Present: Jonathan Eldridge, Rhonda Jones (Staff Resource), Derek Levy, Sara McKinnon (Guest), Luz Moreno, Becky Reetz

Absent: Meg Pasquel, Steve Petker, Anna Pilloton, Lance Reyes

Agenda and Summary Approval

• The meeting agenda was approved.
• The summary for the 9/3/13 meeting was approved.

Review of Committee Charge
Approach to 13-14 Work Plan

SAS’s webpage was reviewed and its Charge discussed. It was suggested that the Committee also review the Student Equity Plan as it relates to Recommendation 6. Sara will email Committee members a link to COM’s Midterm Report, which will be reviewed at the next meeting. SAS members agreed that it could review anything that pertained to student success, beyond the group’s basic charge.

Student Surveys CCSSE/Others

The Committee discussed COM’s possible use of the Community College Survey of Student Engagement. The website and findings were reviewed. There are five areas of “2013 Key Findings”:

1. Active and Collaborative Learning
2. Student Effort
3. Academic Challenge
4. Student-Faculty Interaction
5. Support for Learners

COM’s survey results could be correlated with other college’s statistics and success rates. The group would also provide analysis of COM’s data and compare it to any specifically chosen cohort and/or national average. The Committee determined that Jon should investigate what needed to be done to use this survey at COM.
Modify/Accept DRAFT 13-14 Work Plan

The Committee reviewed the draft Work Plan with the following items and tasks:

<table>
<thead>
<tr>
<th>Item</th>
<th>Task</th>
</tr>
</thead>
<tbody>
<tr>
<td>Developmental Math (see report to PRAC)</td>
<td>Support President’s development of TF</td>
</tr>
<tr>
<td>Transportation (see report to PRAC)</td>
<td>Draft charge/responsibilities for TF</td>
</tr>
<tr>
<td>Student Survey(s)</td>
<td>Research &amp; recommend survey instrument(s)/timeline</td>
</tr>
<tr>
<td>Undocumented HS Student Procedures</td>
<td>Assist A&amp;R with codifying procedures</td>
</tr>
<tr>
<td>Student Success Act Items (Alert, Orientation, etc.)</td>
<td>Provide feedback to working groups</td>
</tr>
</tbody>
</table>

The Committee also determined to create Project Charters for its projects and ensure that its work coordinated with the work of other related groups such as the Student Services Team.

Other/Student Issues

Jon and Derek will attend the CCCCO Student Success and Support Program Implementation Summit on September 23rd – 24th. They expect it to particularly address accounting and reporting issues of the SSSP.

Jon will begin the process of organizing an emergency information repository, working with Single Stop and contacting other SS areas.

The group discussed GED and whether access to testing was needed at COM. More information will be gathered.

SB 150 was also reviewed and Luz will provide more information at the next meeting.

Announcements

Jon announced that a children’s play are would be set-up near the student computers outside of Admissions and Records. Recycled toys and books would be donated to give children something to do while their parents registered, etc.

The next meeting will take place on Tuesday, October 1st in SS A&B. Please submit any agenda items that you want included by noon on the preceding Tuesday.