Marin Community College District  
Board of Trustees Organizational and Regular Meeting

Revised Agenda

December 10, 2013  
Kentfield Campus  
Cafeteria, Student Services Building  
835 College Avenue, Kentfield, California

http://www.justin.tv/comtrustees

Trustee Kranenburg will participate by telephone from  
222 Merchandise Mart Plaza, Suite 10-154, Chicago, Illinois

The Board shall act on posted items and shall not deliberate items that are not on the posted agenda.

The Board of Trustees may consider the items listed in Section C at any time during the Open Session portion of the meeting unless a specific time is stated on the agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Human Resources at 485-9340. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

If you wish to speak, complete card available from Recording Secretary. Persons desiring to address the Board on items not on the agenda may speak under item number “C.2.A.” on the agenda. Public comment presentations will be limited to no more than 3 minutes each. Persons reading statements aloud or distributing material should give a copy to the Recording Secretary.

Government Code §54957.5 states that public records which relate to any item on the open session agenda for a regular Board meeting should be made available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the Office of the Superintendent/President at 835 College Avenue, Austin Science Center, Room 146, Kentfield, for the purpose of making those public records available for inspection.

Per Board Policy 2365 the Board meetings of the Marin Community College District may be audio taped and video broadcasted via the internet.
A. **Open Session, 5:30 p.m., Cafeteria, Student Services, Kentfield Campus**
   1. Call to Order, Roll Call, Adoption of Agenda
   2. Reception Honoring Barbara Dolan
   3. Adjourn to Board Organizational Meeting

B. **Board Organizational Meeting, 6:30 p.m., Cafeteria, Student Services, Kentfield Campus**
   1. Call to Order
   2. Oath of Office – Brady Bevis, Diana Conti, Wanden Treanor
   3. **Meeting Schedule 2014**
      In accordance with Board Policy 2310, Regular Meetings of the Board, the Board of Trustees will adopt a meeting schedule at the Organizational Meeting. A proposed meeting schedule for 2014 follows. Regular meetings take place on the 3rd Tuesday of the month except for those denoted by an asterisk. All regular meetings begin at 6:30 p.m. unless otherwise noted.

   January 17  Board Retreat, 1:00 – 5:00 p.m., TBD
   January 21  Regular Meeting, 6:30 p.m., Cafeteria, Student Services, Kentfield
   February 18 Regular Meeting, 6:30 p.m., Cafeteria, Student Services, Kentfield
   March 11*   Regular Meeting, 6:30 p.m., TBD, Indian Valley
   April 15    Regular Meeting, 6:30 p.m., Cafeteria, Student Services, Kentfield
   April 25    Board Retreat, 1:00 p.m., TBD
   May 20      Regular Meeting – 6:30 p.m., Cafeteria, Student Services, Kentfield
   June 17     Regular Meeting, 6:30 p.m., TBD, Indian Valley
                Adoption of Tentative Budget
   June 27     Board Retreat, 1:00, TBD
   July 15     Board Study Session, 3:00 p.m. Staff Lounge, Student Services, Kentfield
                Regular Meeting, 6:30 p.m., Cafeteria, Student Services, Kentfield
   August 19   Regular Meeting, 6:30 p.m., Cafeteria, Student Services, Kentfield
                Adoption of Final Budget
   September 16 Regular Meeting – 6:30 p.m., TBD, Indian Valley
   October 21  Regular Meeting – 6:30 p.m., Cafeteria, Student Services, Kentfield
   November 18 Regular Meeting – 6:30 p.m., Cafeteria, Student Services, Kentfield
   December 9* Organizational and Regular Meetings – 6:30 p.m., Cafeteria, Student Services Kentfield
   December 15 Board Holiday Dinner
4. **Election of Officers**
   In accordance with Board Policy 2035, Annual Organizational Meeting, the Board of Trustees shall elect the President, Vice President, and the Clerk of the Board for the year 2014 at this meeting.
   a) President of the Board
   b) Vice President of the Board
   c) Clerk of the Board

5. **Appointment of Trustee Representatives**
   It is recommended that the following representatives be appointed by the Board President:
   - Marin County School Boards Association and Trustee Representative to Elect Members of the County Committee on School District Organization
   - Legislative Representative to California Community Colleges Trustees/California School Board Association (CCCT/CSBA) and liaison with the Community College League of California.
   - Board Standing Committees
     - Superintendent/President Evaluation Committee
     - Board of Trustee Self-Evaluation Committee
     - Policy Review Committee
     - Fund Development Committee
   - Liaison Assignments
   - Parliamentary Appointment

6. **Board Comments and Acknowledgements**
7. **Adjourn**
8. **Break**

C. **Open Session**
   1. **Call to Order, Roll Call, Adoption of Agenda**
   2. **Public Comment (3 minutes per speaker)**
      A. Comments regarding items not on the Agenda
      B. Comments regarding items on the Agenda – to be heard immediately before the Board of Trustees’ consideration of the item
   3. **Chief Executive Officer’s Report**
      A. Financial Audit and Measure C Bond Performance Audit 2012/2013
      B. Concepts for Administrative Building Historical Elements in the Landscape
   4. **Academic Senate Report (5 minutes)**
   5. **Classified Senate Report (5 minutes)**
   6. **Student Association Report (5 minutes)**
   7. **Consent Calendar Items (ROLL CALL VOTE)**
A. Calendar of Upcoming Meetings
   ▪ Reference Item B.3. Meeting Schedule 2014

B. Approve Classified Personnel Recommendations
   1. Appointment of Classified Personnel

C. Approve Academic Personnel Recommendations
   1. Appointment of Academic Personnel
   2. Resignation of Academic Personnel

D. Approve Short-Term Hourly Positions

E. Declaration of Surplus Property - Miscellaneous Equipment

F. Modernization (Measure C)
   1. Ratify/Approve Modernization Contracts, Changes, Amendments ($395,236.35)

G. Approve Educational Management Personnel Recommendations

H. Second Reading and Approval of Board Policies (None)

8. Other Action Items

A. Acceptance of Non-Cash Gifts

B. District Financial Audit and Measure C Bond Performance Audit for Year Ended June 30, 2013

C. Approve Addendum 4 to License Agreement with Community Action Marin for Marin Head Start Program

D. Approve Extension of Memorandum of Understanding Extension with Conservation Corp North Bay for the IVC Organic Farm

E. Modernization (Measure C)
   1. Approve Notice of Completion, Child Study Center Increment ADA 2 (303C) Shade Structure, JL Modular Inc.

9. Board Policy Review (1st Reading) - None

10. Future Agenda Items
   A. City College Impact
   B. Health Benefits
   C. Bond Spending Plan
   D. Indian Valley Campus

11. Board Reports and/or Requests (15 minutes)
   A. Committee Chair Reports
   B. Legislative Report
   C. Individual Reports/or Requests

12. Approval of Meeting Minutes (2 minutes)
   A. Approve Minutes of November 19, 2013 Board Meeting
13. Information Items (see written reports)
   A. Warrants, Budget Transfers, and Contracts and Agreement for Services for Month of November 2013
   B. Modernization Update
      1. Director’s Report
      2. Program Schedule
      3. Milestones Report
   C. Administrative Procedures - None
   D. Calendar of Special Events
      ▪ College Holiday Party, December 18, 2013, Woodlands Café, 4:00 – 6:00 p.m.
      ▪ CCLC Effective Trustees Workshop, January 24 – 26, 2014, Sacramento
      ▪ CCLC Board Chair Workshop, January 25, 2014, Sacramento
      ▪ CCLC Annual Legislative Conference, January 26 – 27, 2014, Sacramento
      ▪ Bay 10 Trustees & CEO Meeting, April 14, 2014, Ohlone College

14. Correspondence

15. Board Meeting Evaluation

D. Closed Session, Staff Lounge, Student Services, Kentfield Campus
   1. Call to Order, Roll Call, Adopt Agenda
   2. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Govt. Code Sect. – 54957)
   3. CONFERENCE WITH LABOR NEGOTIATOR(S) (Govt. Code Section 54957.6)
      Agency Representative: Kristina Combs
      Employee Organizations: United Professors of Marin (UPM/AFT); California School Employees Associations (CSEA); Service Employees International Union (SEIU); Unrepresented Employees (Confidential, Supervisors, Management)
   4. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Govt. Code Sect. – 54957)
      Title: Superintendent/President
   5. Adjourn to Open Session

E. Open Session, Cafeteria
   1. Report on Closed Session
   2. Adjourn Meeting