Planning & Resource Allocation Committee

November 12, 2013
2:00-3:30, Austin Center 177
Minutes

Present: Becky Brown, Gina Cullen, Jonathan Eldridge, Jeff Fleisher, Sara Frye, Gina Longo, Sara McKinnon (Co-Chair), Nanda Schorske, Carol Scialli (Resource), Cari Torres (Co-Chair), Sheila Whitescarver, Ben Wilson, June Yokell

Also Present: Matt Smyth

Absent: Jackie Barretta, Yolanda Bellisimo, Peggy Isozaki, Michele Martinisi, Greg Nelson, Kathleen Smyth

Agenda Review
- Agenda approved.

Minutes
- Minutes of October 22 meeting approved.

EAB Developmental Math Update
J. Eldridge
- Background: Laurie Ordin and Andrea Wang asked for additional funds for dedicated tutors. That led to a meeting regarding Developmental Math.
- By middle of next term, there should be concrete recommendations about what we need to do to improve student achievement. The idea is to help student be more successful.
- We are developing a relationship with The Education Advisory Board (EAB). On October 31, a researcher for EAB presented, in a coherent fashion, things we need to think about that are good for an institution.
- Next step is to schedule another meeting before end of semester.
- Plan to invite a high school instructor on the Task Force to participate.

ASCCC Fall Plenary Session 2013
S. McKinnon
- S. McKinnon shared information and insights from the Fall Plenary Session held in Irvine.
- Statewide Academic Senates gather twice a year, November and April. Attendees meet for three days and have sessions often related to Title 5 issues. What majority of people want to come forward is decided upon in the form of resolutions.
- Senates do things through resolution process and make a commitment to do something at end.
- Resolutions are written, voted on in area meetings. Review of Resolutions Approved November 9, 2013. For example:
  - Request ACCJC to Model Effective Self-Evaluation Practices.
  - Equitable Access to College Resources for Part-time Faculty.
- This year, City College Accreditation was a huge item.
• Martha Kanter gave keynote speech. President Obama is coming up with a college rating system.
• Adobe Creative Cloud application may be purchased for home use for $19.99.
• Resolutions agreed upon that asked ACCJC for clarity.
• One resolution asked that they extend deadline for termination of CCSF’s accreditation.
• Santa Monica JC Emergency Faculty and Staff 911 Guide passed around. C. Torres will show it to our HR Director as a model.

ACCJC Standards—Changes
S. McKinnon
• Timeline: City College of San Francisco and Accreditation distributed.
• Review of accreditation standards document. These are all of the standards we have had to meet in the past.
• Document shows what has been added, but does not show what has been deleted.
• Evaluations regarding SLOs. Must evaluate faculty on basis of SLOs.
• This will come back and be more public in January.
• Patrick Perry, Vice Chancellor, Technology, provided a humorous presentation.
  o Putting together student to Counselor ratio reports for all colleges.
  o Distance Ed Learning Management System Statewide options.
  o Ed Planning initiative that includes E-transcripts.
  o Working on Common Assessments again

M & O Update
M. Smyth
• Welcome to our new Director of Facilities Planning, Maintenance and Operations.
• Hopes to help support our mission and goals and appreciates patience as he comes up to speed.
• Addressing work order needs but there are behind the scenes issues as well.
• A work order ticketing system (paperless) is being developed.
• Vision is one stop shopping where submit items and receive response electronically.
• One challenge is after hour special events, like planned auditorium events. Such events require additional custodial services, lighting, etc. and overtime. M&O needs advance notice.
  o Outreach usually pays for overtime when they hold events.
• How can we help M. Smyth:
  o Patience with M&O’s response.
  o Let him know how M&O can be more responsive.
  o Recognize they have limited resources.

Subcommittee Reports
Technology Planning
• The servers are being installed.
Student Access & Success
- Hold for future meeting.

Educational Planning
- Hold for future meeting.

Facilities Planning
- Hold for future meeting.

Instructional Equipment
- Meets in spring 2014.

Professional Development
- Nothing to report.

Meeting Wrap Up/Assignments
- November 26 meeting will be cancelled. Next meeting is December 10.
- J. Eldridge will send out PowerPoint from EAB meeting.