### Annual Program-Level Assessment Plan

**Student Affairs**

#### 2011-2012

**Division and Program-Level SLOs and anticipated measures/evidence**

<table>
<thead>
<tr>
<th>Academic Year (AY)</th>
<th>Division Wide Student Learning Outcome</th>
<th>Program Level Student Learning Outcomes (PLSLO)</th>
<th>Measures/Evidence</th>
</tr>
</thead>
<tbody>
<tr>
<td>AY 2011-2012</td>
<td>Identify and utilize college resources that support student success.</td>
<td>PLSLO #1: Demonstrate knowledge of ASCOM and/or college clubs.</td>
<td>Measures: (a) Pre/Post Survey</td>
</tr>
<tr>
<td></td>
<td></td>
<td>PLSLO #2: N/A</td>
<td>Measures: (a)</td>
</tr>
<tr>
<td></td>
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<td>(b)</td>
</tr>
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**Assessment Focus and Methods for PLSLO #1:** Demonstrate knowledge of college resources.

**How will SLO be assessed? What information/data will be collected? When and by whom? How will it be analyzed? How will it be reported?**

At the beginning of the fall semester, department level SLOs will be shared with student leaders on the Associated Students board (ASCOM) and student leaders in the different clubs on campus. These students will be administered a survey to evaluate their knowledge of college resources. This survey will begin to inform us how much student know about college resources and we can begin to analyze what we have with regards to information, written and otherwise.

These students will be given the same survey at the end of the fall semester to gather information about how their knowledge of college resources has increased or not.

Data from the surveys will be analyzed and strategies will be put in place to increase the students’ knowledge of college resources. Data collected and analyzed may impact how information is disseminated to students about campus resources.

**Assessment Focus and Methods for PLSLO #2:** Write PLSLO here

**How student learning was assessed by the SLO stated above? What information/data was collected? When and by whom? How was it analyzed? How was it reported?**

N/A

**Reporting plan for assessment of PLSLO #1:** Demonstrate knowledge of college resources.

**Where will results be disseminated? When will changes be implemented? When will the annual report be completed?**

In late fall, 2011 and the beginning of the spring semester 2012, information gathered from the pre survey will be discussed with the student affairs staff, reported at a Student Services Department meeting, and discussed on what changes might be needed to improve information availability.
Changes to the information available to students will be considered after the post survey to be given at the end of the spring semester. Any changes would occur during the summer months in time for the beginning of the Fall Semester, 2012. The impact of any changes will be monitored and reported in the Student Affairs SLO annual report. This report will be completed at the end of the spring 2012 semester.

**Reporting plan for assessment of PLSLO #2: Write PLSLO here**

*Where will results be disseminated? When will changes be implemented? When will the annual report be completed?*

N/A
1. How did you gain information about the Associated Students, College of Marin (ASCOM) and/or campus clubs?
   ___College Website  ___Friend  ___Classmate  ___Class Schedule  ___Other

2. How much did you know about ASCOM or campus clubs when you first enrolled at College of Marin?
   ___Very little  ___Some knowledge  ___Had sufficient information  ___Other

3. What are you hoping to gain by being involved with ASCOM and/or campus clubs?
   ___Meet new friends  ___Learn how campus works  ___Knowledge of campus resources
   ___All of the above  ___Other
### Student Affairs

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**Describe/Discuss the result of PLSLO #1** At the beginning of the fall semester, department level SLOs were shared with student leaders on the Associated Students board (ASCOM) and student leaders in the different clubs on campus. These students were administered a survey to evaluate their knowledge of college resources. This survey informed us how much student knew about college resources. The results informed us that students were not able to identify and utilized college resources that would support student success because they were not able to demonstrate knowledge of ASCOM and/or college clubs.

**Describe how the results of the assessment were disseminated and to whom? (What was the program’s process for reviewing the results and discussing the implications of the results?)**

Data from the surveys were analyzed shared with the student leaders in ASCOM and with the dean of enrollment management, as well as with staff in the student affairs office and the office of research planning. After these discussions, the implication that came forth is the need to inform students about ASCOM and college clubs much earlier in the semester so students can take advantage of these resources. Strategies have been discussed to increase the students’ knowledge of college resources. Data collected and analyzed impacted the discussion and the development of strategies on how information is disseminated to students about campus resources.

**Discuss how the results were used to either: confirm the SLO was successfully met, and/or how the program generated strategies for program modification.**

The results informed us that students eventually do identify and utilized college resources. But the program has generated strategies for program modification. We need to definitely inform students much earlier about college resources. We need to inform students of college resources.

**If applicable, discuss program modifications changes and timeline for implementation of changes.**

Changes as to the information available to students will be considered and changes will take during the summer months in time for the beginning of the Fall Semester, 2012. The impact of any changes will be monitored and reported in the Student Affairs SLO annual report. This report will be completed at the end of the spring 2013 semester.

We will inform students of college resources through the student portal, the college’s website, flyers and posters, as well as informing students through the student clubs as an informational item, as well as informing the associated students group (ASCOM) in the same manner.

**What resources are needed to improve your program?**
Funds need to improve the program will come from the student affairs budget, as well as the associated students’ budget. Staffing to provide this information will come from student work study assistants and the office of student affairs.