Meeting Summary
September 3, 2013

Present: Jonathan Eldridge, Rhonda Jones (Staff Resource), Derek Levy, Sara McKinnon (Guest), Luz Moreno, Becky Reetz, Lance Reyes

Absent: Meg Pasquel, Steve Petker, Anna Pilloton,

Agenda and Summary Approval

- The meeting agenda was approved.
- The summary for the 5/9/13 meeting was approved.

Approach to 13-14 Work Plan – Highlights of Discussion:

In 2012/2013, in its recommendation to PRAC, the Committee analyzed department program reviews and data from the Score Card, focusing on issues of student access and success. There were four major areas of concern revealed in program reviews:

I. General Student Readiness – The data shows that students are not prepared for college-level work.
   A. SAS recommended a college-wide commitment to see students better prepared, including orientations and counseling courses. First-time students need to be better organized by their second semester.

II. Math Readiness - The data shows that students are not prepared for college-level math courses.
   A. SAS recommended the creation of a math success task force. Ideas discussed: self-paced math classes and modules, smaller groups, more faculty interaction.

III. Schedule Coordination and Restoration
   A. SAS supports the scheduling work on the Master Calendar and the reviewing of Degree Works data to better manage enrollment.

IV. Student Transportation Issues
   A. SAS recommended the creation of a transportation task force. This group would include ASCOM and staff input, and gather data to better inform area transportation providers.

For 2013/2014, the Committee needs to determine how it will participate in the ownership of these and new issues. Questions raised:

- What does SAS need to work on this year?
- Does SAS have a role besides making recommendations to PRAC?
- Does SAS need to measure the progress in issue resolution?
Does SAS need to create work groups and their charters?

In 2012/2013, the Scorecard data led to the “Student Achievement Report”. These were the first two levels of data. In 2013/2014, SAS needs to gather a third level of data. Student surveys need to be created and SLO’s can be built around the findings. Potential survey questions should include the topics of access to classes, student preferences for one campus over the other, equity and diversity, and access and inclusion.

SAS’s charge is also to monitor BSI and Student Success (formerly Matriculation).

The Committee needs to review such issues as waitlists, particularly for math. More than one hundred students were on waitlists for lower level math classes when the lists were purged. Registration in self-paced math classes also needs to be reviewed to determine if they are appropriate for all students who enroll in them, and not just a catch-all for students who have no other math option.

Other/Student Issues

The Committee decided that Jon would continue as Chair.

The Committee determined that it needed to meet more regularly than it did in the previous year.

An operating procedure needs to be developed regarding the new process of charging concurrently enrolled high school students. The decision has been made to treat undocumented high school students the same as other high school students. Once these students graduate from high school other regulations will apply, such as those addressed by DACA and AB 540.

A draft work plan for 2013/2014 will be discussed at the next meeting. By the Committee’s third meeting, it should have a charter for the year. Items for discussion at the next meeting:

1. Student Surveys
2. Undocumented Concurrently Enrolled Students
3. Class Scheduling

Announcements

There were no announcements at this meeting.

The next meeting will take place on Tuesday, September 27th in SS A&B. Please submit any agenda items that you want included by noon on the preceding Tuesday.