Planning & Resource Allocation Committee

December 10, 2013
2:00-3:30, Austin Center 177

Minutes

Present: Becky Brown, Gina Cullen, Jonathan Eldridge, Jeff Fleisher, Sara Frye, Peggy Isozaki, Michele Martinisi, Sara McKinnon (Co-Chair), Steve Petker, Nanda Schorske, Carol Scialli (Resource), Kathleen Smyth, Cari Torres (Co-Chair), June Yokell

Others Present: Laura McCarty
Absent: Jackie Barretta, Yolanda Bellisimo, Gina Longo, Greg Nelson, Ben Wilson, Sheila Whitescarver

Agenda Review
- Agenda approved.

Minutes
- Minutes of November 12 meeting approved.

Facilities Update: Austin
L. McCarty (PowerPoint Presentation)
- Presentation shown was presented to the Board of Trustees in preparation for their Bond Spending Plan decisions in January.
- Topics:
  - Austin “White Paper”
  - Tour
  - ADA Cost Estimate Update
  - Bond Spending Plan preview
  - Q&A
- Context:
  - Request from BOT, March 13.
  - August 13 – Academic Center
  - White paper responds to requests for information
  - January 14 – bond spending plan update & action
- Austin White Paper Overview
  - Abstract
  - Objectives & Context
  - Executive Summary
  - Austin History
  - Recent Background: failings, deferred maintenance
  - Option Descriptions: retain, demolish, decommission, repurpose (page 8)
  - Options Analysis & Evaluations: Seismic only is $4,782,186 (page 10)
  - $18 million to totally renovate Austin. $6 million would address classrooms and seismic work.
If demolish building cannot rebuild a student structure because building is on a flood plain.

Decommission: lose 120 parking spaces. Must repair, demolish or not use building if decommission.

Demolish but leave building’s platform; put voltaics on top. This would cost over $12M. Would still have to do seismic work for $4,782,166.

Review of hard costs, soft costs with different scenarios: (a) Retain; (b) demolish; (c) decommission; (d) repurpose.

**Tour**
- Rebar wrapping columns is spaced too far and will cause problems at columns.
- Switchgear room floods; loss of equipment; unsafe.
- Review of ADA Estimate updates.

**Bond Spending Plan Preview**
- Board reviews every quarter.
- Red shows things that we’re over budget on; need more funding.
- Balance means there are still funds.
- Need another $1.1M to complete ADA work.
- Forecasted overrun is $5.3M.

Do we have enough room to relocate people currently in Austin if demolish building?
- Currently reviewing where departments can go; more studies needed.
- C. Torres is in process of analyzing room usage. Considerations:
  - Move courses to IVC where there is more space.
  - Utilize rooms currently under-utilized.
  - Comment from student about lack of parking. Other variables: Marin Transit reduced coverage. If CCSF closes, we’ll be further impacted.
- Review of cost of running Bond. By end of 2015 we need to be finished with construction.
- Need to finish project strong if we want to go out for another Bond.
- Contact L. McCarty with any questions.

**Room Analysis & Schedule**
**C. Torres**
- C. Torres will come back with additional information on this; working on scenarios.

**FT Faculty Update Going Forward**
**C. Torres**

**Active Recruitments, Fall 2013**
- Paul Cheney (History/Political Science)
- Shawn Purcell and Robert McCoy (Psychology)
- Susan Rahman (Psychology and Sociology)
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- Mia Chia (Computer Science)
- Marco Gonzalez (Sociology)
- Kristin Acredolo (Court Reporting)
- Nick Fara (Automotive Technology)

Planned Recruitments, Spring 2014
- Biology, Math (2 positions), English Skills, Fine Arts-Sculpture, DSPS, Spanish, Counseling and Music.
- S. McKinnon will bring additional requests from Program Review in January.

Subcommittee Reports
Technology Planning
- Computer Replacement project is in process; working out details to support implementation.
- Server equipment has been installed.

Student Access & Success
- Has been meeting regularly every other week. Focus has been on college’s participation on Community College Survey of Student Engagement to be administered in spring term.
- Committee helped craft 15 additional questions that focus on COM; demographic information. By next summer we will have information to go forward and make improvements.
- CC faculty survey of student engagement will also be administered. Will produce faculty perceptions, then try to align. Survey gets to the “Why” behind our scorecard.

Educational Planning
- Meets next week.

Facilities Planning
- Hold for future meeting.

Instructional Equipment
- Meets in spring 2014.

Professional Development
- Nothing to report.

Other
ACCJC; S. McKinnon
- We have to do a study due in October 2016.
- Prep workshop is March 14 at Evergreen Valley College. We are asked to send a group of 10 people.
- S. McKinnon will attend an Academic Senate conference on accreditation in San Diego.
Meeting Wrap Up/Assignments

- Next meeting is January 28.