Meeting Summary
December 4, 2012

Present: Chialin Hsieh, Rhonda Jones (Staff Resource), Sara McKinnon (Guest), Meg Pasquel, Anna Pilloton, Becky Reetz

Absent: Scott Blood, Angelina Duarte, Rebecca Kenney, Luz Moreno, Lance Reyes

Agenda and Summary Review
- Agenda approved.
- Summary of 11/6/12 approved.

BSI Report
The BSI Report is complete. Chialin will email Committee members copies of the document.

Board Presentation
The Committee briefly reviewed Angelina’s PowerPoint presented at the November 13th Board meeting, explaining the Student Success Act of 2012. Per a previous Committee Summary, here are highlights:

Section 2.2 (Mandated Services) - Require students to participate in diagnostic assessment, orientation and the development of an educational plan.
Section 3.2 (BOGW Conditions) - Require students receiving Board of Governors fee waivers to meet various conditions and requirements.
Section 8.2 (Student Support Initiative) - Invest in the new Student Support Initiative.

SB 1456 requires that funding be spent on 3 components; student assessment, orientation, and counseling. It specifically addresses the following:

Section 7.3 (Student Success Scorecard) - Implement a student success scorecard.
Section 2.1 (Centralized Assessment) - Develop and implement common centralized diagnostic assessments.

Because of the prospective impact of SS 1456 at COM, the Committee approved the necessity to set up a multiple-year, highly focused implementation task force.

Form Workgroups:
- Program Review Information
- Student Success Data
The Committee charged Chialin to move forward with Strategic Plan step 6.1 – the gathering of student success data.

The creation of Workgroups was postponed to a future meeting.

The majority of the discussion involved questions and concerns about Enrollment Priorities.

Highlights:

- The plan is to roll out a pilot in Fall 2013, for full implementation in Fall 2014, per State mandate.
- Athletes should be high on Priority list because of the challenges they have fitting classes into their practice schedules. These are primarily Basic Skills students also. As this is such a Master Schedule issue, Meg will ask Matt Markovich if athletic practices can be scheduled earlier in the day.
- What should the charge be for the SAS Priority Enrollment Workgroup?
- How do Basic Skills students fit into the Priority Enrollment structure?
- Would a COM Policy need to be created and approved to implement these Enrollment Priorities?
- Who will be entering the necessary data into Banner to determine a student’s priority?
  - Testing: Dee?
  - Orientation: Counseling?
  - Ed Plan: Counseling?
- Does Banner have places for this info to be inserted and then accessed later?
- Who in IT will be in charge of the implementation?
- The Committee rearranged some of the priorities on the Proposed Enrollment Priorities list, but it is still a draft and requires further discussion.

Committee Charge/Group Charges

A page delineating the Committee’s charge was distributed, but discussion was postponed to a future meeting.

Fall 2012 Report to PRAC

This item was postponed to a future meeting.
Other/Student Issues

Chialin will talk to Dr. Coon about the makeup of the Committee, particularly with regard to managers.

Committee Workgroups

This item was postponed to a future meeting.

Announcements

N/A

The next meeting will take place in January, date to be decided after the arrival of a new VPSS.