Present: Yolanda Bellisimo, Gina Cullen, Jonathan Eldridge, Jon Gudmundsson, Mike Irvine, Peggy Isozaki, Molly Johnson, Sara McKinnon (Co-Chair), Michele Martinisi, Marshall Northcott (Resource), Nanda Schorske, Carol Scialli (Resource), Kathleen Smyth, Cari Torres (Co-Chair)

Absent: Chialin Hsieh, Dawn McIntosh, Craig Wheeler

Agenda Review
• Agenda approved. The President will not be attending today’s meeting.

Minutes
• Minutes of December 11 meeting approved.

Welcome to New PRAC Members
• Cari Torres, Interim Dean of Instruction. Cari is also Director of Academic Services & Articulation.
• Jonathan Eldridge is Vice President of Student Services.
  o Started his new position on January 7.
  o Spent 15 years in Oregon: nine years as Dean of Students at Lewis & Clark, then VP of Student Affairs for seven years at Southern Oregon University.

2013-2014 Budget Update
• The President was unable to attend today’s meeting but will provide an update at a future meeting.
• Per C. Torres:
  o Tentative Summer 2013 Schedule of Courses distributed based upon results of special Task Force’s work to reduce units. There will be a few adjustments.
  o Some summer units were moved into spring.
  o Last summer we offered 212 units. This summer we’ll offer approximately 118.28 units.
  o One of the ENGL 150 classes will be a DE class.
  o Question about Online Writing Center. Must work out how Center will be supported this summer.
  o BIOL 110 class will be held at IVC.

Accreditation Update
• We should learn the results from the Accreditation Commission by February 1.
Status of Last Year's PRAC Recommendations

Handout Distributed
- Review of handout that shows status (funded, not funded, in progress, implemented) of each item requested in PRAC’s June 2012 memo to the President.
- Additional Units request: None were funded.
- Math Tutors funded for $3,500.

Full-time Faculty Requests from 2012 Program Reviews
S. McKinnon
- FT Retirements and Requests for Replacement in PR (document distributed):
  - Have not received non-instructional Program Reviews yet.
  - Add Spanish and Biology to Additional Requests list.
- FT Faculty Requests from the 2012-2013 Program Review:
  - ART: Sculpture
  - BEHS: 3 FT
  - CHEMISTRY: Status of one full-timer is unclear.
  - COMP SCI: No full-timer for 4 years
  - COURT: Still no FT faculty member
  - ENGL SKILLS: hired 2 this year; 3rd one retired. Replace one that retired.
  - LIBRARY: 2 full-timers are retiring leaving 1. Need 2 positions.
  - MUSIC: Soon will have no full-timers at all.
  - PE/Athletics: Have 4 full-timers but one is permanently on reduced load each semester.
  - PHYSICS: 1 FT as current full-timer may leave at end of year
  - SOC SCI: 2 FT
- Call for FTFAC to meet again: S. McKinnon, C. Torres, M. Johnson, M. Martinisi, K. Smyth, J. Eldridge, Y. Bellisimo. Meeting will take place on January 29 at 12:45.

Subcommittee Reports
Technology Planning: M. Irvine
- Working on boiling down initiatives to take to Board in the form of a short set of recommendations. First, will take recommendations to the Tech Planning Committee.
- Cost estimates must be well defined now. For instance, WiFi: Cost if do one phase this summer versus entire package.
- Smart classrooms.
- EDW for trending across multiple years.
- Networking and infrastructure needed to support projects.
- Categorize initiatives: infrastructure, productivity, student issues, teaching issues.
- Comment: Why isn’t computer replacement on the list of priority projects?
  - First have to develop a strategy and determine where funding will come from.
- Comment: Using software programs, like DegreeWorks, necessitates having computers that can support programs.
• Media Services will do a Program Review to include list of classrooms and age of computers.
  Also need a list of classrooms that are not Smart.
• Some schools lease their equipment.

Software: S. McKinnon
Waiting for data before meeting again and will review Program Reviews.

Student Access & Success: S. McKinnon
• Nothing to report.

Educational Planning: C. Hsieh
• Hold for future meeting.

Facilities Planning: S. McKinnon
• Nothing to report.

Instructional Equipment
• Hold for future meeting.

Professional Development: C. Hsieh
• Hold for future meeting.

Other Reports & Updates
• PRAC draft spring schedule distributed.

Meeting Wrap Up/Assignments
• Next meeting is January 29.
• Carol: Look for meeting place for FTFAC next week at 12:45