1. The meeting was called to order at 4:10 p.m. by Board President O’Brien. Trustees O’Brien and Long were present. The agenda was modified to include approval of the minutes from the June 17, 2014 Board Policy Review Committee. M/s (Long/O’Brien) to approve the agenda as modified. Motion carried 2-0.

2. Public Comment on Agenda Items – There was no public comment

3. M/s (Long/O’Brien) to approve minutes from June 17, 2014. Minutes approved 2-0.

4. Review Chapter 2 Board Policies and Administrative Procedures
   Trustees reviewed and discussed the proposed changes from the June 17 meeting to Board Policies 2740 Board Education and 2735 Board Member Travel. As a result, further modifications to both policies and the addition of an Administrative Procedure for Board Member Travel were suggested. The Administrative Procedure will use the CCLC template as a base and incorporate language from the current Board Policy, which is more appropriate in a procedure. It was also recommended that the title of BP 2735 be changed to include Conference and Development Expenses.
Trustees also reviewed a matrix that showed how the prior policies, procedures and Board Bylaws were incorporated into the new policies and procedures. Trustees were also provided with the proposed changes to Chapter 2 policies recommended in Updates 22 and 24 from the California Community College League.

Kathy Joyner will incorporate the proposed changes to BPs 2740 and 2735 and prepare a draft AP 2735. These documents will be provided to the Board of Trustees at their next meeting for their review and comment.

5. M/s (O’Brien/Long) to adjourn meeting. Motion carried 2-0. Meeting adjourned at 5:00 p.m.