Present: Yolanda Bellisimo, Gina Cullen, Jonathan Eldridge, Jon Gudmundsson, Mike Irvine, Peggy Isozaki, Molly Johnson, Dawn McIntosh, Sara McKinnon (Co-Chair), Michele Martinisi, Nanda Schorske, Carol Scialli (Resource), Kathleen Smyth, Cari Torres

Absent: Chialin Hsieh, Marshall Northcott, Craig Wheeler

Agenda Review
- Agenda approved.

Minutes
- Minutes of April 16 meeting approved.

Budget Update

Work on Response to President’s Budget Proposal
- President asked PRAC to provide a response back re: his budget proposal as presented at the April 16 meeting. (Refer to both handout from meeting and minutes.)
  - Plan projects $1,769,000 in revenue.
  - Plan projects $1,500,000 in total reductions.
- More revenue is projected than we thought (approximately $150,000).
- Utilities estimate of $150,000 in savings should be achievable.
- Non-instructional faculty is Counselors, Librarians, Coordinators, Chairs.
  - Not all are being hired back at a lower rate.
  - 4 Counselors retired in 2012-2013. We will be hiring 2.
- Are the President’s numbers realistic?
- Classified/management salary savings, $550,000 (22 total have accepted the SERP offer.)
  - Will need to analyze reorg possibilities for accurate picture of savings.
  - If can get certain projects done relating to Banner, MyCom, with move toward going paper free, can eliminate certain related jobs. Example: Electronic transfer system. Must spend funds up front to accomplish this, but if done, money is saved.
  - Idea is to accomplish our work more efficiently.
  - J. Eldridge will develop a report based on consultant’s review of A&R services and present to PRAC.

PRAC recommends a portion of the SERP should be reinvested to create better efficiencies with the goal of serving students effectively. With this in mind, we recommend the President’s April 15, 2013 Proposed 2013-2014 Budget Plan as presented.
Finalize Program Review Requests Reviewed on 4-15-2013

- GEOG supplies request, $1,000: Per J. Arnold, will split $1,400 evenly between GEOG and GEOL to address request.
- ECE request for $900: Per. C. Torres, keep request until programs for new Child Study Center are sorted out. Pull printer request as this is being addressed.
- NURS Teas V Test: C. Torres is waiting to hear back from J. Rinaldi.
- DENT/MDA/EMT: Per N. Schorske, these requests represent ongoing budget items so requesters were advised not to enter ongoing requests. Suggest making folks aware of their current budgets.
- COUR requests: Per N. Schorske, these can be handled within her budget.
- DENT: Per N. Schorske, money in budget to cover this.
- PE’s (3) requests: Last week PRAC recommended these go forward.
- Next week we will review IEC’s recommendations. Software Committee is sorting out those requests for finalization.

Strategic Objective 10.1 & 10.2

Initial Discussion

- Evaluate how effectively the results from SLO Assessment and Program Review data are linked to resource allocation.
- 10.1: Establish and conduct evaluation criteria and process for determining the effectiveness of the link between SLO assessment and Program Review to resource allocation.
- 10.2: Align timelines for SLO Assessment, Program Review, PRAC’s functions and Budget Development.

Comments

- 10.2 should be easy.
- 10.1 is what colleges getting dinged for i.e., have things improved or not. Link between intervention and improvement of student performance.
  - We’re just beginning to track this.
  - It’s a long term process to do this, Demonstrating immediate change is impossible as the allocation process takes time which is then followed by a pilot period before one can assess results.
  - We need to document what we are trying to prove, the process of assessment and the results.
  - Major areas that has received bulk of funding in last couple of years are Science/Math, Nursing, PE and CTE programs at IVC. What has been the effect of this? Set up a survey to ask faculty and students.
    - Look at Nursing scores. Capture data and assemble in report form.
    - Have changes allowed faculty to teach more students? Mock UN. Enrollment Success, Health & Safety changes.
    - C. Hsieh can provide qualitative data (Nursing program).
Planning & Resource Allocation Committee

- SLO that has been achieved as result of new lab in SMN building.
  - Other ideas: Mock UN; Enrollment Success, Health & Safety changes.
  - Suggest memo that lists specific SLOs and then provide examples that we can present as examples of funding based on SLOs via Program Review.
  - SLO Assessment is embedded in Program Review and it drives resource allocation decisions. The criteria for measuring effectiveness are the evidence produced demonstrating the impact of intervention. Example: Creating a new lab.
  - Survey will provide concrete evidence from programs.

Subcommittee Reports
Technology Committee
- Focusing on Computer Replacement Plan.
- Talk about status re: accomplishment of prioritized initiatives.
- Wireless status: No decision re: which buildings will be worked on first. Even buildings that already have wireless are experiencing problems.

Student Access & Success
- Needs to take look at SAS portions of Program Reviews and make recommendations; trends, themes, issues?
- Final meeting is May 9. J. Eldridge has put forth a document summarizing themes, asking SAS to test out, and hope to begin offering possible recommendations based on themes. Will discuss at May 9 meeting, then bring to PRAC.
- C. Hsieh and J. Eldridge working on data elements in Strategic Plan re: completion rates, failure rates, levels of preparation in relation to success to start explaining high level data. Trying to get to point where can propose this is what we’ve looked at and here’s what it says. These are things we should pay more attention to (real issues) like access and success. Will bring to PRAC.

Educational Planning
- Hold for future meeting.

Facilities Planning
- FPC is reviewing priorities in FMP; reviewed all facilities related items in Program Reviews. Some items are work order issues. Some are technical items identified as facilities items.
- Ongoing issues may not show up in Program Review. Implement a work order system. How do we address that? Resource allocation issue? How is this supported by PRAC?

Instructional Equipment
- Will have information for next PRAC meeting.

Professional Development
- Hold for future meeting.
Meeting Wrap Up

- Next meeting is April 30.