Regular Meeting Agenda

Marin Community College District – Board of Trustees
November 15, 2011

Kentfield Campus – Cafeteria, Student Services Building
835 College Avenue, Kentfield, California

Web Address: http://www.justin.tv/comtrustees

The Board shall act on posted items and shall not deliberate items that are not on the posted agenda.
The Board of Trustees may consider the items listed in Section C at any time during the Open Session portion of the
meeting unless a specific time is stated on the agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting
room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Human
Resources at 485-9340. Notification at least 48 hours prior to the meeting will enable the District to make
reasonable arrangements to ensure accessibility to the Board meeting.

If you wish to speak, complete card available at entrance, give card to recording secretary, get recognition from the
Chair. Persons desiring to address the Board on items not on the agenda may speak under item number “C.3.a” on
the agenda. Public comment presentations will be limited to no more than 3 minutes each.

Government Code §54957.5 states that public records which relate to any item on the open session agenda for a
regular Board meeting should be made available for public inspection. Those records that are distributed less than
72 hours prior to the meeting are available for public inspection at the same time they are distributed to all
members, or a majority of the members of the Board. The Board has designated the Office of the
Superintendent/President at 835 College Avenue, Administrative Center 123, Kentfield for the purpose of making
those public records available for inspection.

Per Board Policy 2365 the Board meetings of the Marin Community College District are audio taped
and video broadcasted via the internet.
Regular Board Meeting

A. Open Session – 5:30 p.m., Cafeteria, Student Services Building, Kentfield Campus

1. Call to Order, Roll Call and Adoption of Agenda
2. Public Comment – Closed Session Agenda

B. Closed Session – Deedy Staff Lounge, Student Services Building, Kentfield Campus

Closed Session: To consider and/or take action upon any of the following items:

(a) CONFERENCE WITH LABOR NEGOTIATOR (Govt. Code Sec. 54957.6)

Relative to the following organizations representing employees: United Professors of Marin (AFT/UPM), California School Employees Association (CSEA), Service Employees International Union (SEIU), Unrepresented Employees (Confidential, Supervisors, Managers)
Agency Negotiators: Bruce Heid and Linda Beam

(b) CONFERENCE WITH LEGAL COUNSEL - Existing Litigation (Govt. Code Sec. 54956.9(a))

Four - Mize-Kurzman vs. Marin CCD (California Court of Appeal)
SEIU vs. MCCD Grievance (Police Officers – Donning & Doffing)
D. Kesecker vs. MCCD
Marin Community College Police Officers Association Request for Severance from SEIU, Local 1021
PERB Case No. SF-SV-940-E

(c) PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Govt. Code Sec. 54957)

(d) PUBLIC EMPLOYEE – Complaint Against Employee (Govt. Code Sec. 54957)

C. Reconvene to Open Session – 6:30 p.m., Cafeteria, Student Services Building, Kentfield

1. Call to Order, Roll Call and Adoption of Agenda
3. Public Comment
   a. Comments re. Items not on the Agenda (3 minutes per speaker)
   b. Comments re. Items on the Agenda – to be heard immediately before the Board of Trustees’ consideration of the item
4. Chief Executive Officer’s Report (15 minutes)
   a. Accreditation
   b. Other
5. Academic Senate Report (5 minutes)
6. Classified Senate Report (5 minutes)

7. Student Association Report (5 minutes)

8. Board Study Session
   a. Modernization (Measure C) Study Session Part II
      1. Child Study Center Design/Cost Update
      2. New Academic Center Design/Cost Update
      3. Review March 2011 Bond Spending Plan
      4. Proposed November 2011 Bond Spending Plan

9. Consent Calendar Items (Roll Call Vote)
   A. Calendar of Upcoming Meetings
   B. Approve Classified Personnel Recommendations
      1. Appointment of Classified Personnel
      2. Resignation/Retirement of Classified Personnel
      3. Temporary Reassignment of Classified Personnel
   C. Approve Short-Term Hourly Positions
   D. Budget Transfers – Month of October – FY 2011/12
   E. Warrant Approval
   F. Approved Revised Board Policies
      ▪ BP 4220 Standards of Scholarship
   G. Modernization (Measure C)
      1. Ratify/Approve Modernization Contracts, Changes and Amendments
         ($686,243.33)
      2. Approve Subcontractor Substitution Request (electrical work)
         MEP Supplemental Project (308B-402A-407B-417A)
         Trahan Mechanical, Inc. - ($0) (electrical work)
      3. Approve Subcontractor Substitution Request (mobile storage shelving)
         Science Math Central Plant Complex Increment 2&3 Site Development &
         Building Project (305A)
         Lathrop Construction Associates, Inc. - ($0) (mobile storage shelving work)
      4. Declaration of Surplus Disposal
         Main Building Relocation Project (850K)
   H. Approve New Community Services Courses
   I. Approve Agreement to Extend the Memorandum of Understanding – Marin General
      Hospital and Marin Community College District -Marin Simulation Center
   J. Approve Addendum to Memorandum of Understanding – Santa Rosa Junior College District
      and Marin Community College District – Community Collaborative Partnership in Digital
      Media/Multimedia Arts and Entertainment Career Pathway
10. Other Action Items (10 minutes)
   A. Approve Technology Plan Consultant – WTC Consulting
   B. Approve Community Perception and Engagement Survey Professional Services Agreement
   C. Modernization (Measure C)
      1. Approve Authorization to Bid and Pre-Authorize Award of a Construction Contract
         Child Study Center Increment Two Project (303C)
      2. Approve Authorization to Bid and Pre-Authorize Award of a Construction Contract
         HVAC Revision Main Building Complex Project (417A)
      3. Approve New Professional Services Agreement
         FA Building Weatherization Project (808A) – Design Services (feasibility)
         ED2 International, Inc. ($30,000)
      4. Approve New Professional Services Agreement
         New Academic Center Project (303B) – Geotechnical Services
         A3GEO, Inc. ($38,000)
      5. Approve Authorization to Request Proposals for Design Services
         Austin Science Center Alterations (structural) Project (301B)
      6. Approve New Professional Services Agreement
         Facilities Master Plan Consulting
         Architecture/VBN ($71,000)
      7. Approve Updated Bond Spending Plan
      8. Approve Notice of Completion
         AV System & Installation New Fine Arts Building Project (306C)
   D. Approve Single Stop USA, Inc. Community College Grant Award Agreement

11. Board Policy Review (1st Reading)
   ▪ BP 2735 Board Member Travel
   ▪ BP 5040 Student Records, Directory Information, and Privacy
   ▪ BP 7348 Outside Employment
   ▪ BP 7385 Salary Deductions

12. Future Agenda Items
   a. Bolinas Property (December/January)
   b. Parcel Tax (December/January)

13. Board Reports and/or Requests (15 minutes)
   a. Legislative Report
   b. Committee Chair Reports
   c. Individual Reports and/or Requests
   d. Discussion of Board Officers

14. Approval of Minutes (2 minutes)
    ▪ Minutes of October 18, 2011 Board Meeting
15. Information Items (see written reports)
   B. 1st Quarter Financial Report CCSF 311Q
   C. 5-Year Scheduled Maintenance Projects
   D. Modernization Update
   1. Director’s Report
   2. Contract Milestones Report through October, 2011
   3. Schedule
   E. Revised Administrative Procedures
      ▪ AP 2712 Conflict of Interest Code
      ▪ AP 2714 Distribution of Tickets or Passes
      ▪ AP 5040 Student Records, Directory Information, and Privacy
      ▪ AP 7212 Temporary Faculty
      ▪ AP 7310 Nepotism
      ▪ AP 7346 Employee Called to Military Duty
   F. Calendar of Special Events
      CCLC Annual Conference – November 17-19, 2011 – San Jose
      Spring Convocation - January 20, 2012, 9:00 a.m. to 11:00 a.m., Olney Hall 96

16. Correspondence
17. Board Meeting Evaluation
18. Adjournment