President’s Weekly Briefing—March 14, 2013

College of Marin Measure C Bond Citizens’ Oversight Committee Solicits New Members

Seven committee members are being sought to serve on the College of Marin Measure C Bond Citizens’ Oversight Committee for the Measure C bond program. The committee is seeking applications for members representing the community at large, a bona-fide taxpayer’s association, a student enrolled and active in a community college support group, a member of a senior citizens’ organization, a member active in a business organization representing the business community located in the district, and a member active in a college support organization. New members will be appointed by the College of Marin Board of Trustees at its April meeting. Applications are due March 29, 2013. Oversight committee members cannot be employees, officials, vendors, consultants, or contractors of the College of Marin. For application information contact the Department of Modernization at (415) 485-9518.

The College of Marin Board of Trustees passed a resolution on December 14, 2004 establishing the independent citizens’ oversight committee. The committee is responsible for ensuring the College of Marin’s financial accountability for projects funded by a $249.5 million bond earmarked for facilities modernization and passed by Marin County Voters in the November 2004 election with more than 63 percent voter approval. Measure C was a Proposition 39 bond that required the formation of a Citizen’s Oversight Committee.

Professional Development Update

The office of Planning, Research and Institutional Effectiveness (PRIE) in conjunction with the Professional Development Committee is pleased to announce the creation of the online Professional Development Calendar along with several professional development opportunities that may be of interest.

The Professional Development calendar replaces the old “Faculty and Staff” calendar that included information about PD activities as well as governance meetings. The Professional Development calendar provides information about upcoming PD activities such as Webinars and in-person training workshops that are available each month. It is accessible from the College homepage under the Calendar of Events drop down menu (lower left side of page) and there is a direct link on the Professional Development Web Page.

We’re also pleased to announce that a variety of online professional development modules are now available 24/7 to faculty and staff on the Professional Development web page. Titles include: Veteran’s On Campus, Driving Student Success Through a Culture of Evidence, The College Coach Approach: A Low Cost, High Impact Strategy for Student Success and Staying Smart: Strategies for Moving Forward with Assessment. All modules can be used by faculty to fulfill PD/Flex hours. Explore the topics available using the online professional development modules.
Upcoming PD Workshops:
Check the online professional development calendar for additional information and updates. All workshops are drop-in unless otherwise indicated. Workshops are open to all faculty and staff and can be used by faculty to fulfill PD/Flex hours.

Improving Student Reading using Kurzweil 3000 Software
Friday, March 15
10 a.m. – noon or 1 p.m. – 3p.m. (Workshop offered twice.)
Learning Resources Center, room 150
Presenter: Stacey Kayden, High Tech Learning Center Specialist, Laney College

Workshop participants will learn how Kurzweil 3000 can help students be interactive and engaged readers using electronic study skills tools and text-to-speech support. Kurzweil can also be used to help students edit writing assignments using text-to-speech technology. The workshop will include hands-on practice with the Kurzweil 3000 software. Find out how this dynamic multisensory teaching tool can support student success. RSVP to Mary Sage at and specify if you would like to attend the morning or afternoon workshop session.

Moodle Gradebook Basics
Friday, March 15
9:30 a.m. – noon
Science • Math • Nursing, room 130
Presenter: COM Instructional Technologist Alice Dieli

Would you like to let Moodle take over some of your grading tasks? Do you know that Moodle includes a gradebook for recording student grades? The Moodle gradebook is available for your students to see 24/7. Come to this workshop to learn how to use the Moodle gradebook and end the tyranny of paper lists of grades! This workshop meets objectives included in the College’s Distance Education and Technology Plan.

Preparing Word Documents using Universal Design Principles
Friday, March 29
9:30 a.m. – noon
Science • Math • Nursing, room 130
Presenter: COM Instructional Technologist Alice Dieli

Preparing Word documents using Universal Design principles provides a framework for the document creator, a structure for navigation for the traditional reader, and makes the document accessible for screen reading tools. A document prepared using built-in styles maintains accessibility features when it is converted to PDF for uploading to a web-based learning environment. Workshop participants will learn how to use the tools in Microsoft Word 2010 including built-in styles and accessibility checker, and will convert their word document to an accessible PDF. This workshop meets objectives included in the College's Distance Education and Technology Plan.
Campus Safety Workshops
COM Police Sergeant Todd Kidder and Officer Dustin Ruiz will be presenting campus safety workshops for employees that will include general information about emergency guidelines as well as how to best prepare and respond should there be an active shooter situation on campus. Faculty and staff are strongly encouraged to attend this training. Faculty may use this workshop to fulfill Professional Development/Flex hours. The workshop is offered several different times and days in an effort to provide scheduling options.

Monday, March 18
2:30 p.m. – 3:30 p.m.
Kentfield Campus
Learning Resources Center, room 38

Tuesday, March 19
2:30 p.m. – 3:30 p.m.
Indian Valley Campus
Building 27, room 116
(Additional IVC session will be added if needed.)

Wednesday, April 24
11 a.m. – noon
Kentfield Campus
Learning Resources Center, room 53

Thursday, April 25
1 p.m. – 2 p.m.
Kentfield Campus
Learning Resources Center, room 53

Classified Senate Newsletter Online
The spring 2013 edition of the Classified Senate Newsletter is available online for your reading enjoyment. For more information about the Classified Senate, please visit their webpage. Monthly meetings take place on the first Tuesday of the Month during the Academic Calendar year from 1 p.m. to 2 p.m. at the Kentfield Campus, Learning Resources Center, room 53 and at the Indian Valley Campus in the Independent Study Center, room 201.

Emeritus Center Art Exhibit—Paintings by Kathleen Lack
If you have not already had a chance to see the current Emeritus Center art exhibit Making Faces, a collection of oil paintings by Kathleen Lack, the show will be up through March 28. Lack is an award-winning artist and teacher who works in oils and pastels, specializing in the portrait and the figure. The body language and environment in her work is informal, relaxed, and fluid. Lack is represented by and/or associated with Lyon’s Head Gallery in Carmel Valley; Portrait Society of America; Oil Painters of America; Marin Society of Artists, Ross; and Marin Museum of Contemporary Art, Novato. The gallery is located on the Kentfield Campus, Student Services Building, room 146, and is open from 9:30 a.m. to 5:30 p.m. Monday through Friday.
COM Art Gallery Presents:
Rubbings—Drawing on the Past
A retrospective exhibition of Bill Abright’s drawings from 1990 and 2005

A reception for the artist will be held on **Thursday, March 14, from 5:30 p.m. to 7:30 p.m.** in the new Fine Arts Gallery located in the Performing Arts Building.

**Through April 5, 2013**
The Fine Arts Gallery
Located in the Performing Arts Building at College Ave. and Sir Francis Drake Boulevard
Hours: 10 a.m. to 4 p.m., Monday-Friday

**Vegetable Crop Succession and Rotation Planting Workshop**
On Saturday, March 23, 2013, from 10 a.m. to 1 p.m. College of Marin, along with Conservation Corps North Bay and The University of California Cooperative Extension will offer a workshop on vegetable crop succession and rotation planting at the Indian Valley Organic Farm and Garden. Crop succession refers to following one crop with another to maximize use of space. Rotational planting means not growing plants from the same plant family in the same place in consecutive years. Workshop presenter Wendy Krupnick will explain the details of both of these good gardening practices. The cost of the workshop is $40.

Scenarios for both large and small gardens will be explored. Wendy has had a career in organic gardening and farming for 30 years. She is currently an Adjunct Faculty member at Santa Rosa Junior College Shone Farm. She has also managed variety trials and demonstration gardens at Shepherd’s Garden Seeds. Register [online](#) now the class size is limited to 35. Master Gardeners receive three continuing education hours for their attendance.

The farm stand will be open to the public for produce, fruit tree, and plant sales from 10 a.m. to 2 p.m. Parking at the Indian Valley Campus is free on weekends. Please wear walking shoes with closed toes and be prepared for rain. For more information contact [Liz Peer](#). Proceeds support the Indian Valley Organic Farm and Garden, pay for instructors, and public outreach by Master Gardeners.

**Advanced Voice Class Recital**
Vocalise – Art Songs of Sergei Rachmaninoff
Linda Noble Brown, instructor
Wednesday, April 3, 11:10 am
Kentfield Campus
Lefort Recital Hall, PA 72
Test of English as a Foreign Language (TOEFL) Testing
The Intensive English Program (IEP) will be offering TOEFL testing on Friday, April 5, from 9 a.m. to noon at the Indian Valley Campus, Building 3, room 255. Students need to arrive by 8:45 a.m. Space is limited to 20 students, students should be advised to register early. Students must also complete a noncredit/community services application for admission. Cost to take the test is $30 and can be paid to the Admissions and Records Office at Kentfield in the Student Services Building or at the Indian Valley Campus in Main Building 27. The receipt of payment must be brought to the test along with identification. Hand-scored results available by email Friday, April 5. Official score sheets are available for pick up at the IEP office 4 – 6 weeks later. A free practice test is available for checkout at the IEP office. For more information contact Sara Oser at (415) 883-2211 ext. 8579.

Deadline Approaching for College of Marin Scholarship Applications
Each year College of Marin awards a variety of scholarships to College of Marin students. The scholarships range from $150–$1500 and are awarded each spring for the next academic year. Awards are available for graduating students, students who will be continuing their studies at College of Marin, and students transferring to 4-year schools.

Application Procedures and Eligibility
All application materials must be completed and received in the Financial Aid Office at either the Kentfield or Indian Valley Campus by 4 p.m., Friday, April 5, 2013. The Scholarship Committee reviews applications. Recipients are selected on the basis of financial need, academic performance and individual merit, in addition to the criteria that may have been specified by the scholarship donor. Criteria vary according to the wishes of the donor and may require that the recipient be enrolled in a particular major or meet other qualifications.

To be eligible for a scholarship, students must meet the following criteria at the time of application:

- Have completed at least 15 units at College of Marin in a major or in general education
- Have a College of Marin cumulative grade point average (GPA) of at least 2.75
- Be enrolled in at least 6 units at College of Marin

Students must submit all of the following to the Financial Aid Office at either the Kentfield or Indian Valley Campus by 4 p.m., Friday, April 5, 2013:

1. The completed and signed application form.
2. One letter of recommendation from a College of Marin instructional faculty member who is aware of the student’s current academic work.
3. A one-page statement of the student’s current educational and career goals, personal achievements, and why the student is deserving of a scholarship.

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**Please note:** It is recommended that applications be typed or printed using black ink. The quality of your application will reflect the thoughtfulness and effort you put into it.

Applicants will be notified of their status in early May. At the Awards Ceremony held on May 22, 2013, recipients will be notified which scholarship they have received, the amount, and the procedures for receiving the scholarship. If you have questions, contact the College of Marin Financial Aid Office at (415)-485-9409.

Applications may be obtained from the Financial Aid office at either campus or downloaded from the College of Marin [website](#).

**College Representatives on Campus in March**
College representatives from CCA (California College of the Arts), Columbia University, Mills College, UC Berkeley, Dominican University, and The Art Institute of California will be coming to the Kentfield Campus in March. Representatives will be available to provide information about their programs and answer questions. For more information contact Cynthia Lavi at (415) 485.9671

**Thursday, March 21**
UC Berkeley
9:30 a.m. to 2:30 p.m.
Counseling Department (By appointment only; call 415.485.9671)

**Tuesday, March 26**
Dominican University
9:30 a.m. to noon
Transfer and Career Center (By appointment only; call 415.485.9671)

**Thursday, March 28**
The Art Institute of California
10:30 a.m. to 1:30 p.m.
Student Services Building, Cafeteria Entrance

**Healthcare/Dental Employment Fair**
The annual spring Healthcare/Dental Employment Fair will take place, Monday, April 22, in the Student Services Building, main floor from 10 a.m. to 2 p.m. Medical and dental recruiters from all over the Bay Area will be in attendance to present employment and continuing education opportunities. Healthcare agencies will be accepting resumes and application.

Resources are open to community members as well as College of Marin students and alumni. Anyone interested in a position in nursing or dental assisting should plan on attending.

Contact the Job Placement Center at (415) 485-9410 for more information.
Free Tax Preparation Services Are Available at the Single Stop Office

COM’s Single Stop Office offers free tax preparation, financial counseling, legal advice, and benefits screenings to COM students, faculty, and staff. Free tax preparation services are available now through April at the Single Stop Office. The goal of Single Stop is to provide students with additional resources to help increase retention and graduation rates. Single Stop also offers benefit screenings and application assistance, which can give students access to food services (CalFresh), low cost or free health insurance (Medi-Cal, CMSP and Healthy Families), child care services, affordable housing, CalWORKs, and cash aid programs (general assistance). For more information about tax preparation or other services, please contact Edwin Towle, M.S., Single Stop Coordinator at the Student Services Center, Room 124, call ext. 7761, or email Edwin.Towle@marin.edu

Sports

Baseball vs. Los Medanos College
Saturday, March 16, 1 p.m. in Kentfield

Baseball vs. Yuba College
Tuesday, March 19, 2 p.m. in Marysville

Baseball vs. Mendocino College
Thursday, March 21, 2 p.m. in Mendocino

Softball vs. Solano College—doubleheader
Tuesday, March 19, 1 p.m. and 3 p.m. in Fairfield

Softball vs. Yuba College—doubleheader
Thursday, March 21, 2 p.m. in Kentfield

Track and Field—De Anza Invitational
Friday, March 15, all day in Cupertino

Track and Field—Johnny Mathis Invitational
Saturday, March 23, all day in San Francisco

Swimming and Diving—Solano Invitational
Saturday, March 30, all day in Fairfield

Submissions to the Weekly Briefing

Please submit information no later than Friday for the following week. Submissions received later than Friday will be included in the next week’s edition.

Have a great weekend,

David Wain Coon, Ed.D.
Superintendent/President