A. Open Session

1. Call to Order, Roll Call and Adoption of Agenda

The Board of Trustees of the Marin Community College District met in the cafeteria in the Student Services Building on the Kentfield campus, all members having received notice as prescribed by law. Board President Conti called the meeting to order at 4:08 p.m. Trustees Conti, Long, O’Brien and Treanor were present.

M/s (O’Brien/Treanor) to adopt the agenda. The motion passed by a unanimous vote of 4-0.

2. Public Comment – Closed Session Agenda

There was no public comment on the closed session agenda and the Board recessed to closed session at 4:10 p.m.

B. Closed Session

The Board met in closed session at 4:30 p.m. in the Deedy Staff Lounge in the Student Services Building on the Kentfield campus. All publicly elected Trustees were present except Trustee Kranenburg, who arrived at 5:10. Dr. David Wain Coon, Al Harrison, Ken Meier, Linda Beam, Mark Kelley, and Jack Kemp were also in attendance.

The closed session recessed at 6:26 p.m.
REGULAR MEETING

C. Open Session

1. Call to Order, Roll Call and Adoption of Agenda

Board President Conti called the regular meeting of the Board of Trustees of the Marin Community College District to order at 6:32 p.m. in the cafeteria on the Kentfield campus. All publicly elected Trustees were present except Trustee Dolan. Student Trustee Bergstrom-Wood was also in attendance.

M/s (Long/Treanor) to adopt the agenda. President Coon pulled Item 8.I.2 (Modernization, Measure C). This was okay with the maker of the motion and the motion to adopt the agenda with this change passed by a vote of 6-0 (plus an advisory aye vote by Student Trustee Bergstrom-Wood).


Board Clerk Namnath reported that no action was taken in closed session.

3. Public Comment

a. Comments re. Items Not on the Agenda

Terry Malouf stated that he lives next to IVC and thanked the Board and the College for addressing a major concern of the neighbors by installing a fence around the Bioswale. He expressed special appreciation to Trustee Conti for her support throughout this long process, as well as President Coon for his direct involvement and support. A copy of Mr. Malouf’s statement is attached to the minutes as part of the official record.

b. Comments re. Items on the Agenda – to be heard immediately before the Board of Trustees’ consideration of the item

4. Chief Executive Officer’s Report

- President Coon gave kudos to Dr. Jason Lau and his staff for the first Community Ed Preview Day.
- Spring Convocation will be held in the gym on January 20 for all employees from 9-11; Jean Steel, MS, will be the Keynote Speaker.
- A breakfast and welcome orientation for 15 new faculty was held this morning.

a. Accreditation

The Commission met last week (1/10-1/12), and we should be hearing something official from them.
b. Mid-Year Budget Update
Vice President Harrison provided a power-point presentation. He went over some of the highlights, trends and expectations. We expect to end the year within the expectations of the initial budget. He also provided a 2012-13 budget outlook projection which will most likely be different than it looks now, based on the future economy. A general discussion took place, regarding redevelopment funds, mandated costs, unfunded liabilities, basic aid districts. He also provided an overview of proposed property tax revenue; we need to wait for numbers from the County. A copy of Mr. Harrison’s presentation is available on our website at: www.marin.edu/com/financialinfo/index.html. Trustees asked for additional information at a future meeting on our unfunded health benefit liability and the impact of the elimination of redevelopment monies.

c. Fine Arts Review Update
President Coon reported that the process is continuing and hopes to have it completed in the near future.

d. Student Success Task Force
President Coon stated that student success is our number one priority. There are 22 recommendations outlined in the report from the California Community Colleges Student Success Task Force set up as a result of SB 1143. A press release, full report and summary were handed out (copies attached). A more in-depth conversation will be scheduled in a retreat setting in the near future. Student Trustee Bergstrom-Wood attended the hearings and brought forth problems the student groups have had with the finalized documents. Sara McKinnon and Student Trustee Bergstrom-Wood will be invited to the upcoming Board Retreat to participate in the discussion on this topic.

e. Legislative Advocacy
President Coon asked President Conti to appoint two Trustees to sit with him in the RFP proposal interviews for governmental relations services in February; a recommendation will be brought back to the full Board. Trustees O’Brien and Treanor agreed and were appointed.

f. Other

5. Academic Senate Report
Sara McKinnon, Academic Senate President, stated that the full-time faculty meeting this morning was a wonderful welcome for them; they will be creating a cohort of support which will meet monthly as a way to share best practices.

6. Classified Senate Report
No report

7. Student Association Report
Student Trustee Bergstrom-Wood thanked Jason Lau for the successful Community Ed Preview Day and stated that he was happy to have the new full-time faculty hires.

8. Consent Calendar Items (Roll Call Vote)

M/s (Treanor/Namnath) to approve all items on the Consent Calendar. Item 8.I.2 had been previously pulled by President Coon. The motion passed a roll call vote of 6-0 (Trustee Dolan absent). Student Trustee Bergstrom-Wood cast an advisory aye vote.

A. Calendar of Upcoming Meetings

B. Approve Classified Personnel Recommendations
   1. Appointment of Classified Personnel
   2. Appointment of Hourly Personnel
   3. Temporary Reassignment of Classified Personnel
   4. Temporary Increase/Decrease in Assignment of Classified Personnel
   5. Resignation/Retirement of Classified Personnel

C. Approve Short-Term Hourly Positions

D. Approve Academic Personnel Recommendations
   1. Appointment of Academic Personnel
   2. Sabbatical Replacement

E. Budget Transfers – Month of December – FY 2011/12

F. Warrant Approval

G. Surplus Property – Miscellaneous Equipment

H. Approved Revised Board Policies
   ▪ BP 3810 Claims Against the District
   ▪ BP 7340 Leaves
   ▪ BP 7345 Catastrophic Leaves
   ▪ BP 7365 Discipline and Dismissal of Classified Employees

I. Modernization (Measure C)
   1. Ratify/Approve Modernization Contracts, Changes and Amendments (39,962.31)
   2. Approve Subcontractor Substitution Request (Glass and Glazing) Science Math Central Plant Complex Increment 2 & 3 Site Development &
Building Project (305A)
Lathrop Construction Associates, Inc. – ($0.00) (Glass and Glazing)
(this item was pulled)

J. Approve Sabbatical Leave Recommendations 2012-2013

9. Other Action Items
M/s (Namnath/Treanor) to approve items A-E. The motion passed by a vote of 6-0
(Trustee Dolan absent); Student Trustee Bergstrom-Wood abstained.
A. Approve Non-Resident Tuition Fee
B. Approve Mileage Reimbursement Fee
C. Modernization (Measure C)
   1. Approve New Professional Services Agreement
      District CEQA Consultant CSC and NAC Design Services
      Environmental Science Associates (ESA), ($311,676)
   2. Authorize Award of Construction Contract
      HVAC Revision Main Building Complex Project (417A)
      Trahan Mechanical, Inc. ($36,600)
D. Approve Board Compensation Annual Adjustment
E. Approve Academic Calendar 2012-2013

10. Board Policy Review (1st Reading)
   ▪ BP 7600 District Police
   ▪ BP 7700 Whistle Blower Protection
   Trustee Long stated that she would like to make sure that Policy 7700 is aligned with
   both current legislation as well as potential cases and that the Board should take
   some time to study this policy.

11. Future Agenda Items
   a. Bolinas Property (February/March)
   b. Parcel Tax (February/March)

12. Board Reports and/or Requests
   a. Legislative Report
   b. Committee Chair Reports
   c. Individual Reports and/or Requests
   Trustee O’Brien reported that she attended the Joint Legislative Advisory Committee
   Lobbying Day in Sacramento last Wednesday, January 10, and was part of a
   breakaway group with Bob Becker, a Republican consultant, to get his take on the
   Governor’s budget.
   Trustee Kranenburg reported that he got good feedback from a parent whose
dughter came here for two years and then transferred to UC system.
Trustee Treanor reported that she received a thank you e-mail from Carole Hayashino. She also updated those present that the CCLC conference this year will be focusing on colleges that are on probation because of Board conduct.

Trustee Long provided a brief report on Kentfield Planning Committee; Buckelew Homes renovations were approved; Pacific Café received final approval at the local level.

13. Approval of Minutes

- Minutes of December 13, 2011 Organizational and Regular Board Meetings
  M/s (Nammath/O’Brien) to approve the minutes of the December 13, 2011 Organizational and Regular Board meetings. The motion passed by a vote of 6-0 (plus an advisory aye vote by Student Trustee Bergstrom-Wood). Trustee Dolan was absent.

14. Information Items (see written reports)

Board members were asked to review the information items in their Board packets.

B. 2nd Quarter Financial Status Report CCSF-311Q
C. 12/31/11 Year-to-Date Financial Status Report
D. Modernization Update
   1. Director’s Report
   2. Contract Milestones Report through December, 2011
   3. Program Schedule

E. Revised Administrative Procedures
   - AP 4222 Basic Skills Coursework
   - AP 5055 Enrollment Priorities
   - AP 5070 Attendance
   - AP 5520 Student Discipline
   - AP 7600 District Police
   - AP 7700 Whistle Blower

F. Calendar of Special Events

Spring Convocation - January 20, 2012, 9:00 a.m. to 11:00 a.m., Olney Hall 96 (now in the Gym).

15. Correspondence
16. Board Meeting Evaluation

17. Adjournment

M/s (O’Brien/Treanor) to adjourn open session to complete the closed session. The motion was passed by a unanimous vote of 6-0 (Trustee Dolan absent) plus an advisory aye vote by Student Trustee Bergstrom-Wood.

The meeting was recessed to closed session at 7:40 p.m. in the cafeteria in the Student Services Building on the Kentfield campus. All publicly elected Trustees were present except Trustee Dolan absent and President Coon was also in attendance.

The meeting was recessed to open session at 8:35 p.m. Board President Conti reported that no action was taken during closed session and adjourned the meeting at 8:36 p.m.