A. **Open Session**
   1. **Call to Order, Roll Call and Adoption of Agenda**
      The Board of Trustees of the Marin Community College District met in the Student Services Building Cafeteria, at the Kentfield Campus located in Kentfield, California, all members having received notice as prescribed by law. Board President Conti called the meeting to order at 4:06 p.m. and asked the Vice President to call roll. Trustees Conti, Long, O’Brien and Treanor were present. Also present were Dr. David Wain Coon, Mr. Al Harrison; Dr. Rebecca Kenney, Ms. Linda Beam; Mr. Bruce Heid and Ms. Nancy Klein. M/s (O’Brien/Long) to adopt the agenda. Motion carried by unanimous vote 4-0.

   2. **Public Comment – Closed Session Agenda**
      There was no public comment on the closed session agenda.

   3. **Recess to Closed Session**
      The Board recessed to closed session at 4:07 p.m.

B. **Closed Session**
   The Board met in closed session at 4:09 p.m. in Student Services Building, Staff Lounge, on the Kentfield Campus. Trustees Conti, Long, O’Brien and Treanor were present. Also present were Dr. David Wain Coon, Mr. Al Harrison; Dr. Rebecca Kenney, Ms. Linda Beam; Mr. Bruce Heid and Ms. Nancy Klein. Trustee Dolan arrived at 4:15 p.m., Trustee Namnath arrived at 4:24 p.m. and Trustee Kranenburg arrived at 4:26 p.m.

C. **Reconvene to Open Session**
   1. **Call to Order, Roll Call and Adoption of Agenda**
      Board President Conti called the open session of the meeting of the Board of Trustees of the Marin Community College District to order at 6:29 p.m. in the Student Services Building Cafeteria at the Kentfield Campus and asked the Clerk to call roll. All publicly elected officials were present. Student Trustee Scott Blood, Dr. David Wain Coon, Ms. Linda Beam, Ms. Angelina Duarte, Mr. Al Harrison and Dr. Rebecca Kenney were also present. President Conti noted that the Board would recess back to closed session after the public
meeting. M/s (O’Brien/Long) to approve the agenda. The motion passed 7-0 plus an advisory aye vote by Student Trustee Blood.

2. Report from Closed Session
Clerk Namnath reported no action was taken during closed session.

3. Public Comment
A. Comments regarding items not on the Agenda:
   Mr. Bill Scott provided historical information to the Board, specifically the new members, about the Project Labor Agreement approved by the Board in 2007 and other information about Project Labor Agreements and the benefits they provide the College.
   Ms. Laurie Ordin introduced herself as the new President of UPM, replacing Ira Lansing after over 20 years. She looks forward to working together in the future.
B. Comments regarding items on the Agenda - to be heard immediately before the Board of Trustees’ consideration of the item.

4. Chief Executive Officer’s Report
President Coon introduced Dr. Rebecca Kenney, the Interim Vice President for Student Learning, and Ms. Patricia Gant, Interim Dean of Enrollment Services. President Coon and Board President Conti thanked Ms. Linda Beam for her years of service to the District and wished her well in her new position.
A. Board Agenda
   President Coon proposed moving toward electronic Board packets within the next few months in an effort to save a significant amount of time, money and resources. Discussion followed supporting the move as being appropriate and green. There were comments about the need for appropriate policies and procedures, training and the understanding that use of electronic devices would be solely for receiving Board agenda and packet information and for College Board business. A concern was raised that there should be accommodation for those who have sensitivity to computers. The City Manager of Novato has provided sample policies and procedures and offered to have their clerk train Kathy Joyner on the system. The goal is to implement by January 1, 2013
B. General Obligation Refunding Bonds
   Vice President Al Harrison informed the Board that College staff and financial and legal advisors had been reviewing our outstanding bonds to determine whether it is timely and sensible to refinance those bonds. He introduced Sara Hollenbeck from Public Financial Management Inc. and Nic Heuer from Stradling Yocca Carlson & Rauth. Ms. Hollenbeck provided a presentation (attached) about current rates and market trends and the advantage of refunding at this time for the District and the taxpayers. They propose authorizing the refunding of an estimated $41.75 million of the Series A bonds which were issued in 2005. The interest rate on the maturities that would be refunded is estimated to be very low at approximately 3.2% and only maturities that
would generate savings would be refunded. It is anticipated that at current market rates (which will fluctuate), a gross savings in debt service of approximately $1.6 million will be realized, the present value of that over time is about $1.27 million and would generate almost $100,000 in savings to the taxpayers every year. Ms. Hollenbeck and Mr. Harrison answered questions from the Board members about the proposed refunding process and anticipated outcomes to taxpayers.

C. Strategic Plan 2009-12 Action Step Update
President Coon directed members of the Board to the update in their packet, noting that we have accomplished everything we said we were going to accomplish. He further noted that the College is making progress on the 2012-2015 Strategic Plan and that a working draft will be presented to the Board in the near future. Trustees requested that they continue to be updated on progress, accomplishments, assessment results and fiscal costs, so they are better able to understand the plans and what resources are needed. This will also allow them to provide meaningful input and direction into the process. Board members also expressed their wish to see how we are using the information we gather to tie program review to resource allocation and what impact the planning and training accomplishments have provided toward meeting our goals. President Coon referred the Board to the College Website, which provides a high level of detail within each area and noted that the new plan will show that we are now in the implementation phase in many areas.

D. Information Technology Assessment/Plan
Dr. Coon introduced Mr. Harrison and Marshall Northcott who briefed the Board on the Technology Plan and IT Assessment they received in their Board packets. Mr. Harrison explained how we got to this plan, noting that it gives the College a solid strategic plan that integrates with the Colleges planning model and will satisfy the WASC requirements. The plan was designed to move the College forward in addressing technology at all levels College-wide. Mr. Harrison gave credit to the members of the Technology Planning Committee and Chair Michael Irvine, thanking them for the extensive time, energy and effort they put into the plan. He noted that the plan identifies some items that are already in process, which the College has already purchased as part of the ERP system. There are a number of other items that will require significant funding and will require the development of additional processes to move forward. Mr. Northcott commented on the various components of the plan, including the current and near-term initiatives expected to be completed within the next eighteen months. Mr. Harrison and Mr. Northcott responded to questions from Board members, related to the report, implementation of new technologies, criteria for vendor/resource selection, next steps, tying the plan to student success, following technology trends, consideration of alternative and innovative technology options and specialized technology exclusive to this County. Student Trustee Blood stated that the committee discussed many of the issues the Board raised and that they looked at what
they felt was the best use of resources, employees and space. He also noted that student involvement was very high and considered in the plan. Board members commended the work on the plan as well as the progress that has been made over the past eight to ten years, noting that the challenge is keeping up with changing technology and prioritizing what we need to enable learning.

5. Academic Senate Report
Sara McKinnon updated the Board on the status of SLOs, stating that 1172 out of 1174 have been completed (99.83%). In response to the current Board meeting discussion, Ms. McKinnon stated that options have been added to allow students to buy, rent or use Library copies of text books, addressing the book cost issues. With regard to the discussion about technology, she stated that we are talking about the differences between technology and pedagogy. The skills can be taught in many ways, whether or not you have the technology. The skills include collaboration, cooperation, adaptability, flexibility, critical thinking, problem-solving, communication, and information literacy. All of these are part of our five College-wide student learning outcomes which are already part of everything that we do. Every discipline has just created matrices that show the connection of what they do to teach all of these in each of their classes. The teaching of the skill lies in the skill of the teacher, not the skill of the technology.

6. Classified Senate Report – There was no report

7. Student Association Report
Student Trustee Blood reported that students are in the mid-term of the summer session and that the Associated Students have finalized their budget, which will be seen at the next Board meeting in the budget.

8. Board Study Session
Ms. McCarty stated that this was an update on design status and scope of the four major projects in design. She noted that the Performing Arts Building and the Science Math Building projects will be discussed at an upcoming Board meeting.

A. New Academic Center
Ms. McCarty informed the Board that a great deal of work has been done to get the project back at the target cost. A tree demolition program will begin in December, hazardous material abatement will begin once the buildings and the Tacqueria have been vacated, and construction is anticipated to begin in Summer 2013. The occupancy target for the New Academic Center is Summer 2015. She introduced John Fung to recap the scope reductions and value engineering that has been done on this project. Mr. Fung stated that the project is on budget and moving along in design to incorporate the list of items proposed in December.

B. Child Study Center Project Update
Ms. McCarty noted that this is a small project and the team has worked very hard on a
tight budget to keep the critical scope and program requirements. There were a number of items as a result of environmental review that added to the scope as well as restricting construction schedules to the Clapper Rail breeding season. In spite of the efforts to keep to budget, an augmentation of $400,000 on this project is expected. She further noted that an action item at this meeting will authorize bidding on the project in order to stay on schedule and start construction in September, within the Clapper Rail zone. She acknowledged that this did not include the $400,000 augmentation request, which will come to the Board at a later date. Ms. McCarty introduced Dara Youngdale who gave a briefing on the scope reduction efforts on the project. Ms. Youngdale noted that there were numerous changes including simplifying finishes, reduction of canopies and glass areas, changes to fencing, and reduction in landscape.

C. **Fine Arts Weatherization Project**

Ms. McCarty reminded the Board that this project was a result of scope reductions on the initial project and will create a covered walkway on the ground floor to keep rain away from the lockers and classroom doors, a vertical glass wall on the second and third floor and a covering over the central stair case. She noted that they worked closely with user groups to get as much as they could short of sacrificing critical functionality and that a request for an augmentation of $150,000 will come to the Board next month. It is anticipated that the project will be completed next summer at the same time the demolition in relation to the NAC project will occur. They are working closely on design and with DSA to keep the project on schedule. She and Peter Wong shared samples of the materials that will be used in the project.

D. **Austin Science Center**

Ms. McCarty restricted her brief to the swing space phase of the project. She noted that programming the spaces for departments and individuals coming out of the Administrative Center, Harlan Center, Olney Hall and Business Center is going well. She stated that they are working closely with the OIM department to maximize classroom space, though noted that it appears there will be a few less classrooms in the swing space than we have currently. The Human Resources Department will be moving into portable MS3, vacated by the Dance Department. The swing space portion of the project is scheduled to bid in October, with moves starting in January, once the Science, Math, Nursing project is completed and the individuals are moved out of Science Building.

Ms. McCarty and members of the design teams answered questions from Board members about a variety of items, including the roof terrace option and flexible classroom in the NAC, the tinted glass and slats in the Fine Arts Weatherization project, the Child Development project schedule, operational costs, the oak trees, availability of project information for the public and community perception of the projects. President Conti complemented Ms. McCarty and the teams for their presentation noting it was clear, focused, informative and helpful to the Board.
9. **Consent Calendar Items (Roll Call Vote)**

M/s Treanor/Long to approve the Consent Calendar items. Trustee Dolan requested that items 9.B., 9.C and 9.J. be removed from consent requesting that fiscal implications on the short-term and certificated personnel items be included in the future. Trustee O’Brien requested that Item K. 3. be pulled from the consent calendar items. Trustee Dolan noted that she has requested in the past that anything dealing with Measure C, Modernization items, be on the action agenda rather than consent. President Conti noted that there is protocol for consent vs. action for modernization and that any changes to protocol would have to be discussed at a later meeting. Trustee Dolan requested that Items K. 1 – 4 be pulled from consent calendar. Trustee Treanor accepted the changes to her motion. **Motion carried 7-0 by roll call vote, plus an advisory aye vote by Student Trustee Blood to approve items 9.A and 9.D. – 9.I.**

A. **Approve Classified Personnel Recommendations**
   1. Appointment of Classified Personnel
   2. Appointment of Hourly Employees
   3. Temporary Increase/Decrease in Assignment for Classified Personnel
   4. Resignation/Retirement of Classified Personnel

B. **Approve Short-Term Hourly Positions – Item 9.B. was moved to Action**

C. **Approve Academic Personnel Recommendations – Items 9.C.1 & 9.C.2. were moved to Action**
   1. Appointment Academic Personnel
   2. Appointment of Temporary Credit Instructor Appointments Summer 2012

D. **Approve Educational Management Personnel Recommendations**
   1. Appointment of Educational Management Personnel
   2. Resignation of Educational Management Personnel

E. **Budget Transfer – Month of June 2012**

F. **Warrant Approval**

G. **Approve New Community Services Courses**

H. **Approve Student Record Destruction**

I. **Approve Out of Country Travel**

J. **Second Reading and Approval of Revised Board Policies – Item 9.J. was moved to Action**
   BP 3710 Securing of Copyright
   BP 5010 Admissions and Concurrent Enrollment

K. **Modernization (Measure C). Items 9.K 1 – 4 were moved to action.**
   1. Ratify/Approve Modernization Contracts, Changes and Amendments ($643,779.00)
   2. Approve Annual Renewal – Amendment #4 Paragon Software Licenses
      McLaren Software LTD (formerly Citadon, Inc.) ($35,024.00)
3. Authorize Procurement of Specialty Equipment
   Science Math Central Plant Complex Increments 2 & 3, Site Development & Building Project (305A)

4. Declaration of Surplus Disposal
   PA & FA Relocation (850I)

9. B. Approve Short-Term Hourly Positions
   M/s of Treanor/Long to approve Short Term Hourly Positions. Trustee Dolan requested that the Fiscal information be added to these items in the future. Trustee Treanor noted that the hourly rates are included in this item and a total will depend on the hours worked. Motion carried 7-0 roll call vote plus an advisory aye vote by Student Trustee Blood.

9. C. Approve Academic Personnel Recommendations
   1. Appointment Academic Personnel
   2. Appointment of Temporary Credit Instructor Appointments Summer 2012
   M/s of Long/O’Brien to approve Academic Personnel Recommendations. Trustee Dolan requested that the Fiscal information be added to these items in the future. Motion carried 7-0 roll call vote plus an advisory aye vote by Student Trustee Blood.

9. J. Second Reading and Approval of Revised Board Policies
   - BP 3710 Securing of Copyright
   - BP 5010 Admissions and Concurrent Enrollment
   M/s Long/O’Brien to approve Revised Board Policies BP 3710 and BP 5010. Trustee Dolan had questions about student status, and state and federal mandates which were addressed by Dr. Coon. Motion carried with a 6-1 roll call vote, with a no vote cast by Trustee Dolan and an advisory aye vote by Student Trustee Blood.

9. K. Modernization (Measure C)
   1. Ratify/Approve Modernization Contracts, Changes and Amendments ($643,779.00)
   2. Approve Annual Renewal — Amendment #4 Paragon Software Licenses
      McLaren Software LTD (formerly Citadon, Inc.) ($35,024.00)
   3. Authorize Procurement of Specialty Equipment
      Science Math Central Plant Complex Increments 2 & 3, Site Development & Building Project (305A)
   4. Declaration of Surplus Disposal
      PA & FA Relocation (850I)
   M/s of Namnath/O’Brien to Approved Modernization items 9K 1 – 4. Trustee O’Brien had questions about procurement of items in Item K.3. and whether we are using CMAS contracts to save money. Ms. Anne Daley responded and will provide follow-up information. Motion carried 7-0 by roll call vote plus an an advisory aye vote by Student Trustee Blood.

10. Other Action Items
    A. Resolution #7-17-2012 C.10.A. Authorizing the Refund of Election of 2004 General Obligation Bonds, Series A. M/s of Treanor/O’Brien to move approval of Resolution #7-17-2012 C.10.A. Motion carried 7-0 by roll call vote plus an advisory aye vote by Student Trustee Blood.
B. Modernization (Measure C)
   2. Approve Authorization to Bid Child Study Center - Increment One Project (303C)

M/s O’Brien/Long to approve Item 10.B. Motion carried 7-0 by roll call vote, with Trustee Treanor noting that her sister works at Midstate although she has no ownership interest or interest in this project, plus an advisory aye vote by Student Trustee Blood.

M/s Namnath/Treanor to merge items 10.C. through 10G into one and approve as one vote. Student Trustee Blood requested that Item 10.C. be heard separately. M/s Namnath/O’Brien to merge and approve items 10.D. to 10.G. into one vote. Motion carried 7-0, plus an advisory aye vote by Student Trustee Blood.

C. Student Health Fee Increases.
   M/s O’Brien/Long to approve Student Health Fee Increases. Student Trustee Blood commented that any increase in costs to students should be avoided if possible as students have already faced significant increases. Board members discussed the issue and President Coon pulled the item to review with the students and bring back to the Board at a later date.

Board President Conti referred Board members to their packets to review Future agenda items.

11. Board Policy Review (1st Reading)
   There were no Board Policies for review.

12. Future Agenda Items
   A. Review Mission Statement/Strategic Planning
   B. Pension Reform
   C. Distance Education
   D. WASC Interim Report
   E. Renewal of MOU for California Irrigation Management Information System

13. Board Reports and/or Requests
   A. Committee Chair Reports - None
   B. Legislative Report – Trustee O’Brien referred Board members to the copy of the updated legislative report and clarification of Basic Aid questions they received earlier. She informed the Board that she met with Kerry Mazzoni recently to discuss some of these issues. Ms. Mazzoni or Mr. Shimasaki will attend the August 21 Board meeting to provide an update on any fiscal implications of legislative actions as well as to brief the
Board on new bills they will be tracking on our behalf, including Redevelopment. Trustees suggested that a quick summary would be helpful as well as the very detailed report. Trustee O’Brien also noted the Kerry Mazzoni and President Coon would be meeting with Mary Jane Burke, Superintendent of Marin County Schools, to discuss opportunities for shared services and will also be looking doing the same within the County of Marin. She also noted that Ms. Mazzoni would be meeting with Fireman’s Fund who is interested in developing a pipeline for employees.

C. Individual Reports/or Requests – None

14. Approval of Minutes
   ▪ M/s (Treanor/O’Brien) to approve the minutes of the June 19, 2012 Board meeting.
     Motion carried 7-0, plus an advisory aye vote by Student Trustee Blood.

Board President Conti referred Board members to their packets to review the Information items.

15. Information Items (see written reports)
   A. Contracts and Agreements for Services – June 2012
   B. Modernization Update
      1. Director’s Report
      2. Contract Milestone Report through June 2012
      3. Program Schedule

   C. Calendar of Special Events – None listed

16. Correspondence

17. Board Meeting Evaluation – Trustee Treanor noted that there was good discussion about the technology plan.

18. Adjournment
   M/s (O’Brien/Long) to recess to closed session to continue the discussion of the existing litigation. Motion carried by unanimous vote of 7-0, plus advisory aye vote by Student Trustee Blood.

The Board recessed to closed session at 9:31 p.m.

The Board reconvened to open session at 9:36 p.m. and reported that there was no action taken in closed session.

M/s Namnath/Long to adjourn meeting. Meeting adjourned at 9:37 p.m.