization at the Indian Valley Campus. A copy of the presentation is posted to the College web page for this meeting. She shared information about the programs served, how we are using the space and the need to optimize and use space more efficiently. She noted that 18 of the 19 career education programs are located at IVC campus, general education courses, community education, and intensive ESL. Staff analysis determined that with the proper space planning and scheduling, all credit and intensive English programs could be located in the Pomo clusters (buildings 1 – 7) and building 17 (the old library) could be used for a community education center. It was noted that we also need to plan for our long-term needs, growing the international and ESL programs, career pathways and to serve the demand for workforce development. Trustees commented on whether programs were sufficient
to meet demand, asked about competition from Santa Rosa JC, high school graduate needs, and food service concerns. Dr. Coon clarified that the intent tonight was to talk about the immediate future and the funds that we need to spend as part of the bond. Long-term issues will be discussed at the retreat on Saturday, September 20, 2014, will include general education direction and community use.

Laura McCarty reported the cost to complete access compliance at Pomo, Administration, Building 17 (Library) and the pool complex, including fire alarm upgrades and roofs for Pomo and Building 17 exceed the IVC reserve by over $3,008,825. Revising the projects to complete access, fire alarm and roof for Pomo and the roof for Building 17, the total is over the reserve by $219,280. Ms. McCarty spoke to the costs around access in the library building and the pool complex and noted that roofing costs have changed from prior estimates because the pool roof has been bid and the specifications changed from a metal to less expensive but durable product. There are not enough funds to complete all accessibility issues and roof repairs at IVC. All access issues have been identified and part of our plan and will be completed in phases as funds are available and as part of our long-term planning.

There were questions and discussion about pool costs and usage, remaining access issues at IVC, sensitivity to handicapped when completing projects, the need to inform the community of projects that have been completed at IVC. Trustees thanked staff for the informative presentations and excellent work to bring this campus back to life. A concern was expressed with the use of the library which is so far away from where we are centering our credit programs. There was also discussion about the life of the roofs and staff noted that the roofs will last longer than the buildings. At the end of the roof life, there will need to be discussions about what to do with the buildings.

8. **Academic Senate Report** (5 minutes)
   Sara welcomed Carol Hernandez, Christina Leimer and Heidi Rank. A copy of the Academic Senate Report is attached to the minutes.

9. **Classified Senate Report** (5 minutes)
   Monica Rudolph gave the Classified Senate Report, attached to the minutes.

10. **Student Association Report** (5 minutes)
    Student Trustee Trump reported on a successful blood drive held that the Kentfield Campus. Single Stop and ASCOM held the Road to Success, which gave students the opportunity to find out about the club activities available on campus. On September 22, ASCOM is hosting a BBQ from 2 – 3 p.m. with student athletes serving the food and the overall goal is to get students to come out for athletic program games. He is enjoying seeing how involved and determined everyone is on campus.
11. M/s (Bevis/Long) to approve Consent Calendar Items. Motion carried 6-0-1 by roll call vote with all Trustees present voting aye. Trustee Kranenburg was not present. Student Trustee Trump cast an advisory aye vote.
   A. Academic Personnel Recommendations
      1. Appointment of Part-Time Temporary Credit and Overload Instructors Fall 2014
   B. Classified Personnel Recommendations
      1. Appointment of Classified Personnel
      2. Temporary Increase/ Decrease in Assignment/ Salary for Classified Personnel
      3. Resignation/ Termination of Classified Personnel
      4. Permanent Reassignment of Classified Personnel
   C. Classified Employee Change – Lab Tech Music
   D. Classified Confidential Position Recommendations
   E. Classified Management Personnel Recommendations
      1. Appointment of Classified Management Personnel
      2. Change in Salary for Classified Management Personnel
   F. Classified Management Position Recommendation – Maintenance & Operations
   G. Educational Management Title Change
   H. Educational Management Position Recommendations
      1. Stipend for Educational Management Personnel
      2. Change in Salary for Educational Management Personnel
   I. Budget Transfers August 2014
   J. Warrants August 2014
   K. Declaration of Surplus Property – Miscellaneous Equipment
   L. A.S. Degree Revisions
   M. Credit Course Revisions
   N. Credit Course Deletion/ Deactivation
   O. Measure C Modernization Contracts, Changes and Amendments ($171,250.11)
   P. Second Reading and Approval of Board Policies (None)

12. Consideration and Possible Action on:
   A. M/s (Treanor/Tanenberg) to waive reading of Resolution #2014-23 Support of Hispanic Heritage Month. Motion carried 6-0-1 with all Trustees present voting aye. Trustee Kranenburg was not present. Student Trustee Trump cast an advisory aye vote. M/s (Treanor/Bevis) to approve Resolution #2014-23 Support of Hispanic Heritage
Month. Motion carried by roll call vote of 6-0-1 with all Trustees present voting aye. Trustee Kranenburg was not present. Student Trustee Trump cast an advisory aye vote.

B. M/s (Long/Conti) to approve Agreement for Rental of Office Space to Marin Chinese Cultural Association. Motion carried 6-0-1 with all Trustees present voting aye. Trustee Kranenburg was not present. Student Trustee Trump cast an advisory aye vote.

M/s (Treanor/Conti) to consolidate Items C.12.C. through C.12.I. Motion carried 6-0-1 with all Trustees present voting aye. Trustee Kranenburg was not present. Student Trustee Trump cast an advisory aye vote.

M/s (Treanor/Bevis) to approve items C.12.C through C.12.I. Motion carried 6-0-1 with all Trustees present voting aye. Trustee Kranenburg was not present. Student Trustee Trump cast an advisory aye vote.

C. Acceptance of Non-Cash Gifts

D. CTE Employment Outcomes Survey Agreement

E. NCCPA Partnership Agreement

F. Authorization to Enter Into Agreement with WageWorks for Compliance with Bay Area Commuter Benefits Program

G. Contract with Alex Kushner, Contractor, for Kentfield Concrete Stairs and Handrails Project #14-0728

H. Amendment #1 for Andy’s Roofing Company, Additional Scope of Work

I. Modernization (Measure C)
   1. Change Order #8, Wright Contracting Inc., New Academic Center Project (303B)

13. Board Policy/Procedure Review

Board President O’Brien reported that the Board Policy Committee met this afternoon and reviewed a number of policies and procedures, many of which will be coming back to the Board at the next meeting for a first read. The committee also worked extensively on including Board input on BP/AP Board Member Travel and BP 2740 Board Education which will be brought forward in draft to the next meeting. They tabled the discussion on BP 2210 Board Officers pending the return of Trustee Kranenburg. There were questions about the allocation amount and how it is decided.

   1. BP 2740 Board Education
   2. BP 2735 Board Member Travel
   3. AP 2735 Board Member Travel
   4. BP 2210 Board Officers

14. Board Meeting Evaluation

Trustees thought the meeting went well and smoothly and thanked Dr. Coon and staff for
great presentations and noted dedication and good leadership. There were comments that the college is making positive progress, responding to the community and addressing challenges that they have been working on for a number of years. There was appreciation that Trustee questions and concerns are addressed.

15. Future Agenda Items
   A. Indian Valley Campus Vision (September 20)
   B. Board Professional Development
   C. Library/MarinNet

16. Information Items (see written reports)
   A. Contracts and Agreement for Services for August 2014
   B. Fourth Quarter Financial Status Report and CCSF-311Q for 2013/14
   C. Modernization Update
      1. Director’s Report
      2. Program Schedule
      3. Milestones Report
   D. Administrative Procedures - None
   E. Upcoming Board Meetings
      ▪ September 20, 2014, Board Retreat, Indian Valley Campus
      ▪ October 14, 2014 Board Meeting, Kentfield Campus (Second Week of October)
      ▪ November 18, 2014 Board Meeting, Kentfield Campus
   F. Calendar of Special Events
      ▪ Annual Retiree Luncheon, September 19, 2014, 11:30 a.m., Staff Lounge
      ▪ Child Study Center Dedication, October 10, 2014, 5 - 7:00 p.m.

17. Correspondence

18. M/s (Long/Treonor) to adjourn the meeting. Motion carried 6-0-1 with all Trustees present voting aye. Trustee Kranenburg was not present. Student Trustee Trump cast an advisory aye vote.

Meeting adjourned at 8:26 p.m.
I am here tonight to give a heartfelt thank you to the Board of Trustees and Dr. Coon for their continued loyal support of Emeritus and Community Ed. And to Dr. Lau who is simply amazing! Community Ed. had an on going problem with people trying to register for classes. In a very short time Dr. Coon and Dr. Lau moved forward to solve this issue. A new program was set-up. The new program not only allows for easier registration, but provides other data that benefits both Community Ed. And Emeritus. Best of all now that registration is directly handled by Dr. Lau and his staff the personal touch is available. Registration can be done on line, dropping into the Emeritus Center and also by calling in. Dr. Lau has accomplished not only a new registration format, but has updated the Schedule with a new look, rolled out the Gold Card and implemented the Haddie Healthy Living Series which offers class scholarships and classes.

The outcome of all these changes has resulted with Emeritus membership going from 515 to 1000+! Rather an outstanding achievement.

As we all move forward working on making things easier to register, offering benefits to the community and growing Emeritus we will continue to stay focused on our goals, to address the needs of the older adults in our community. Working together we will try to keep as many seniors as possible, connected, learning and involved. We will continue to respect each older students desire to age with dignity and grace!

We thank all at the College of Marin who have helped us in our efforts!!!
EDUCATION AT POOTUNG UNIVERSITY, Shanghai, China, 1942-43

When WWII broke out, my father, Eric Sitzenstatter, an American businessman, was in Shanghai, China. After months of confinement to the International Settlement, he and approximately 1000 men, Americans (400), British (670) and Dutch (16), were interned across the Whangpoo (Huangpu) River, in the Pootung (Pudong) area, in “an old dilapidated deserted cigarette factory, condemned and unused by the British American Tobacco Co., for the past twelve years.”

“This internment camp – all camps were called “Civil Assembly Centres” by the Japanese – resembled a prison in appearance, discipline and deportment more than any other camp in the Far East. Even Stanley Prison in Hongkong was better situated and had far better facilities than this dilapidated group of buildings confined in a small compound 110 yard long by 80 yard wide.”

“Pootung Camp was a mess, most depressing. There were four dilapidated buildings, spread out in an L shape, connected to each other by ramps, and this was to become the living quarters for some of us for over seven months and for others, the duration of the war.”

A small gate opened onto a field of about seven acres, barbed wire fences surrounded is, and a few weeks after we were interned, a second barbed wire fence was built inside, about 30 feet distant from the outside fence”.

“These grounds were termed by our Japanese hosts, our “Happy Garden”. What a sight it presented, there was honestly not a clear spot on the whole field, the entire grounds were full of broken tiles from roofs of small buildings burnt or caved in from bombs, brick and other rubble, the result of six years of warfare. Immediately we arrived at the Camp, we were lined up in the dining room, the Japanese Commandant made a speech during which he said this was to be our home for the duration of the War, we should love and cherish our home and “Happy garden”, and in same breath told us that anyone found trying to escape would likely be shot.”

“The dining room covered the lower floor of the building that made up the lower or smaller part of the “L”. The dining room served as our amusement and social hall as well as space for our really marvelous “Pootung University.”

Now that I have set the scene for the heart of this article, with quotations from a contemporaneous paper I found in my father’s files, depicting the difficult and degrading conditions enveloping this group of men seventy years ago, the following quotation will reveal in part how they survived, and in a sense, thrived in that environment.

“We got education in Camp – lots of it – the best to be had. Prof. Lillis Tucker, of St. John’s University, Shanghai was the head of and organizer and taught mathematics. Professor Roberts of St. John’s was probably the best historian in the Far East. He kept his huge class (sometimes as many as 200 attended) spellbound. Jim Pott, son of J. Hawkins Pott, founder of St. John’s, lectured on and interesting subject, Abnormal
Psychology, Mr. Dungan of another mission taught another most interesting subject, Public Speaking, and there were many other good teachers. Walter Taylor, Harrison King, “Sully” Sullivan, etc. Special mention should be made of the intense and tireless work put in by Mr. de Vol, a kindly American missionary, who after scrubbing rice pots for hours would teach his favorite subject, Botany and later on in the day could be found disinfecting the small pools that formed on our playing field, and than late at night be seen working on our medical clinic, so modest and unassuming. Many languages were also taught be capable teachers, several dialects of Chinese, Spanish, Russian, French and yes, Japanese. Over 700 attended classes at the “University.”

“Pootung University” was a part of the larger effort of this group to survive and thrive. In addition to the Japanese guards, a Camp Police Force was formed, “mostly for our own protection.” There was a “Chief Doctor”, a Sanitation Department, a Public Works Department, and a Chief Cook in charge of the kitchen, to mention a few. A truck garden was established in the “Happy garden” field as well as an area for football and baseball.

There is a lesson here.

Although I have been an ESCOM member for ten years, it has been the recent efforts of the Marketing Committee that has focused me on the “Big Picture” of Emeritus College/ESCOM.

The “Big Picture” being the efforts of many individuals, leading and participating in many modest activities to for a wonderful, synergistic whole that is larger and more fruitful than the sum of the parts.

I enclose this message with my ESCOM renewal, encouraging us all to keep the membership growing by engaging in the activities of the many clubs and courses offered, and encouraging others to join us in the wonderful experience of ESCOM.

Eric Sitzenstatter
The College got off to a somewhat bumpy start this semester – bumps, which affected students, faculty, staff and the cohesiveness of classes as well. I think we have all learned a great deal in the last couple of weeks about what not to do, what to do better, and most importantly, how to communicate more effectively with everyone. The Academic Senate spent much of the last two weeks discussing what happened during what I less than affectionately call the “Great Drop of 2014”… and have forwarded suggestions to the administration on ways to improve. We hope that these suggestions will be taken to heart and further conversations can occur on how the changes impact various segments of our student population.

In addition, we have been developing an evaluation tool for academic managers that addresses more clearly the areas in which faculty could provide valuable feedback. This will be finalized this week and forwarded on to the administration.

This week we are looking forward to hearing the details of a proposal for setting up an UMOJA program to support and engage College of Marin’s African American students focusing on retention and academic success. This will be presented by Rinetta Early and Rose Thompson from EOPS and Walter Turner from the Social Sciences, with some help from Matt Markovich.

--Sara McKinnon
Academic Senate President
Hello and Good Evening:

1. The Classified Senate held its latest regular meeting on September 2, 2014. We welcomed Chris Myers, the recent Interim Director of PRIE (Planning, Research and Institutional Effectiveness Committee), who has been recently succeeded on a permanent basis by Christina Leimer. Chris outlined the staffing guidelines for the new standing Accreditation Committees vis-à-vis spaces reserved for Classified personnel in the new standing Accreditation Steering Committee and the 4 Standards Subcommittees. Classified Professionals were offered openings for volunteers in a total of 20 spaces on the 5 committees. I believe that Classified Personnel have volunteered for 12 of those openings, thus far. I know of one more co-worker who has stepped up to volunteer, and I expect that a few more Classified staff members will come forward to volunteer their time.

2. The Classified Professionals’ Halloween fundraiser has been set to take place on Thursday, October 30, from 11:30 am-1:30 pm, and will include a raffle and a barbecue lunch of hamburgers and hot dogs for a very reasonable ticket price, as well as our ever-popular costume contest. I’d like to invite the board members to this event as our guests and I hope you aren’t afraid to come in costume - though there is no need to be dressed-up to enjoy our event and friendly competition.

3. I want to thank you for your continuing support of the Classified employees. I am privileged to be part of the support team for the College of Marin community of students and faculty. As the only group on campus that ensures that all Classified employees have a voice in the development of recommendations concerning institutional policies and procedures, college goals, plans and priorities, I will strive to encourage my peers to
continue to offer their valuable experience and input for the betterment of our College of Marin community and our collective future.

Thank you for your time and attention,

Respectfully submitted on behalf of the Classified Senate,

Monica Rudolph
Classified Senate President