President’s Weekly Briefing—August 23, 2013—Convocation Edition

Welcome to the 2013-2014 Academic Year, a Year of Transition and Student Success (Excerpt from President’s Convocation Speech)
Since this time last year, we have made great strides on our long-term initiatives to support student success, continue with our modernization plans, meet or exceed our accreditation plans and maintain a sustainable operating budget.

In June we honored the outstanding success of our students at commencement and heard Lieutenant Governor Gavin Newsom’s speech celebrating the diversity of our students. Despite challenges with a budget shortfall, we saw enormous jumps in the number of degrees and certificates awarded in 2013 and, according to the latest numbers available, can celebrate the transfer of more than 400 students to universities in the 2011-2012 academic year. Much of that achievement has been our mobilization around the Student Success Initiative.

There is also good news on the budget front, thanks to thoughtful and inspired work throughout last year. At this time last year we faced a $2.9 million structural deficit. We made some difficult decisions and found new revenue sources, and today we find ourselves in a much more optimistic financial situation.

As we look forward to the new academic year we can expect it will be a year of transition. We will be welcoming many new individuals into new positions on campus. Many of these people are replacing some of the 43 employees who recently retired as a result of the Supplemental Employee Retirement Program offered last year. We are actively recruiting for many other positions.

It is a busy and exciting time on campus and I look forward to the new academic year. Please join me at one of my open forums held periodically at each campus to hear brief college updates and pose questions. The first forums are scheduled for Sept. 5.

Sept. 5, 9:30 a.m.
Building 17
Indian Valley

Sept. 5, 3 p.m.
Deedy Lounge
Kentfield
Modernization Plans on Track
Our modernization efforts have proceeded smoothly. The most obvious change on campus at Kentfield is the physical transformation. We have completed the demolition phase. The Business Center, Administration Building, Olney Hall, Harlan Center, and the taqueria are gone, making way for construction of the new Academic Center. To all of you who have had to relocate, and for the hard work of the modernization team and the move champs, thank you so much for your effort, patience and cooperation. The transition out of those buildings and the demolition simply couldn’t have gone better.

The process continues. Construction of the new Academic Center began with a bidding process last month. A total of $23.6 million was earmarked for the project and nine construction companies were pre-qualified through a rigorous screening process. Seven companies submitted bids ranging from about $19 million to $21.15 million. Wright Contracting Inc. of Santa Rosa, which submitted the lowest bid at $18,995,000, has done extensive work at Santa Rosa Junior College and Sonoma State University and, in the prequalification process, received strong endorsements. (Santa Rosa Junior College indicated that if it weren’t for the public bid requirements, they would never do business with another construction company other than Wright Contracting.) This week Wright began setting up construction trailers, finalizing schedules and contract documents.

Child Study Center
The Child Study Center is completed and operating. The Center is truly beautiful and a state-of-the-art learning center for both children and our adult students. The Child Study Center supports 30 College of Marin courses in Early Childhood Education, Psychology and Nursing. Many thanks to the modernization team, the Early Childhood faculty and the Child Study Center staff for their tremendous work over the summer getting the center ready for operation.

Three Board of Trustees Seats up for Election
Three trustee positions are up for re-election and there is one challenger. The seats for trustees Diana Conti, Barbara Dolan, and Wanden Treanor, who have served on the Marin Community College District Board since 2009, 1985, and 1996, respectively, expire in December 2013. Brady Bevis, a former Marin County supervisor, is a challenger. I thank all the trustees for their service to the District and encourage everyone to get to know the candidates. Of course, please exercise your civic right and responsibility to vote in the November election.

Accreditation Mid-Term Progress Report
Earlier this year, we were required to respond to nine recommendations made by a visiting accreditation team as well as 26 planning agenda items included in the 2010 Self Study. The draft of our Mid-Term Progress Report is 98 percent complete and available online for your review. The final draft is due in mid-October. I very much encourage you to review the report. I think you will be impressed with what the College has accomplished in recent years. Please direct your feedback to your respective senate presidents.
Before the end of the month, the final draft of the report will be sent to members of the Academic Senate, the Classified Senate, the Associated Students of College of Marin, and the Planning and Resource Allocation Committee. The College Council will receive an electronic link to the final version and the College of Marin Board of Trustees will receive a copy of the final report in September. You can find more information about our accreditation history online.

There have been questions about how City College of San Francisco’s impending loss of accreditation will impact neighboring districts. In all honestly, I’m still studying this issue and, with the Department of Education’s involvement earlier this week, it’s hard to tell where it will end up. Earlier this week, CCSF reported a 13 percent drop in enrollment. It’s possible we could see an increase in our enrollment. We will be working with our Research Department to monitor any impact on matriculation at College of Marin.

**Progress Made On 2013-14 Operating Budget**

I’m pleased to be able to finally report some positive budget news. After a year of thoughtful and deliberate action to reduce spending, investigate new revenue sources and consider new initiatives, we have faced down a looming structural deficit. At this time last year, we were scheduled to spend $2.9 million more in our operating budget for 2012-2013 than we expected to receive in revenue.

The Board of Trustees adopted a series of Guiding Principles for budget planning to:

- Prepare a multi-year budget
- Prepare a balanced budget
- Close gap in structural deficit
- Fund essential accreditation matters
- Maintain core of schedule of classes
- Maintain core services
- Invest in Student Success
- Maintain reasonable fund balance
- Maintain investments in unfunded liability reserves
- Investigate new sources of revenue
- Investigate opportunities for leveraging resources

Through the shared governance process we took thoughtful and deliberate action to fund $400,000 in new initiatives that emerged through the Program Review process and reduce expenses in a variety of areas by $1.2 million. By the time we presented the 2012-2013 Adopted Budget to the board last August we had reduced the structural deficit to $2.1 million.

Throughout the last fiscal year we monitored our spending and revenue closely and, with a bit of good revenue news, ended the fiscal year with an operating reserve of 8.5 percent and a $1.2 million structural deficit, nearly $900,000 less than we originally projected.

We have continued to take thoughtful and deliberate action and will be presenting the 2013-2014 Adopted Budget to the Board of Trustees next week for approval. We have reduced the structural deficit further to $842,000 with a corresponding 6.5 percent operating reserve.
Things do appear to be looking up. While I am cautiously optimistic, we would be remiss in spending money we don’t yet have. As we look forward, the 2013-2014 budget includes:

- $505,000 in funding for essential items identified through Program Review
- $130,000 in funding for computer replacement
- $400,000 in new Proposition 30 revenue (2012 voter initiative to temporarily increase taxes to fund schools)
- $885,000 in salary savings resulting from the Supplemental Executive Retirement Plan
- $150,000 for initial restoration of the class schedule
- Up to $100,000 in matching funds from the state for Instructional Equipment
- Up to $100,000 in matching funds from the state for Deferred Maintenance

**Humiston Family Trust Funds Books and Library Network**

In 2012, we learned that College of Marin was included in the Thomas Frederic Humiston Family Trust and 10 percent, or about $200,000, was designated for the Emeritus College at College of Marin to be used for the purchase of books of interest to older students. Mr. Humiston, a supporter of the arts and a proponent of community college education, believed in the value of educational access and lifelong learning.

I am very pleased to report that, in its wisdom, the Emeritus Students of College of Marin has generously committed $90,000 of that fund to support the College’s involvement in MariNet, a countywide, online, integrated library network that will benefit all College of Marin students.

Thanks to the Humiston Family Trust and the vision of the emeritus students for this wonderful gift. Thank you also to our three librarians – John Erdman, Sarah Frye, and David Patterson – who helped bring the project to campus.

**Student Success**

Those of you who attended commencement in June heard me announce our increasing degree and certificate completion rates, which were 40 and 33 percent higher respectively than a year ago. In 2012, a total of 321 students graduated with a degree or certificate, including 280 associate degrees and 79 certificates. This year, a total of 430 students graduated with a degree or certificate, an overall increase of 34 percent. We awarded 393 associate degrees and 105 certificates. I attribute these incredible increases to our collective focus on Student Success this past couple of years as we have begun to mobilize around the Student Success Initiative.

**University Transfer Rates**

The numbers are in for university transfers. For the 2011-2012 academic year, a total of 403 students transferred to universities, including 106 students who went to a UC school, 121 transferred to a CSU school and, based on a six-year average, another 176 transferred to an in-state private university or an out-of-state four-year institution.
As we welcome a new academic year I encourage each of us to embrace or perhaps re-embrace the opportunity to focus on the success of our valued students. We each play a unique role in the process. I continue to appreciate all that you do to promote and support the success of our students.

**New Food Truck to Cook Up Locally Sourced, Organic Menu at IVC**

Beginning this week, food service will be at the Indian Valley Campus by M Woodward Catering via a mobile restaurant – The Retro Wagon Gastro Grub Express. The menu includes delicious comfort food and weekly specials with a modern twist. All food items are locally sourced and organic. Gluten-free bread choices are available on request.

Mondays through Thursdays, 11 a.m. – 6 p.m.
Fridays, 11 a.m. – 2 p.m.
Building 27, near the bus loading area
Indian Valley Campus

*(end Convocation speech)*

**Welcome New Employees**

**Raul E. Beltran**, Custodian, Maintenance and Operations
Hired in June, Beltran’s work experience includes custodial training at City College of San Francisco Evans Campus, the Mill Valley School District, and privately-owned custodial companies in the area. He graduated from high school in El Salvador.

**Fernando Berumen**, Custodian, Maintenance and Operations
Hired in June, Berumen worked nearly 10 years as a custodian and groundskeeper at the Kentfield School District. He graduated from high school in Mexico and earned an ROP Automotive Certificate of Completion from the Marin Office of Education.

**Kristina Combs**, Executive Director of Human Resources and Labor Relations
Hired in January, Combs previously worked at Alliant International University in San Francisco, UC Berkeley, and as a managing partner for a small management and human resources consulting firm with offices in California and Florida. She earned a bachelor’s degree in sociology/health and society from UC Riverside and a management certificate from the UC Management Institute at Irvine.

**Joseph Della Santina**, Instructional Specialist – Library, Learning Resources
Della Santina, hired in March, has worked previously at College of Marin, Belvedere-Tiburon Library, and the Mill Valley Public Library. He was also a tutor for high school-level math students and served as a teacher’s aide in a photography course. He earned a bachelor’s degree in economics with minors in studio art and Italian studies from Santa Clara University. He has begun a master’s program in library and information sciences at San José State University.
Christopher M. Dunkle, Laboratory Technician – Computer Science, Information Technology
Hired in May, Dunkle formerly worked for Kaiser Permanente Hospital, Santa Rosa Memorial Hospital, Restoration Hardware, and Calpine Corp. He studied Windows Network Administration and is a certified Novell administrator with a master’s certificate in database administration from Oracle Education Services.

Jonathan Eldridge, Vice President of Student Services, Student Development, and Special Services
Hired in January, Eldridge most recently worked at Southern Oregon University in Oregon. Prior to that, he spent about 10 years at Lewis & Clark College where he worked as dean of students and director of residence life/coordinate of judicial affairs. Eldridge received a bachelor’s degree in history with a minor in political science from Central Washington University. He earned a master’s degree in student affairs in higher education from Colorado State University.

Caitlin Escobar, Counselor
Hired in July, Escobar was most recently a counselor/coordinator with the Beating the Odds program at Cañada College. Prior to that, she worked at Laney College, Skyline College, and with the Summer Bridge Program in San Francisco. She interned at the YWCA of Silicon Valley and Gunderson High School in San José. She earned an associate degree in university studies from Skyline College, a bachelor’s degree in psychology from San José State University and a master’s degree in counseling from San Francisco State University.

David Everitt, Instructor, Physics
Hired in August, Everitt comes to the college from the Los Rios Community College District. Previously he taught at Kwantlen Polytechnic University in British Columbia. He studied at Ventura College and earned a bachelor’s degree in Physics with a Math minor from UC Davis. He earned a master’s degree in Physics from UC Los Angeles and a doctorate in Physics from UC Davis.

Nick H. Fara, Instructor, Automotive
Hired in August, Fara has been an automotive instructor at College of Marin since 2011. He previously was an auto repair shop business owner, master technician and automotive instructor. He holds numerous professional licenses and certificates and affiliations. Fara earned a bachelor’s degree in industrial arts with a concentration in automotive technology and a minor in electronics as well as a master’s degree in industrial arts and vocational education from California State University, Los Angeles. He is pursuing teacher credentialing in Continuing Education at CSULA.
Jeffrey Fleisher, Instructional Technology Supervisor, Information Technology
Hired in March, Fleisher has more than 10 years of experience in the IT field with skills in network systems administration, project management, network design, technical support, personnel management, and Electronic Medical Records Systems. Most recently he worked for Fixnetworks, the Redwood Community Health Network, Kaiser Permanente, and Sutter Hospital. He has a bachelor’s degree in management and planning from the University of the State of New York and graduated from Empire College as a network services specialist. He is certified in numerous technologies.

Kim S. Foulger, Production Technician, Drama/Performing Arts
Hired in August, Foulger has extensive experience as an administrative assistant, office manager, and as a secretary in special education, entertainment and law-related environments. Most recently she worked at Novato Unified School District. She served as secretary/co-chair of Safe and Sober Grad of Novato Committee and ran her own office supply and services business. Prior to that, she worked with Lucasfilm LTD, LucasArts Games and Music West.

Rebecca E. Freeland, Office Tech, Community Education - Lifelong Learning and International Education
Hired in January, Freeland’s previous work at COM includes working in the Community Education Department and as an interim tutoring coordinator. Prior to that, she worked at Willis-Knighton Health Systems and Arrow Staffing. She graduated from Temescal Canyon High School.

Sarah M. Frye, Librarian
Hired in August, Frye comes to COM from Pierce College in Washington. She formerly worked at Miami University Regional Campus in Ohio, Wartburg College in Iowa and Indiana University Libraries in Indiana. She earned a bachelor’s degree in history from Hanover College, a master’s degree in history from University of Kentucky and a master’s degree in library science from Indiana University.

Patrick Garretson, Testing Technician
Hired in January, Garretson has worked at College of Marin in the Assessment and Testing Office for three years. Previously he has worked teaching English in Japan, as an admissions and records clerk at Santa Rosa Junior College and in the College of Marin Bookstore. He earned an associate degree from Santa Rosa Junior College and a bachelor’s degree in history with a minor in literature from UC Santa Cruz.

Adela Hasmandova, Instructional Specialist, Mathematics
Hired in March, Hasmandova previously worked at Harold Washington College, DeVry University and South University. She earned a bachelor’s degree in mathematics from DePaul University and a master’s degree in mathematics from Chicago State University.
Jeanneffer Keener, Custodian, Maintenance and Operations
Hired full-time in May, Keener has been working at COM for four years. Prior employers include Miss Go-To-Girl Enterprises and the New Life Christian Center. She earned a high school diploma and attended college at Bukidnon State College in the Philippines.

Derek J. Levy, Dean of Student Success
Hired in August, Levy formerly worked at the University of Washington-Tacoma as a project operations manager, an associate vice chancellor, and in other administrative capacities, including spearheading several diversity initiatives and leadership activities. He earned a bachelor’s degree in psychology from UC Santa Cruz and a master’s degree in college student personnel from Bowling Green State University.

Andrea Mann, Technician, Transfer and Career Center
Hired in August, Mann worked most recently for the San José Job Corps as a wellness and diversity instructor and Career Transition Specialist. Prior to that, she worked for the City of San José NUMMI Career Transition Center, Extreme Learning Inc. and Evergreen Valley College. She earned an associate’s degree in liberal arts from Gavilan Community College, a bachelor’s degree in psychology from UC Santa Barbara and a master’s degree in education from San José State University.

Gregory W. Nelson, Interim Vice President of Finance and College Operations
Hired in August, Nelson comes to College of Marin from San José City College where he served as vice president of administrative services. Previously he worked in the same role at West Georgia Technical College and at Wiregrass Technical College. He has also been a college-level business math instructor. Nelson earned a bachelor’s degree in political science from Kennesaw State University in Georgia and is currently pursuing a master’s degree in business administration from DeVry University, Keller Graduate School. He has a certificate in governmental accounting, and management from the University of Georgia, Carl Vinson Institute of Government.

David J. Patterson, Librarian
Hired in August, Patterson comes to the College from Cañada College. He previously worked at Stanford University, Green Library, University of Alabama and McLure Education Library, and as an ESL Instructor in community college and adult education programs. He is a founding board member of Homework Central in San Mateo. Patterson attended the College of San Mateo and earned a bachelor’s degree and teaching credential from UC Berkeley. He earned a master’s degree in library and information studies from University of Alabama and a doctorate in education from UC Berkeley.

Kristin Perrone, Counselor
Hired into a permanent position in July, Perrone comes to the college from Riverside City College. Previously she worked at Saddleback Community College and California State University, Long Beach. She earned a bachelor’s degree in psychology from California State University, Sonoma, a master’s degree in counseling from California State University, Long Beach and a certificate in teaching online from Saddleback College.
**Cari Torres-Benavides, Interim Vice President of Student Learning**
Cari brings to the position of interim vice president of student learning her enthusiasm for student success and extensive experience in academic services. She started at the College in April, 2003, and recently served as the interim dean of instruction and previously served as the director of academic services and articulation. Prior to coming to College of Marin, Cari taught Geography part-time at Contra Costa Community College and Berkeley City College. She earned a bachelor’s in geography and a master’s degree in social science from Humboldt State University.

**Diane M. Traversi, Dean of Enrollment Services**
Hired in August, Traversi comes to College of Marin from Santa Rosa Junior College where she most recently served as director of admissions and enrollment services. She has five years of community college teaching experience at Santa Rosa Junior College, Cabrillo, and College of Marin primarily in the dental assisting and dental hygiene programs. Traversi earned an associate degree in health sciences from Santa Rosa Junior College, a bachelor’s degree in organizational behavior from University of San Francisco and a master’s degree in humanities from Dominican University of California.

**Thank You Marin County Fair Volunteers**
The Marin County Fair was a rousing success this summer thanks in part to the generous enthusiastic support of College of Marin volunteers. In addition to the wonderful agricultural exhibits, amazing concerts, the circus, carnival rides and fireworks, volunteers helped promote the fair’s theme: Schools Rule. Special thanks go to: Francisco Avila, Linda Beam, Raul Botello, Arnulfo Cedillo, Nicole Cruz, Paul DaSilva, Maria Garcia, Marie Goff-Tuttle, Phoebe Gonzalez, Christine Li, Deirdre Martinez, Miles McClain, Sara McKinnon, Melinda Molloy, Trustee Stephanie O’Brien, Julie Oyle, Becky Reetz, Mary Sage, Iris Saligman, Edwin Towle, and Sandi Weldon.
August 2013 Data Nugget
The end of academic year 2012-13 denotes the first deadline for accomplishment of the 57 action steps in the College of Marin Strategic Plan 2012-2015. As a reminder, these 57 action steps are related to the following 13 objectives:

- Enrollment Management
- Instructional Technology
- College of Marin Distance Education Plan 2012-2015
- Professional Development for Instructional Technology
- Student Success Initiative
- Teaching and Learning Strategies
- Community Partnership
- Facilities Plan
- Technology Plan
- Assessment, Program Review, and Resource Allocation
- Fiscal Stability
- Financial Planning and Budgeting
- Communication with Community

Question (fill in the blank):
The College has accomplished __?__ percentage of the Strategic Plan’s 57 action steps for the first year?

Answer: The College has accomplished 95 percent of its 57 action steps for this first year.

Results from the Participatory Governance System
If you question whether committee decisions from COM’s Participatory Governance System produce results, just take a look at the newly released 2012-13 Governance Digest—Governance In Action! This report informs you about the actions implemented at the College during the 2012-2013 academic year that originated from participatory governance system committees. Lots of exciting progress has been made along with significant accomplishments. You can find the report at the Participatory Governance System web page. Scroll down to the “Governance Digest” section.
ASCOM Makes Important Funding Decisions
On July 16, the new ASCOM Board approved fund disbursements for a number of exceptional programs on campus, including Athletics ($5,000), Computer Lab ($2,000), Disabled Students Programs and Services ($1,000), Student Health Center ($3,000), Childcare Center ($2,000), Student Ambassadors Program ($5,000), Library Reserve Books ($6,000) and the Puente Project ($2,000). It is a great start for these young leaders and promises to be a good year for campus activities. Most notable are new funds for the library reserve books for students who are unable to purchase textbooks and the assistance provided to Student Ambassadors for their outreach efforts on behalf of the College of Marin. Good stuff!

ASCOM leadership has also approved funds for aesthetic improvements to the Student Services Building. In the next few weeks, students will see the installation of a new cell phone charging station, matching bulletin boards and brochure racks, new furnishings in the common areas upstairs and banners on the concrete columns in the cafeteria. These updates will help make the building more welcoming to our students. When you see our student leaders on campus, please thank them for their generosity.

Fine Arts Gallery Opens this Fall with Diebenkorn Works on Paper
The artistic mastery of internationally revered artist Richard Diebenkorn will be presented in a premier exhibit at the Fine Arts Gallery beginning Monday, September 30, 2013. The seven-week exhibit features 40 pieces, 38 of which have never been publicly viewed. The selected works on paper portray a richly intimate glimpse into the artist’s evolution spanning more than 40 years. The show, which includes pencil and ink drawings on paper, collages of torn paper and watercolors, is the first show to be produced by the Diebenkorn Foundation.

Chester Arnold, chair of the Fine Arts Department at College of Marin, a painting instructor and artist, curated the exhibit. He sifted through hundreds of drawings, many of which were unframed in flat files in storage at the Foundation. Some of them were created in lean times for the artist on the back of old advertising posters for Mother’s Cookies and Pennzoil.

College of Marin Fine Arts Gallery
(Corner of Sir Francis Drake Blvd. and Laurel Avenue. Adjacent to the lobby in the Performing Arts Building.)
September 28 – November 14, 2013
Gallery Hours: Monday through Friday, 10 a.m. to 5 p.m. and Thursdays, 10 a.m. to 8 p.m.
The show is open to the public free of charge.
Ongoing Events

ESCOM Sponsors Petaluma Artists Exhibit
The Emeritus Students of the College of Marin are sponsoring an exhibit of Petaluma artists Muriel Sutcher Knapp and Medley McClary. Knapp studied at the Art Institute of Chicago and received a bachelor’s degree in Industrial Design from the University of Illinois. She worked as an elementary school teacher for 21 years, devoting herself to art upon her retirement. She paints still lifes and portraits in oils and acrylics and works in textiles as well. Her work has been shown regionally and in the Midwest. She is a founding member of the Petaluma Arts Council and a member of the Sebastopol Center of the Arts and the Petaluma Arts Association where she chaired the program committee for seven years. McClary, who spent most of her childhood in Asia, works in various mediums, creating acrylic landscapes on canvas, commissioned portraits in pencil, and clothing design in leather as well as jewelry, and photography. “When I draw a portrait, I search for that particular look or gesture that will give me a glimpse into the subject’s personality and which expresses their unique beauty and grace,” she says. Her portraits have been featured at the Petaluma Gallery One, Apple Box Café, and Copperfield’s Books.

Monday through Friday, 9:30 a.m. – 3:30 p.m.
Through September 26
Emeritus Center Gallery
Student Services Building, room 146
Kentfield Campus
The show is open to the public free of charge.
For more information, contact ESCOM at (415) 485-9652.

Sports
Women’s Soccer v. Lassen
Tuesday, Sept. 3, 4 p.m. in Kentfield

Women’s Soccer v. Monterey Peninsula
Tuesday, Sept. 10, 4 p.m. in Kentfield

Men’s Soccer v. DeAnza
Friday, Sept. 6, 4 p.m. in Cupertino

Men’s Soccer v. Chabot
Tuesday, Sept. 10, 4 p.m. in Hayward

Women's Volleyball v. Hartnell
Wednesday, Sept. 4, 2 p.m. in Salinas

Women's Volleyball v. Merced
Wednesday, Sept. 4, 4 p.m. in Salinas

Women's Volleyball v. Modesto
Friday Sept. 6, 2 p.m. in Kentfield

Women's Volleyball v. Skyline
Friday Sept. 6, 6 p.m. in Kentfield
**In Memoriam**
Retired College of Marin Dance Instructor Catherine Sim passed away Aug. 11. She was 74. Cathi began teaching ballet at College of Marin as a part-time instructor in 1977. She was hired full time in the dance discipline in 1990 and coordinated the dance discipline and dance concerts for several years. Cathi also choreographed two works a year, taught ballet and, later, ballroom. After retiring from dance, she worked part time in College of Marin's Tutoring Center until 2004. She was diagnosed with amyotrophic lateral sclerosis (ALS) about three years ago. She will be missed and remembered often by family, friends, former students, and colleagues.

A celebration of life, dance, friends, and family is planned.

Sunday, September 22, 3 p.m.
The Edmondson's Home
2342 Stone Valley Road, Alamo
(925) 362-4262

**Submissions to the Weekly Briefing**
Please submit information no later than Friday for the following week. Submissions received later than Friday will be included in the next week’s edition.

Have a great weekend,

David Wain Coon, Ed.D.
Superintendent/President