SLO ACTIVITIES
FALL 2011 TO SPRING 2012

College-Wide/General Education

Fall 2011

1) Discipline faculty in Communications, Dance, English, Modern Languages, Physical Education, Social Sciences, and Computer Science used the rubrics to assess student performance for all GE courses identified in the discipline's GE/Degree Matrix. Faculty members reported their findings using the common tracking tool.

2) SLOAC, working with PRIE solicited feedback from faculty members who used the rubrics and tracking tool and made improvements as appropriate.

3) PRIE compiled findings from the common tracking tool and made reports available on the college web site. PRIE assisted faculty members from specific programs with additional research data for informing program improvements and for clarifying resource allocation requests. This assistance was provided on an as-requested basis.

4) Faculty used the findings to inform pedagogy, improve student performance, and make requests through program review for the in-class and out-of-class support necessary to meet student needs. Requests stemming from GE SLO findings gathered in fall 2011 and spring 2012 will be reported as a part of the program review process in fall 2012. Responses to the Program Review template prompts can be found on the SLO Wiki:

5) Requests for funds, based upon College-Wide/GE SLOs, and reported in program review in Fall 2011 were reviewed by the Program Review Committee and SLOAC and routed to the appropriate sub-committee of PRAC. Programs that completed program review and made requests without addressing SLOs were asked by the Program Review Committee to complete that section of the review prior to funding decisions being finalized by the sub-committees and prior to recommendations being forwarded to PRAC.

1) Programs requesting funding based on SLOs were informed by SLOAC that they would be expected to track improvements/changes in outcomes to determine if the funded intervention achieved the intended results.
Spring 2012

1) SLO facilitators prepared an inventory of disciplines that had completed the matrices for their college-wide and GE courses.

2) All disciplines that had not begun the process were informed that they must complete the Matrix and begin assessing college-wide and GE SLOs according to the schedule outlined in the Matrix by April 2012 and evidence of this must be submitted to PRIE by June 2012.

3) SLO Facilitators worked with departments to complete the matrices, use the rubrics and the reporting tools for the assessments, and consider how this information would be reported in the fall 2012 Program Review, including budget requests based upon SLO findings.

4) The Curriculum Committee informed departments that those courses and programs remaining out of compliance (without SLOs) would not be offered after fall 2012.

All Subsequent Semesters

All major GE courses identified in the matrices will be assessed over the course of six years. Data from these assessments will be used to improve practices and will serve, when appropriate, as evidence for changes in resource allocation, including funding. The SLOAC and Program Review Committees, working with PRIE will be responsible for oversight of the rubrics and reporting tool and will conduct periodic surveys of faculty to determine if improvements to the process are warranted. It is our expectation that findings from the GE SLO assessment will be used to validate GE course offerings, improve these courses when appropriate, and serve as substantive data when making budget request in the program review process.
Degree/ Certificate

Fall 2011

1) SLO Facilitators and members of SLOAC met with the department chairs to discuss completion of the GE/Degree Matrix and assessment of GE/College-wide SLOs, degree/certificate SLOs, and course-level SLOs. District funding was used to assist some programs in completing the matrices and reporting findings to PRIE. The call is attached as Addendum II for Fall 2011 and Spring 2012.

2) All departments are expected to submit a completed matrix for GE/College-wide and degree/certificates. This matrix can be modified depending upon when courses are offered, faculty teaching the courses, or student demand for the courses. However, every program will be expected to have a completed matrix for each degree program. The matrix includes:

- Mapping by semester showing when SLOs will be assessed in GE, degree/certificate courses over a six year timeframe
- College-wide/GE and degree/certificate SLOs the program would like to assess in each course
- Which of the six rubrics will be used to assess college-wide/GE and Degree/Certificate SLOs.
- Description of what data will be collected, evaluated, summarized, analyzed and reported (including what is already being done)

3) The Matrix has been tailored to specific degree/certificates which, once completed, is submitted to the SLO facilitators and PRIE. Ten degree matrices were completed in fall 2011.

Spring 2012

SLOAC, on the recommendation of the Curriculum Committee and PRAC, set the goal of having all the matrices completed and all GE/College-wide and degree/certificate SLOs in an assessment cycle by fall semester 2012. In order to meet this goal, SLOAC worked with PRIE to identify all the active degrees/certificates and the number of students who had graduated in each degree program over the past six years. A degree inventory was prepared for each division.

Art, Communication, English, Modern Languages: This division had 20 active degrees. Seven did not have SLOs; thirteen did not have a completed matrix.
Behavioral Science, Business, Computer Science, Engineering, Math, Science, Social Science, P.E.: This division had 11 active degrees. Five did not have SLOs; six did not have a completed matrix.

Administration of Justice, Automotive Technology, Court Reporting, Dental Assisting, Early Childhood Education, Environmental Landscaping, Machine and Metals Technology, Multimedia Studies, Nursing, Real Estate: This division had 32 active degrees. Four did not have SLOs; none had completed the matrix.

In order to meet the goal for completion, SLOAC and the Curriculum Committee agreed to the following timeline and communicated this to the deans and department chairs:

1. Complete all degree SLOs for the degrees that the department is keeping by the end of March 2012
2. Inform Curriculum Committee of degrees that the department is deleting by the end of March 2012
3. Complete the GE/Degree Matrix for each degree by the end of April 2012
4. The Curriculum Committee will delete all degrees that do not have SLOs and degrees for which the Matrix for that degree has not been completed – deletions will take effect Fall semester 2012, allowing students who have begun the degree prior to 2012 to complete the degree program.
5. Begin using one or more of the college-wide GE/Degree rubrics according to the schedule reported in the Matrix by spring semester 2012
6. Use the PRIE rubric reporting tool and submit data to PRIE by June 2012
7. Continue following the schedule outlined in the Matrix and turn in data from the rubrics in all subsequent semesters.

All Subsequent Semesters
This process will be followed each semester with the degree/certificate courses identified in the Matrix conducting an SLO review over the course of six years. Data from these assessments will be used to improve practices and will serve, when appropriate, as evidence for changes in resource allocation, including funding. Findings will be reported in the program review template and reviewed by the Curriculum Committee and the Program Review Committee so that degree/certificate programs receive feedback and monitoring from college-wide stakeholders.

The SLOAC and PRIE will be responsible for oversight of the prompts used in the matrices and will conduct periodic surveys of faculty to determine if improvements to the process are warranted.

It is our expectation that findings from the degree/certificate SLO assessment will be used to validate these programs, improve these programs when appropriate, and serve as substantive data when making budget request through the program review process.
Course Level

Fall 2011

1) Discipline/program faculty used their assessment tools and rubrics in designated classes.
2) Discipline/program faculty worked with the SLO facilitators and PRIE to gather and analyze results. SLO facilitators and PRIE served in an advisory role for discipline/program faculty.
3) Discipline/program faculty met to consider the assessment outcomes
   - To analyze and discuss results
   - To improve the design of the assessment tools and rubrics
   - To determine methods for improving outcomes
   - To review the schedule for the next round of courses up for SLO study
   - To prepare findings for reporting in the department/program Program Review
   - To determine if the findings from the outcomes study required requests for resources to be included in the Program Review.

Spring 2012

1) The Curriculum Committee set the end of spring semester 2012 as the drop-dead date for updating all courses. Any course that is not updated and/or does not have SLOs must have revisions submitted to the Curriculum Committee by May 1, 2012. Courses that are outdated (over five years since the course was last updated and/or the course is without SLOs) and not under revision by May 1, 2012 will not be offered spring semester 2013.

2) Spring semester 2012, departments/programs were expected to select three to four courses to review from various disciplines within the department and conduct the review of SLOs for these courses.

3) Departments/programs hold at least one meeting spring semester 2012 to discuss SLOs for courses that are not a part of the GE, college-wide, or degree/certificate process listed above. Discussion could include the results of the assessment, SLO rubrics, pedagogy, strategies for helping students, etc. Evidence of these meetings is kept by the departments/programs and can be uploaded to the SLO Wiki. SLOAC members work with departments/programs to meet this requirement.

4) Departments/programs track and report findings using a simple summary sheet. Two examples are available on the Wiki.

5) Departments/programs use the findings from SLOs to make requests for resources necessary for meeting student objectives when appropriate.
All Subsequent Semesters

1) Discipline/program faculty continue course-level assessments.
2) Discipline/program faculty implement course-level interventions or adjustments for improving outcomes if warranted.
3) Discipline/program faculty discuss changes to rubrics, assessment tools, and assignments and review SLO process as needed.
4) Discipline/program faculty provide feedback on assessment tools, outcome measures, and interventions to the SLO facilitators and SLOAC as needed.
5) Discipline/program faculty use program review as an opportunity to request funding for interventions or improvements based upon SLO assessment findings.
6) Discipline/program faculty assess the effects of interventions that were based on SLO assessments and report these outcomes in Program Review. Funding based on SLO findings require answering prompts in the program review template about what impact the intervention had using qualitative and/or quantitative data.
7) Discipline/program faculty continue to update the Course Outline of Record (COR) and the COR SLOs as needed.