President’s Weekly Briefing—December 20, 2012

Happy Holidays
As we look forward to celebrating the holidays with family and friends, I would like to extend my appreciation to each and every one of you for your dedication and hard work throughout the year. I wish you a safe and restful winter break and look forward to welcoming our students in January for the spring 2013 semester.

Kudos
Fiscal Services Accountant Michelle Greitzer recently earned her Certified Government Financial Manager (CGFM) designation from the Association of Government Accountants. CGFM is a professional certification recognizing the unique skills required of today’s government financial managers. It covers governmental accounting, auditing, financial reporting, internal controls, and budgeting at the federal, state, and local levels. Congratulations Michelle!

Campus Security Report Available Online
College of Marin’s annual Campus Security Report is available online. This report is required by federal law and contains policy statements and crime statistics for the school. The policy statements address the school’s policies, procedures, and programs concerning safety and security; for example, policies for responding to emergency situations and sexual offenses. Three years’ worth of statistics are included for certain types of crimes that were reported to have occurred on campus, in or on off-campus buildings or property owned or controlled by the school, and on public property within or immediately adjacent to the campus. You may also request a paper copy from the Police Department, Kentfield Campus, TB-1.

Auditions for Spring Dance Concert
The award-winning College of Marin Dance Department will hold auditions for the spring 2013 Dance Concert on Friday, January 18, at 6 p.m. and Saturday, January 19, at noon. Auditions will take place in the Kentfield Campus Dance Center, Performing Arts Building, room 92 (attend one audition only). Dancers are needed with training in any of the following dance forms: modern, ballet, jazz, or musical theater; no appointment is necessary. Class registration is required and all parts are non-paid.

Performance dates are Fridays and Saturdays, March 29, 30, April 5, and 6 at 8 p.m. in the Performing Arts Theatre in Kentfield. For more information call (415) 485-9460.

January College Convocation and Professional Development/Flex Update
Please check the Staff Development Web Page after January 2, 2013, for the latest Professional Development/Flex Activity information. Credit faculty have an obligation to perform a specified...
number of PD/Flex activities. PD/Flex workshops are open to all employees and more information is on the Staff Development Web Page.

**Thursday, January 10: Independent Flex Day**
A limited number of workshops will be offered on the January 10 Independent Flex Day. Current plans include:

- **Moodle ABC’s**
  9 a.m. to 11 a.m.
  Library Information Literacy Classroom

- **What’s New in Office 2010?**
  10 a.m. to noon
  BC 101

- **Training on creating accessible (ADA compliant) PDFs for Web posting**
  1 p.m. to 3 p.m.
  Library Information Literacy Classroom

Faculty are also welcome to perform Individual Flex Activities. See the Staff Development Web Page for guidelines and the current workshop schedule.

**Friday, January 11: Mandatory Flex Day**

- **Spring College Convocation**
  9 a.m. to 11 a.m.
  Performing Arts Theater
  Note: Most college offices will be closed to allow employees to attend.

- **Department Meetings**
  1:30 p.m. to 3:30 p.m.
  Check with department chair for location

I am extremely pleased to have College of Marin Anthropology and Archaeology instructor Betty Goerke as our Spring 2013 Convocation keynote speaker! A much-loved COM instructor for over 30 years, Betty has dedicated much of her career to researching native history. She will focus her presentation on the Coast Miwok Indians who inhabited our campus for generations. Betty is the author of *Chief Marin: Leader, Rebel, and Legend* and the recently published, *Discovering Native People at Point Reyes*. She has received numerous teaching awards over the years, including the College of Marin Outstanding Teacher Award and has earned accolades for her archeological fieldwork in California, Colorado, Greece, Holland, Kenya, Austria, China, and India. Betty has published numerous articles and papers and produced several videos including *Archaeology: Questioning the Past*, which features COM students doing archeological fieldwork in Colorado and California. Although she retired from her full-time position in 2004, Betty has continued teaching at the college, most recently with Community Education and
Services. Please join me from 9 a.m. to 11 a.m. Friday, January 11, in the Performing Arts Theatre for this special College Convocation program.

Reminder to faculty: The Fall 2012 Flex Verification Form is due in Human Resources Friday, December 21. The form can be downloaded from the Staff Development Web Page.

**Welcome Back Bagels and Coffee**
The Classified Senate is sponsoring Welcome Back Bagels and Coffee on Tuesday, January 8, 2013, from 9 a.m. to 10 a.m. concurrently at both campuses. Please stop in for bagels and coffee at the Student Services Building, Deedy Staff Lounge on the Kentfield Campus, and in the Lobby of Building 8 at the Indian Valley Campus. Please call Classified Senate President Alice Dieli at ext. 7540 for more information.

**Dance Department Moves to New Facility**
You are invited to a sneak peak at College of Marin’s new Dance Center on Friday, January 11, 2013, from 11:30 a.m. to 1 p.m. and Sunday, January 13, from 4 p.m. to 6 p.m. The Dance Center is located in the Performing Arts Building, room 92. Dance Department faculty will be available to show the new facility and answer questions about the Dance Program, course offerings, and performance opportunities. The Dance Department and college community gratefully acknowledge Marin County taxpayers for their support in making this new student-learning environment possible. For more information contact Sandra Tanner.

**District Laptop Users: Extend the Life of your Laptop PC**
Windows 7 runs faster on laptops than Windows XP. If you would like to extend the life of your district laptop, please arrange for IT to upgrade your laptop to run Windows 7. You will also receive Office 2010 and the latest anti-virus and malware detection software as part of the upgrade. If your laptop is running slow with Windows 7, please arrange for IT to load and run the latest anti-malware software and perform some basic cleanup tasks.

Submit your request via Tech Stream or try our new work order system at: [http://is-trackit/TrackItWeb/SelfService/Application/Main](http://is-trackit/TrackItWeb/SelfService/Application/Main)

**Sports**

**Men’s Basketball vs. Sacramento City College**
Thursday, December 20, 7 p.m. in Kentfield

**Women’s Basketball vs. Monterey Peninsula College**
Saturday, December 29, 5 p.m. in Monterey

For games played over the winter break please check the schedules posted online.
• Men’s basketball schedule
• Women’s basketball schedule

Wishing you all the best in the new year!

David Wain Coon, Ed.D.
Superintendent/President