C O L L E G E  O F
M A R I N

Board of Trustees Meeting
Agenda
July 19, 2011
Building 27, Rooms 116 & 118, Indian Valley Campus

Web Address: http://www.justin.tv/comtrustees

The Board shall act on posted items and shall not deliberate items that are not on the posted agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Human Resources at 485-9340. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

If you wish to speak, complete card available at entrance, give card to recording secretary, get recognition from the Chair. Persons desiring to address the Board on items not on the agenda may speak under item number “B.3” on the agenda. Public comment presentations will be limited to no more than 3 minutes each.

Government Code §54957.5 states that public records which relate to any item on the open session agenda for a regular Board meeting should be made available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the Office of the Superintendent/President at 835 College Avenue, Administrative Center 123, Kentfield for the purpose of making those public records available for inspection.

Per Board Policy 2365 the Board meetings of the Marin Community College District are audio taped and video broadcasted via the internet.
A. Closed Session – 5:15 p.m. in AS 101, Indian Valley Campus

1. Call to Order, Roll Call and Adoption of Agenda
   
   a) Request for Public Comment on Closed Session Agenda

2. Closed Session: To consider and/or take action upon any of the following items:
   
   (a) With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:

   CONFERENCE WITH LABOR NEGOTIATOR

   Relative to the following organizations representing employees: United Professors of Marin (AFT/UPM), California School Employees Association (CSEA), Service Employees International Union (SEIU), Unrepresented Employees (Confidential, Supervisors, Managers)

   Agency Negotiators: Larry Frierson
   Bruce Heid

   (b) Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9:

   CONFERENCE WITH LEGAL COUNSEL-Potential & Existing Litigation

   Three -Mize-Kurzman vs. Marin CCD (California Court of Appeal)
   SEIU vs. MCCD Grievance (Police Officers – Donning & Doffing)
   Campus Bistro

   (c) With respect to every item of business to be discussed in closed session pursuant to Section 54957:

   PUBLIC EMPLOYEE PERFORMANCE EVALUATION

   Title: Superintendent/President

   (d) With respect to every item of business to be discussed in closed session pursuant to Section 54957:

   PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

3. Recess to Open Session

REGULAR MEETING AGENDA

6:30 p.m. – Building 27, Rooms 116 & 118
Indian Valley Campus

B. Reconvene to Regular Meeting
1. Call to Order, Roll Call and Adoption of Agenda
3. Citizens’ Requests to Address the Board on Non-Agenda Items (3 minutes each)

4. Chief Executive Officer’s Report (40 minutes)
   a. Accreditation Update
   b. Strategic Plan Update (Dr. Chialin Hsieh)
   c. IVC Transfer Pathway
   d. Fine Arts Program Review
   e. Unfunded Liability Actuarial Report (Al Harrison)
   f. Other

5. Academic Senate Report (5 minutes)

6. Classified Senate Report (5 minutes)

7. Student Senate and Student Association Report (5 minutes)

8. Board Study Session
   a. Modernization (Leigh Sata and TLCD Architecture/Mark Cavagnero)
      ▪ New Academic Center Design Update

9. Consent Calendar Items (Roll Call Vote)
   A. Calendar of Upcoming Meetings
   B. Approve Classified Personnel Recommendations
      1. Appointment of Classified Personnel
   C. Approve Academic Personnel Recommendations
      1. Appointment and/or Change of Academic Personnel
   D. Approve Short-Term Hourly Positions
   E. Budget Transfers – Month of June – FY 2010/11
   F. Warrant Approval
   G. Approve Revised Board Policies – BP1.4a (Review institutional needs and assess Institutional effectiveness, using Program Review, Administrative Planning and Assessment, the Strategic Plan and the Educational Master Plan)
      ▪ BP 2720 Communication among Board Members
      ▪ BP 3280 Grants
      ▪ BP 3560 Alcoholic Beverages
      ▪ BP 3570 Smoke-Free Learning and Working Environment
      ▪ BP 3720 Information Technology Use
• BP 4040 Library and Other Support Services
• BP 7110 Delegation of Authority

H. Modernization (Measure C) - BP3.1 (Keep modernization program on track)

1. Ratify/Approve Modernization Contracts, Changes and Amendments ($482,383.90)
3. Declaration of Surplus Disposal PA & FA Relocation Project (850I)

I. Educational Management Personnel Recommendations

1. Appointment of Educational Management Personnel

10. Other Action Items (10 minutes)

A. Approve Revised Associated Students (ASCOM) Constitution
B. Approve Retainer Agreement with School & College Legal Services 2011-2012
C. Approve Mileage Reimbursement Rate Increase July – December 2011
D. Approve Destruction of Records, Fiscal Services & College Operations
E. Approve HealthStream Agreement
F. Modernization (Measure C) - BP3.1 (Keep modernization program on track)
   1. Approve Revised Long Form Professional Services Agreement Child Study Center Project (303C) ($419,650)
   2. Approve Notice of Completion Main Building Complex, Parking Lot-Bioswale & Pathways Projects (417A-401B-413A)
   3. Approve Notice of Completion Re-Bid Exterior Site Signage Project (812A)

RESOLUTIONS (Roll Call Vote)

G. Approve Resolution to Authorize Application to the Director of Industrial Relations, State of California for a Certificate of Consent to Self Insure Workers’ Compensation Liabilities

11. Board Policy Review (1st Reading) - BP1.4a (Review institutional needs and assess institutional effectiveness, using Program Review, Administrative Planning and Assessment, the Strategic Plan and the Educational Master Plan)

   • BP 7236 Substitute and Short-Term Employees
   • BP 7310 Nepotism
   • BP 7330 Communicable Diseases
   • BP 7370 Use of District Resources for Political Activity
   • BP 7510 Domestic Partners

12. Future Agenda Items

   a. Bolinas Property (August/September)
   b. Parcel Tax (August/September)
   c. CCLC Board Policy/Procedures Update (September)
13. Board Reports and/or Requests (15 minutes)
   a. Legislative Report
   b. Committee Chair Reports
   c. Individual Reports and/or Requests

14. Approval of Minutes (2 minutes)
   • Minutes of June 28, 2011 Board Meeting

15. Information Items (see written reports)
   B. Modernization Update – BP3.1 (Keep modernization program on track)
      1. Director’s Report – BP3.1 (Keep modernization program on track)
      2. Contract Milestones Report through June, 2011 – BP3.1 (Keep modernization program on track)
      3. Schedule – BP3.1 (Keep modernization program on track)
   C. Revised Administrative Procedures
      ▪ AP 7125 Verification of Eligibility for Employment
      ▪ AP 7126 Applicant Background Checks
      ▪ AP 7216 Academic Employees – Grievance Procedure for Contract Decisions
      ▪ AP 7236 Substitute and Short-Term Employees
      ▪ AP 7330 Communicable Diseases
      ▪ AP 7337 Fingerprinting
      ▪ AP 7344 Notifying District of Illness
      ▪ AP 7370 Use of District Resources for Political Activity
      ▪ AP 7371 Personal Use of Public Resources
   D. Calendar of Special Events
      Convocation – August 12, 2011 – 10:00 a.m. to 12 noon, Olney Hall

16. Correspondence
17. Board Meeting Evaluation
18. Adjournment