The Board shall act on posted items and shall not deliberate items that are not on the posted agenda. The Board of Trustees may consider the items listed in Section D at any time during the Open Session portion of the meeting unless a specific time is stated on the agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Human Resources at 485-9340. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

If you wish to speak, complete card available at entrance, give card to recording secretary, get recognition from the Chair. Persons desiring to address the Board on items not on the agenda may speak under item number “D.3.a” on the agenda. Public comment presentations will be limited to no more than 3 minutes each.

Government Code §54957.5 states that public records which relate to any item on the open session agenda for a regular Board meeting should be made available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the Office of the Superintendent/President at 835 College Avenue, Administrative Center 123, Kentfield, for the purpose of making those public records available for inspection.

Per Board Policy 2365 the Board meetings of the Marin Community College District are audiotaped and video broadcasted via the Internet.
A. **Open Session – 4:30 p.m., Cafeteria, Student Services Building, Kentfield Campus**

1. Call to Order, Roll Call and Adoption of Agenda
2. Public Comment – Closed Session Agenda

B. **Closed Session – Deedy Staff Lounge, Student Services Building, Kentfield Campus**

Closed Session: To consider and/or take action upon any of the following items:

(a) **CONFERENCE WITH LABOR NEGOTIATOR (Govt. Code Sec. 54957.6)**
   Relative to the following organizations representing employees: United Professors of Marin (AFT/UPM), California School Employees Association (CSEA), Service Employees International Union (SEIU), Unrepresented Employees (Confidential, Supervisors, Managers)
   Agency Negotiators: Bruce Heid and Linda Beam

(b) **CONFERENCE WITH LEGAL COUNSEL - Existing Litigation (Govt. Code Sec. 54956.9(a))**
   Two - Mize-Kurzman vs. Marin CCD (California Court of Appeal)
   D. Kesecker vs. MCCD

(c) **CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation (Got. Code Sec. 54945.9(b))**
   Number of potential cases: 1
   Attorney: Mark Kelley, Dannis Woliver Kelley

(d) **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Govt. Code Sec. 54957)**

(e) **PUBLIC EMPLOYEE – Complaint Against Employee (Govt. Code Sec. 54957)**

Recess to Open Session

**BOARD ORGANIZATIONAL MEETING**

**6:30 p.m. – Cafeteria**

**Student Services Building, Kentfield Campus**

C. **Board Organizational Meeting**

1. Call to Order, Roll Call and Adoption of Agenda
   - Oath of Office
   - Acknowledgments of Carole Hayashino

2. Meeting Schedule 2012

   It is recommended that the Board of Trustees adopt a schedule for 2012 meetings as shown, in accordance with Board Policy 2310 Regular Meetings of the Board.

   (Regular meetings take place on the 3rd Tuesday of the month except those denoted by an asterisk. All Regular Meetings begin at 6:30 p.m. unless otherwise noted.)
January 17  Regular Meeting – 6:30 p.m., Cafeteria, Student Services Building, Kentfield
February 21  Regular Meeting – 6:30 p.m. – Cafeteria, Student Services Building, Kentfield
March 13* Regular Meeting – 6:30 p.m., Miwok 181, Indian Valley Campus
April 17   Regular Meeting – 6:30 p.m. – Cafeteria, Student Services Building, Kentfield
May 15    Regular Meeting – 6:30 p.m. – Cafeteria, Student Services Building, Kentfield
June 19   Regular Meeting – 6:30 p.m. – Miwok 181, Indian Valley Campus
          Tentative Budget Adoption
July 17   Regular Meeting – 6:30 p.m. – Cafeteria, Student Services Building, Kentfield
August 21 Regular Meeting – 6:30 p.m., Cafeteria, Student Services Building, Kentfield
September 18 Regular Meeting – 6:30 p.m. – Miwok 181, Indian Valley Campus
October 16 Regular Meeting – 6:30 p.m. – Cafeteria, Student Services Building, Kentfield
November 13* Regular Meeting – 6:30 p.m. – Cafeteria, Student Services Building, Kentfield
December 11* Organizational and Regular Meetings – 6:30 p.m. – Cafeteria, Student Services Building, Kentfield

3. **Election of Officers**

   It is recommended that the Board of Trustees elect a President, Vice President and Clerk of the Board for the year 2012, in accordance with Board Policy 2035 Annual Organizational Meeting.

   a. President of the Board
   b. Vice President of the Board
   c. Clerk of the Board

4. **Appointment of Trustee Representatives**

   It is recommended that the following representatives be appointed by the Board President:
- Marin County School Boards Association and Trustee Representative to Elect Members of the County Committee on School District Organization
- Legislative Representative to California Community Colleges Trustees/California School Board Association (CCCT/CSBA) and liaison with the Community College League of California (CCLC)
- Board Standing Committees
  - College of Marin Foundation (Board President)
  - President’s Evaluation Committee
  - President’s Compensation Committee
  - Board of Trustees Evaluation Committee
  - Board Policy Committee
  - Fund Development Committee
- Liaison Assignments
  - Alumni Association Liaison
  - Kentfield Advisory Committee Liaison
  - Corte Madera Creek Liaison
- Parliamentarian Appointment

5. Board Comments & Acknowledgments

6. Adjournment

Reception

REGULAR MEETING AGENDA
7:00 p.m. – Cafeteria, Student Services Building
Kentfield Campus

D. Open Session

1. Call to Order, Roll Call and Adoption of Agenda
3. Public Comment
   a. Comments re. Items not on the Agenda (3 minutes per speaker)
   b. Comments re. Items on the Agenda – to be heard immediately before the Board of Trustees’ consideration of the item
4. Chief Executive Officer’s Report (30 minutes)
   a. Accreditation
   b. Outreach/Recruitment
   c. Annual Audit
   d. Other
5. Academic Senate Report (5 minutes)

6. Classified Senate Report (5 minutes)

7. Student Association Report (5 minutes)

8. Board Study Session
   a. Modernization (Measure C)
      1. Fine Arts Weatherization
      2. Child Study Center
      3. New Academic Center
      4. Interest Earnings
      5. Bond Spending Plan

9. Consent Calendar Items (Roll Call Vote)
   A. Calendar of Upcoming Meetings
   B. Approve Classified Personnel Recommendations
      1. Temporary Reassignment of Classified Personnel
      2. Resignation/Retirement of Classified Personnel
   C. Approve Academic Personnel Recommendations
      1. Sabbatical Leave Replacement
   D. Budget Transfers – Month of November – FY 2011/12
   E. Warrant Approval – Month of November – FY 2011/12
   F. Surplus Property – Miscellaneous Equipment
   G. Approved Revised Board Policies
      ▪ BP 5040 Student Records, Directory Information, and Privacy
      ▪ BP 7251 Administrator Retreat Rights
      ▪ BP 7348 Outside Employment
      ▪ BP 7385 Salary Deductions
   H. Modernization (Measure C)
      1. Ratify/Approve Modernization Contracts, Changes and Amendments
         ($171,777.00)
   I. Approve Credit Course Revisions
   J. Approve Out-of-Country Travel Request

10. Other Action Items (10 minutes)
    A. Approve E-911 System Vendor – Standard Tel Network
    B. Approve 5-Year Scheduled Maintenance Projects
    C. Accept 2011 District Financial Audit and Measure C Bond Performance Audit for
        the Year Ended June 30, 2011
D. Approve Addendum #2 to License Agreement between Marin Community College District and Community Action Marin for the Operations of Marin Head Start Program

E. Modernization (Measure C)
   1. Approve Measure C Bond Program Volume 4 Update - District Standards Update
   2. Approve Notice of Completion
      IVC Bus Route Re-Paving Project (417A)
   3. Approve Updated Bond Spending Plan
   4. Approve Project Funds Transfer and Authorize Project Initiation
      Fine Arts Weatherization Project (306D)

F. Ratify Collective Bargaining Agreement between the Marin Community College District and California School Employees Association, Local 196 (2011/2012)

11. Board Policy Review (1st Reading)
    - BP 3810 Claims Against the District
    - BP 7250 Educational Administrators
    - BP 7340 Leaves
    - BP 7345 Catastrophic Leaves
    - BP 7365 Discipline and Dismissal of Classified Employees

12. Future Agenda Items
    a. Bolinas Property (January/February)
    b. Parcel Tax (January/February)

13. Board Reports and/or Requests (15 minutes)
    a. Legislative Report
    b. Committee Chair Reports
    c. Individual Reports and/or Requests

14. Approval of Minutes (2 minutes)
    - Minutes of November 15, 2011 Special Board Meeting (Board Retreat)
    - Minutes of November 15, 2011 Board Meeting

15. Information Items (see written reports)
    A. Contracts and Agreement for Services Report – November 2011
    B. Modernization Update
       1. Director’s Report
       2. Contract Milestones Report through November 2011
       3. Schedule
    C. Revised Administrative Procedures
       - AP 3810 Claims Against the District
       - AP 7215 Academic Employees Probationary Contract Faculty
       - AP 7340 Leaves
       - AP 7343 Industrial Accidents and Illness
       - AP 7345 Catastrophic Leaves
       - AP 7365 Discipline and Dismissal of Classified Employees
D. Calendar of Special Events

Campus Holiday Party – December 15, 2011, 3:00 p.m. to 5:00 p.m., Woodlands Café, 799 College Avenue, Kentfield

Spring Convocation - January 20, 2012, 9:00 a.m. to 11:00 a.m., Olney Hall 96

16. Correspondence
17. Board Meeting Evaluation
18. Adjournment