Distance Education Committee  
March 31, 2011  
Ali, Carl, Ira, Maula, Sandy  

Item 1--BP 4040 library and AP 4105 (definition of DE and hybrid)  
Ali--went to AS for approval, passed by AS on March 17th  

Item 2--moodle migration  
Ali--training for current fully teaching online, all have identified needs and are scheduled, fall 2011 and spring 2012. Then there are 19 addition--teachers who have used Bb as a resource, so as soon as we are able to announce that moodle will be available to everyone, we can bring them on. The 19 need training, which is where the gap is. There is no plan for training. Remote learner is $295 a head.  

Item 3--questions for SBCC Moodle  
Ali--are there questions for tomorrow? 10-12 presentation and then working lunch 12-2.  

Item 4--DE course evaluation forms.  
Ira, basically the same as what exists for face to face courses, with some changes to fit DE. Add one question about comfort in navigating the course. Ira will bring to union for negotiation.  

Item 5--DE course outline addendum  
Maula--some of the definitions (hybrid) needs to be changed first in policy, then the form can be implemented. Ready to take to curriculum, cc: Sara Mc and Chris S.  

Item 6--staffing  
Discussion on needs, admin, support.  

Item 7--recommendation to VP regarding scheduling  
Tabled.  

Next meeting, Thursday, April 28th, 2:30 PM