Board President Conti called the meeting to order at 5:10 p.m. in the cafeteria on the Kentfield campus. Trustees Dolan, Hayashino, Long and Conti were present. They were joined by Trustees Treanor and Namnath in the new Fine Arts Building where they were given a tour by Laura McCarty, Director of Modernization.

A. Closed Session

1. Call to Order, Roll Call, Adoption of Agenda, Closed Session

The Board of Trustees of the Marin Community College District met in the SS A&B conference room on the Kentfield campus, all members having received notice as prescribed by law. Board President Conti called the meeting to order at 5:55 p.m. All publicly elected Trustees were present except Trustee Kranenburg. Dr. David Wain Coon, Al Harrison, Angelina Duarte, Linda Beam, and attorney Frank Zotter were also in attendance.

M/s (Long/Treanor) to adopt the agenda. The motion passed by a vote of 6-0.

There was no one present who wished to address the Board on the items listed to be discussed in closed session, and the Board went into closed session at 5:58 p.m.

The closed session recessed at 6:42 p.m.

B. Regular Meeting

1. Call to Order, Roll Call and Adoption of Agenda
Board President Conti reconvened the meeting of the Board of Trustees of the Marin Community College District in open session at 6:50 p.m. in the cafeteria on the Kentfield campus. All publicly elected Trustees were present except Trustee Kranenburg. Student Trustee Bergstrom-Wood was also in attendance.

President Coon announced that Trustee Kranenburg is traveling and had requested to participate remotely but this room is not equipped for that. He noted that we are working to remedy this situation.

M/s (Long/Hayashino) to approve the agenda. President Coon pulled B.11.H.11, Approve Swinerton Management & Consulting Contract Amendment, and also announced that the Swinerton evaluation/contract amendment would not be discussed during the Board Study Session (B.8.a). The motion to approve the agenda with these changes passed by a unanimous vote of 6-0 (plus an advisory aye vote by Student Trustee Bergstrom-Wood).

- **Administration of Oath of Office to Student Trustee**

  President Coon administered the Oath of Office to Raemond Bergstrom-Wood, our new Student Trustee. Board President Conti welcomed Student Trustee Bergstrom-Wood and asked him to introduce himself.


   Board Clerk Namnath reported that no action was taken and that the Board would reconvene in closed session after the open session.

3. **Citizens’ Requests to Address the Board on Non-Agenda Items**

   Laura Roland, a member of the Carpenters Union, addressed the Board regarding portions of article 13.7 of the Project Stabilization Agreement which deals with employment opportunities for students of and residents within the District and green/sustainable construction practices. She commented that she is a 10 year resident of Greenbrae, is qualified to work on our new Science/Math Building, and has been to the job site twice only to be turned away. She stated that she will not have the opportunity to work on this taxpayer funded project without the Board’s help. A copy of Ms. Roland’s statement is attached to the minutes as part of the official record.

4. **Chief Executive Officer’s Report**

   Dr. Coon reported that he, Interim Vice President Duarte, Board President Conti, and Board Vice President Long visited the Marin Brain Injury Network on June 20 to tour the facility and further explore the possibility of a partnership. He introduced Patricia Gill, Executive Director of the Marin Brain Injury Network, and Kim Strub, Board President for the Marin Brain Injury Network, who expressed excitement about a partnership with the college.
Dr. Coon introduced Debra Lewis, our Interim Director of Health Sciences, and announced that pending approval, Dr. Kenneth Meier will join us August 1 as our new Vice President of Student Learning. He thanked Interim Vice President of Student Learning Angelina Duarte for all she has done for the college and reported that she will stay during the transition month of July.

a. Accreditation Update
President Coon reported that a draft of our Follow-Up Report will be ready by Convocation so that the college community will have a chance to review it. He expressed appreciation to Dr. Hsieh for her leadership on this project.

b. Faculty Hiring
Angelina Duarte, Interim Vice President of Student Learning, and Sara McKinnon, Academic Senate President, reported to the Board on the recommendations of the Planning & Resource Allocation Committee (in consultation with the Academic Senate) to President Coon for full-time faculty hires (copy of presentation attached). PRAC is recommending 22 full-time faculty positions, the majority of which will be funded through conversion of part-time units to full-time positions. Program review has been the primary driver in all considerations along with WASC recommendations and full-time/part-time ratios.

c. Report on Sale of Bonds
Al Harrison, Vice President of College Operations, reviewed the report on the District’s recent bond sale in the Board packet (copy attached). Ten bids were received for the District’s Series C bonds in a competitive sale on May 18, 2001. The successful bidder was Bank of America Merrill Lynch and the actual cost of the sale was approximately $191,000.

5. Academic Senate Report
None

6. Classified Senate Report
None

7. Student Senate and Student Association Report
Student Trustee Bergstrom-Wood reported that no meetings have been held yet this summer.

8. Board Study Session
a. Modernization
President Coon commented that the past six months have been extremely challenging for the Fine Arts faculty and students and for the Modernization Team. Since January we have been focusing on “getting it right.” Dr. Coon stated that at this point we cannot go back and change the past but we can commit to getting it right in the future. He introduced Laura McCarty, Modernization Director, who gave a presentation (copy attached) on these topics:
   - Modernization Survey Results
   - New Fine Arts Status & Lessons Learned
The Modernization Team plans to work on improvements to the move-in process, improvements in managing expectations, and improvements to the equipment design and installation process.

Dara Youngdale of HKIT Architects gave a design update (copy attached) on the Child Study Center Project. Highlights of the design include an L shaped modular building with a play yard at the rear, a rain garden, an outdoor classroom, a secret garden, 2 large pre-school classrooms, and an observation room.

9. Policies/Procedures
   a. Board Member Travel (BP 2735)
      Board President Conti stated that we have limited funds for Board travel and that it is important for Board members to attend CCLC conferences to keep up with statewide issues. She suggested referring this issue to the Board Policy Committee for development of a recommendation for procedures on how to allocate the funds for Board member travel.

10. Consent Calendar Items
    M/s (Treanor/Long) to approve all items on the Consent Calendar. The motion passed by a roll call vote of 5-1 with Trustee Dolan casting the no vote. Student Trustee Bergstrom-Wood cast an advisory aye vote.

A. Calendar of Upcoming Meetings

B. Approve Classified Personnel Recommendations
   1. Appointment of Classified Personnel
   2. Appointment of Hourly Personnel
   3. Resignation/Retirement of Classified Personnel
   4. Temporary Reassignment of Classified Personnel
   5. Temporary Increase/Decrease in Assignment of Classified Personnel

C. Approve Academic Personnel Recommendations
   1. Appointment of Academic Personnel
   2. Resignation/Retirement of Academic Personnel

D. Approve Educational Management Personnel Recommendations
   1. Appointment of Educational Management Personnel

E. Approve Short-Term Hourly Positions

F. Budget Transfers – Month of May – FY 2010/11
G. Warrant Approval
H. Approve New Community Services Courses
I. Approve New Credit Courses
J. Approve Credit Course Revisions
K. Approve Credit Course Deletions

L. Modernization (Measure C) - BP3.1 *(Keep modernization program on track)*
   1. Ratify/Approve Modernization Contracts, Changes and Amendments ($643,174.60)
   2. Approve Annual Renewal of Contract for Reprographic Services
      ARC (formerly Ford Graphics) ($90,000.00)
   3. Approve Annual Renewal Agreement
      Bond Program Legal Services – District Legal Counsel (#831A)
      Dannis Woliver & Kelley ($125,000)
   4. Declaration of Surplus Disposal
      PA & FA Relocation Project (#850I)

11. Other Action Items
   A. M/s (Treanor/Hayashino) to Approve 2011/12 Tentative Budget. The motion passed by a vote of 5-1 (plus an advisory aye vote by Student Trustee Bergstrom-Wood) with Trustee Dolan casting the no vote.
   B. M/s (Treanor/Long) to waive reading and Approve Authorization to Sign on Behalf of Governing Board. The motion passed by a unanimous vote of 6-0 (plus an advisory aye vote by Student Trustee Bergstrom-Wood).
   C. M/s (Long/Treanor) to Approve Authorization to Bid for Purchase/Install of High Efficiency Boilers – IVC Pool Locker/Shower Building. The motion passed by a unanimous vote of 6-0 (plus an advisory aye vote by Student Trustee Bergstrom-Wood).
   D. M/s (Treanor/Long) to Approve Agreement with Fresh & Natural Food Service Group – Food Services. The motion passed by a unanimous vote of 6-0 (plus an advisory aye vote by Student Trustee Bergstrom-Wood).
   E. M/s (Treanor/Hayashino) to Approve P.O. for Printing of Community Education Schedules. The motion passed by a vote of 5-0-1 (plus an advisory aye vote by Student Trustee Bergstrom-Wood). Trustee Dolan abstained.
   F. M/s (Treanor/Long) to Approve Parking Citation Fee Increase. The motion passed by a vote of 5-1 (plus an advisory aye vote by Student Trustee Bergstrom-Wood) with Trustee Dolan casting the no vote.
   G. M/s (Namnath/Hayashino) to Approve Parking Permit Fee Decrease. The motion passed by a unanimous vote of 6-0 (plus an advisory aye vote by Student Trustee Bergstrom-Wood).
   H. Modernization (Measure C) - BP3.1 *(Keep modernization program on track)*
1. **M/s (Treanor/Long) to Approve Authorization to Request Proposals for Facilities Master Plan Consultant.** The motion passed by a vote of 5-1 (plus an advisory aye vote by Student Trustee Bergstrom-Wood) with Trustee Dolan casting the no vote.

2. **Preauthorize Award of Construction Contract – PE Track Renovation Project (#308G)**
   This item was pulled from the agenda.

3. **M/s (Treanor/Hayashino) to Approve Design – Child Study Center Project (#303C).**
   The motion passed by a unanimous vote of 6-0 (plus an advisory aye vote by Student Trustee Bergstrom-Wood).

4. **M/s (Treanor/Hayashino) to Approve Long Form Professional Services Agreement Child Study Center Project (#303C) – HKIT Architects ($365,700).** The motion passed by a unanimous vote of 6-0 (plus an advisory aye vote by Student Trustee Bergstrom-Wood).
   M/s (Treanor/Hayashino) to approve B.11.H.5, 6 & 7. The motion passed by a vote of 5-1 (plus an advisory aye vote by Student Trustee Bergstrom-Wood) with Trustee Dolan casting the no vote.

5. **Approve Professional Services Agreement – Amendment 2 SMCP Increment 2 & 3, Site Development & Building Project (#305A) Consolidated Engineering Laboratories ($146,667.90)**

6. **Approve New Professional Services Agreement**
   LEED Consultant for New Academic Center Project
   LEED Registration Fees (#815A)
   Davis Langdon ($69,300)

7. **Approve Professional Services Agreement – Amendment 10 Main Building Complex Project (#417A) – Architectural Services VBN Architects ($5,000.00)**

8. **M/s (Treanor/Hayashino) to Authorize Bidding & Pre-Authorize Award of Construction Contract - IVC Bus Route Re-Paving Project (#417A).** The motion passed by a vote of 5-1 (plus an advisory aye vote by Student Trustee Bergstrom-Wood) with Trustee Dolan casting the no vote.

9. **M/s (Namnath/Hayashino) to Approve Notice of Completion IVC Utilities Project (#407B).** The motion passed by a unanimous vote of 6-0 (plus an advisory aye vote by Student Trustee Bergstrom-Wood).

10. **M/s (Namnath/Treanor) to Approve Funds Transfer**
    New Fine Arts Building Project (#306C) & Bond Issuance Costs (#831C). The motion passed by a vote of 5-1 (plus an advisory aye vote by Student Trustee Bergstrom-Wood) with Trustee Dolan casting the no vote.

11. **Approve Swinerton Management & Consulting Contract Amendment**
    This item was pulled from the agenda.

12. **M/s (Treanor/Namnath) to Approve Performing Arts Swing Space PA & FA Relocation Project (#850I)**
    Alternate (Swing) Performance Space and other relocation needs. The motion passed by a vote of 5-1 (plus an advisory aye vote by Student Trustee Bergstrom-
Wood) with Trustee Dolan casting the no vote.

I. M/s (Treanor/Hayashino) to Reject Late Claim – Elaina Perez. The motion passed by a unanimous vote of 6-0 (plus an advisory aye vote by Student Trustee Bergstrom-Wood).

RESOLUTIONS (Roll Call Vote)

J. M/s (Treanor/Hayashino) to waive reading and adopt the Resolution in the Matter of the Elimination/Reduction of Certain Positions in the Classified Service and Directing Notification of Classified Employees.
Jon Gudmundsson, CSEA job steward, commented that it is hard to do layoffs. He read the names of the individuals involved: Bobby Bradford, Diana Scranton, Dusja Wagner, Brianna Burkhardt, and Miles Mayo. He asked how we arrived at the dollar figure that had to be cut and commented that there is a lot of distrust about the number. Mr. Gudmundsson stressed the importance of communication and explaining what is happening. He applauded the effort to develop a partnership with the Marin Brain Injury Network.

Interim Vice President Duarte responded that Peggy Isozaki, Director of Fiscal Services, can provide a detailed explanation to the union.

The motion to waive reading and adopt the Resolution passed by a vote of 5-1 (plus an advisory aye vote by Student Trustee Bergstrom-Wood) with Trustee Dolan casting the no vote.

12. Board Policy Review (1st Reading) - BP1.4a (Review institutional needs and assess institutional effectiveness, using Program Review, Administrative Planning and Assessment, the Strategic Plan and the Educational Master Plan)
   ▪ BP 2720 Communication among Board Members
   ▪ BP 3280 Grants
   ▪ BP 3560 Alcoholic Beverages
   ▪ BP 3570 Smoke-Free Learning and Working Environment
   ▪ BP 3720 Information Technology Use
   ▪ BP 4040 Library and Other Support Services
   ▪ BP 7110 Delegation of Authority

13. Future Agenda Items
   a. MOU with Marin Brain Injury Network (July)
   b. Bolinas Property (July/August)
   c. Parcel Tax (July/August)
   d. CCLC Board Policy/Procedures Update (September)
14. Board Reports and/or Requests
   a. Legislative Report
      None
   b. Committee Chair Reports
      None
   c. Individual Reports and/or Requests
      Trustee Treanor reported that Nancy van Ravenswaay of the League of Women Voters fell and broke her hip and is currently in a convalescent hospital. She asked Elizabeth Moody to give Ms. Van Ravenswaay the Board’s love and support. Trustee Treanor also reported that she has been asked to serve on an advisory committee for the Little Hoover Commission that is doing a study on community colleges.

      Trustee Long thanked all the staff involved in the Dental Assisting Graduation and the many other end-of-year activities.

      Trustee Dolan thanked President Coon for taking care of sink hole problems and he thanked staff for the timely response. She reported that she, Trustees Long and President Coon attended the Medical Assisting Graduation. Trustee Dolan then presented Dean Schorske with a special card expressing appreciation for her efforts to make our Workforce Development programs run smoothly.

      Trustee Conti complimented staff on the wonderful commencement activities.

15. Approval of Minutes
   ▪ Minutes of May 17, 2011 Board Meeting
      M/s (Treanor/Long) to approve the minutes of the May 17, 2011 Board meeting. The motion passed by a unanimous vote of 6-0 (plus an advisory aye vote by Student Trustee Bergstrom-Wood).

16. Information Items (see written reports)
   Board members were referred to the information items in their Board packets.
   A. Contracts and Agreement for Services Report – May, 2011 – BP1 (Fiscal Accountability)
   B. Modernization Update – BP3.1 (Keep modernization program on track)
      1. Director’s Report – BP3.1 (Keep modernization program on track)
      2. Contract Milestones Report through May, 2011 – BP3.1 (Keep modernization program on track)
      3. Schedule – BP3.1 (Keep modernization program on track)
   C. Revised Administrative Procedures
- AP 3255 Memberships
- AP 3260 Participation in Local Governance
- AP 3560 Alcoholic Beverages
- AP 3570 Smoke-Free Learning and Working Environment
- AP 3720 Information Technology Use
- AP 4021 Program Discontinuance
- AP 4022 Program Revitalization
- AP 4105 Distance Education
- AP 4225 Course Repetition
- AP 4227 Repeatable Courses
- AP 4228 Course Repetition Significant Lapse of Time
- AP 5110 Counseling
- AP 5520 Student Discipline Procedures
- AP 7120 Employment Recruitment

D. Calendar of Special Events
   Convocation – August 12, 2011 – 10:00 a.m. to 12 noon, Olney Hall

17. Correspondence
   Board members were referred to the correspondence in their Board packets.

18. Board Meeting Evaluation
   No comments

19. Adjournment
   The meeting was recessed to closed session at 9:35 p.m. in the SS A&B conference room in the Student Services Building on the Kentfield campus. All publicly elected Trustees were present except Trustee Kranenburg and President Coon was also in attendance. Trustee Namnath left the meeting at 10:00 p.m.

   The meeting was recessed to open session at 11:15 p.m. Board President Conti reported that no action was taken during closed session and adjourned the meeting.