A. **Open Session**

1. **Call to Order, Roll Call and Adoption of Agenda**  
The Board of Trustees of the Marin Community College District met for a Special Board Meeting and Retreat at the College of Marin, Kentfield Campus in the Staff Lounge of the Student Services Building, all members having received notice as prescribed by law. Board President Conti called the meeting to order at 9:05 a.m.

   Trustees Conti, Treanor, O’Brien, Long and Kranenburg were present. Trustee Namnath arrived at 9:18 a.m. and Trustee Dolan was absent. Also present were Superintendent/President Coon, Debra Mathau from Swinerton Management and Consulting, Mark Kelley from Dannis Woliver and Kelley and Leslie Lowe from ESA Associates.

   **M/s (O’Brien/Long) to adopt the agenda. Motion carried 5-0**

2. **Public Comment**  
   There was no public comment.

3. **Child Study Center Final Environmental Impact Report (EIR)**  
   a. Approve Resolution 09-08-2012 A.3. to adopt the Final EIR ( Exhibit A) and CEQA Facts and Finding (Exhibit B), approve the mitigation monitoring reporting plan (MMRP) and approve the project.

   Mr. Kelley gave an overview of the process to this point, reviewed the Resolution with the Board and identified the required steps necessary to move forward with the project. He noted that the Board should be comfortable with the review and findings prior to approving the Resolution and project start.

   Ms. Mathau briefly discussed the content of the five letters received in response to public comment and noted that the letters and detailed response information
was included in the report. She explained that the report sufficiently addresses the concerns raised by the public. There was discussion in response to questions from the Board about the process, the level of communication with neighbors, impact on Clapper Rail habitat, flood issues and evacuation plans, and the request by the Friends of Corte Madera Creek for parking lot 13. There was concern expressed by the Board that they were not involved in the process from the beginning and therefore were not given the opportunity to review the initial study and have dialog about the process. Moving forward the Board requested a staff report to help inform the Board on these processes.

M/s (Treanor/O’Brien) to approve Resolution 09-08-2012 A.3 to adopt the Final EIR and CEQA Facts and Findings, approve the mitigation monitoring reporting plan and approve the Child Study Center Project. Motion carried 5-0-1-1, with Trustee Namnath abstaining. Trustee Dolan was absent.

4. Technology Plan (Discussion)

Dr. Coon informed the Board that the Technology Plan was aligned with the Educational Master Plan and has been vetted with various committees and College Council. The plan will come to the Board for endorsement and approval at the September 18, 2012 Board meeting. He noted that the College has made significant progress since 2004 and that this plan continues to enhance and upgrade technology for the future. Assessment of priorities and funding requirements will take place during the Fall Semester. There was significant discussion about the plan and how to prioritize and fund the initiatives. There were suggestions about possible cost saving options such as using data centers/cloud where appropriate; shared services and partnerships; review of staffing; making informed business decisions; identifying priorities and funding them; assuring that FF&E budgets remain within funded bond projects; and including language that ties the plan to student success. There was a request for a break down on how the $10,000,000 set aside for technology from the Bond has been used by category (i.e. infrastructure, IT staff, telephone, audio visual, labs). There was also a request for the College’s internal vendor selection process. It was noted that the Board should review the plans and assure we are moving in the direction we want to go. It was suggested that a workshop on the Integrated Planning process would be helpful to understand the process and how the plans work together.

5. Distance Education Plan (Discussion)

President Coon gave a brief overview of the accomplishments made in Distance Education since 2010 noting we had moved from Blackboard to Moodle. The Board had questions and discussion about how the courses are taught, the differences between distance education and hybrid courses; looking at expanding the program by partnering with other schools; the need for additional support if the program grows; the ability to grow without needing additional space; and how to measure
success of the program. Sara McKinnon answered questions about how the courses are taught and how much time is involved for the instructor to teach an on-line course. There was discussion about the need to have policies in place to assure security and to verify identity.

Trustee Kranenburg left the meeting at 11:45 a.m.

Kathleen Smyth and Chialin Hsieh gave a presentation on how a course is viewed on-line including the interactions between the student and the teacher, and student to student. It was noted that this program will continue to be evaluated and modified as noted in the Strategic Plan. That process will allow for feedback and future planning, which is a good example of the integrated planning process, where there is review, evaluation, and discussion.

Trustee Namnath left the meeting at 12:30 p.m.

6. Mission (Discussion)
   The Board discussed the purpose of the mission statement and the need for periodic review and modification as the College priorities and focus change. Trustees were in agreement that the mission statement will be approved with the intent that it will be reviewed in the future. Dr. Coon will look for other mission statements for comparison purposes and propose a review timeline.

7. M/s (Treanor/Long) to adjourn the meeting. Motion carried 4-0.

Trustees Kranenburg returned to the meeting at 1:00 p.m.

B. Closed Session, 1:16 p.m., Staff Lounge, Student Services Building, College of Marin, Kentfield Campus, Kentfield, California

   1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
      Initiation of litigation pursuant to subdivision (c) of Section 54956.9
      One (1) potential case
      Nancy Klein

C. Open Session, Staff Lounge, Student Services Building, College of Marin, Kentfield Campus
   1. Reconvene to open session at 2:20 p.m.
   2. There was no action taken at Closed Session
   3. M/s (O’Brien/Treanor) to adjourn meeting. Motion carried 4-0. Meeting adjourned at 2:22 p.m.