Top 10 Things Faculty Should Know About the Tutoring and Learning Center (the TLC)

1) Tutoring is FREE for all currently enrolled COM students.

2) Tutoring is offered on both the Kentfield and IVC campuses, and online.

3) The peer tutors are faculty recommended, have received an “A” or “B” in the course which they tutor, and receive extensive training through participation in Tutor Training Workshops and the Tutor Training Course.

4) The online Tutoring Request Application is available in students MyCOM account on the Student tab. Paper applications are available in the TLC in LC 160 on the Kentfield campus or the TLC in the Career Study Center in Building 17 on the IVC campus.

5) Tutoring sessions are scheduled based on student need and student/tutor availability. All sessions are weekly group drop-in sessions.

6) Tutors support study skill development, promote understanding of course concepts, reinforce successful study habits, and encourage independent learning for long-term student success.

7) Tutors are trained to direct students to their course materials or instructor for clarification, when confronted with a situation in which they don’t feel equipped to help.

8) Tutoring is for both struggling and excelling students alike.

9) Many instructors mention the TLC in their syllabus and actively encourage their students to come in to work with tutors. Some offer extra credit incentives.

10) Tutors are hired prior to, and during the first week of the semester so if you would like a tutor for your class, identify potential tutors at the end of each semester.