Board of Trustees Meeting
March 15, 2011
Minutes

A. Closed Session

1. Call to Order, Roll Call, Adoption of Agenda, Closed Session

The Board of Trustees of the Marin Community College District met in the SS &B conference room on the Kentfield campus, all members having received notice as prescribed by law. Board President Conti called the meeting to order at 5:35 p.m. All publicly elected Trustees were present except Trustee Long, who arrived at 5:40 p.m., and Trustee Dolan, who arrived at 5:45 p.m. Dr. David Wain Coon, Al Harrison, Angelina Duarte and Linda Beam were also in attendance.

M/s (Hayashino/Treanor) to adopt the agenda with one change: B.9.A was moved up on the agenda to follow B.7. The motion passed by a vote of 5-0.

There was no one present who wished to address the Board on the items listed to be discussed in closed session, and the Board went into closed session at 5:40 p.m.

The closed session recessed at 6:26 p.m.

B. Regular Meeting

1. Call to Order, Roll Call and Adoption of Agenda

Board President Conti reconvened the meeting of the Board of Trustees of the Marin Community College District in open session at 6:45 p.m. in the cafeteria on the Kentfield campus. All publicly elected Trustees were present and Student Trustee Parker was also in attendance.
Board President Conti announced that the agenda was approved in closed session with the change enumerated above. Trustee Treanor stated that it had been suggested by President Coon and Trustee Hayashino agreed that the Board adjourn the meeting in support of the people in Japan impacted by the earthquake.

Trustee Long also suggested adjourning in memory of Nancy van Ravenswaay’s husband who recently passed away.

Board President Conti announced that the meeting was being recorded to facilitate the preparation of minutes.

   Board Clerk Namnath reported that no action was taken.

3. **Citizens’ Requests to Address the Board on Non-Agenda Items**
   None

4. **Chief Executive Officer’s Report**
   a. **Accreditation Update**
      Superintendent/President Coon reported that our accreditation teams have been activated and are busy at work. He recently met with Barbara Beno of the Accrediting Commission who is pleased with the progress the college has made.
   b. **Community Relations Update**
      President Coon reported that he is continuing to have positive meetings with members of the community. He recently met with the Marin League of Women Voters Education Committee and had a conversation with them about student success and outcomes. He also attended a recent meeting of the North Bay Leadership Council.
   c. **Introduction of Mitchell Lemay, Chief of Police**
      Al Harrison, Vice President of College Operations, introduced Mitchell Lemay, College of Marin’s new Chief of Police/Director of Health & Safety. Mr. Lemay thanked Dr. Coon and Vice President Harrison for their confidence and stated that he is very excited to be able to work at COM to ensure a safe and secure learning environment for our students, faculty and staff.

      President Coon thanked Interim Police Chief Raul Botello for his service and stated that he hopes he will remain connected to the college community.

5. **Academic Senate Report**
   Sara McKinnon, Academic Senate President, distributed copies of the latest edition of the Academic Senate newsletter. She reported that with the Board’s consent tonight, College of Marin will be on its way to having three new transfer degrees set up in accordance with SB 1440. She also commented that overall the Academic Senate was pleased to see that Dr. Coon and staff who have worked on the bond spending proposal were able to come up with a compromise that could cover a number of the outstanding issues. A copy of Ms. McKinnon’s
report is attached to the minutes as part of the official record.

6. **Classified Senate Report**
   A written report (copy attached) from Andrea Hunter, Classified Senate President, and the Classified Senate Newsletter were distributed to Board members.

7. **Student Senate and Student Association Report**
   Student Trustee Parker reported that the March 14 march on Sacramento protesting education budget cuts went well.

9.A **Approve Modernization (Measure C) Bond Spending Plan – BP3.1** *(Keep modernization program on track)*

Laura McCarty, Director of Modernization, and Leigh Sata, Swinerton Program Manager, briefly reviewed the information in the Board packets on this agenda item. President Coon announced that this bond spending proposal has been endorsed by the Academic Senate, Classified Senate, Student Senate and College Council. Leigh Sata introduced architects Mark Cavagnero and Brian Wright who expressed excitement about the proposal and beginning the design process.

**Public Comment:**

Perry Newman of the League of Women Voters commended staff for the tightness of planning and for making adjustments to what the community wants. She urged the Board to vote yes on 9.A.

Joan Brownstein of the League of Women Voters commented that she is pleased to see that the Child Development Center will be included in the proposal and that she hopes the Board will complete it so that we can continue to train good child care teachers in Marin County.

Raemond Bergstrom-Wood, ASCOM’s Director of Activities, said he was there to show support for the Measure C proposal.

John Rocha, business rep for Ironworkers 377, stated that he supports the Measure C building projects and thinks they will be right for our students and good for the future of Marin.

Frank Riordan, business rep for Plumbers local 38, said he is looking forward to driving down Sir Francis Drake and seeing the New Academic Center.

Jeff Henderson of Glaziers Union 718 urged the Board to move forward with Measure C and the New Academic Center and commented that doing this sooner rather than later will save a lot of money.
Julian Stone, a COM student and apprentice at the local 35 carpenters union, commented that he wants the best campus possible for COM students and appreciates the college’s ability to provide local jobs. He said he is here to support Measure C and appreciates the opportunity to take classes and learn this trade.

Marcia Hagen of the League of Women Voters thanked the Board for pursuing development of the Academic Center, commented that it is sad to see how dilapidated most buildings and classrooms are at the college, and said it will be nice to have better classrooms.

Tal Fletcher passed around a map showing what this area looked like in 1950 and read a statement on architectural integrity which is attached to the minutes as part of the official record.

Jack Wilkinson commented on COM’s enrollment decline and the need for better utilization of the assets we have. He commented that the Board is charged with prudent use of taxpayers’ money and will be subject to a high level of scrutiny. A copy of his statement on asset utilization is attached to the minutes as part of the official record.

Chuck Finnie commented that he is proud of the community’s generous support of the bond and the financial management of the project. He stated that he doesn’t have a problem with the esthetics of the new Fine Arts building and thinks the New Academic Center will be a terrific addition to the neighborhood. He said the school should have an entry point and good classrooms and that he looks forward to approval of the bond spending plan.

Lance Reyes, ASCOM President, stated that the students are in support of this measure and want newer and better classrooms. He said that students and faculty deserve better facilities and innovative classroom space for student success and asked for the Board’s support.

Basia Crane of the Marin United Taxpayers Association thanked the Trustees for listening to the community about retaining Austin Science Center, fixing the track and removing the portables. She commented that COM is no longer the transfer institution it once was and that it is a waste of money to use teachers with master’s degrees for entry level language classes. She commented that the taxpayers will be paying taxes for 13 more years to destroy what was once a beautiful campus. She asked why the buildings on both campuses were not maintained all along and commented that better education comes from more and better course offerings, not buildings. A copy of Ms. Crane’s statement is attached to the minutes as part of the official record.

Nancy van Ravenswaay, chair of the League of Women Voters Education Committee, commented that COM as a community college has to admit all students who apply and that some need extra help in math and English skills. She stated that the college needs to look at the wide spectrum of students including transfer and emeritus. She stated that she was looking forward to tonight’s vote and that she hoped we would move forward and then spend time on the educational needs of the students at this college.
Bill Scott, Novato resident and chair of the Citizens’ Oversight Committee, commented that he doesn’t think the 2004 bond measure said it would take care of all the school’s needs but that it would make something the students would be proud of. He commented that he is proud of what the Swinerton team has done and that it is time to address this issue and move on. He called the Board’s attention to the huge steel beams in the new Fine Arts building and commented that we all saw what happened in Japan and need to make sure we have buildings that are seismically safe.

Chris Clinton spoke in support of the Measure C item. He has lived here his whole life and both he and his sister attended COM. He is currently working as an apprentice on our Math/Science/Central Plant Building. Mr. Clinton stated that we need modern buildings on the campus and thanked the Board for past decisions that have made it possible for him to have the opportunity to live, go to school and work here.

Gloria Neumeier, who has taught at COM since 1968, commented that COM’s union leaders say that students don’t want to come to school on Fridays but she thinks the faculty don’t want to teach on Fridays. She teaches at four other Bay Area institutions and the students and faculty are there on Fridays.

Scott McKown, who serves on COM’s Citizens’ Oversight Committee, commended Swinerton for doing an excellent job and urged the Board to finish the facility so that the Board can focus on doing the job of preparing the next generation that will run this country.

Elizabeth Moody commented that our students have said they want new and better buildings and that they need them. She thinks we’ll be proud of the design of the new Academic Center and commented that the Mill Valley architect is used to working with the public and that she thinks even the neighbors will be happy with the outcome.

Brian O’Connor of Friends of Kentfield commented that he supports improving classrooms but that we are overbuilt and there are too many of them now. He noted that Santa Rosa Junior College offers 123 classes on Fridays. Mr. O’Connor thanked staff for saving Austin Science Center and getting rid of the portables in the current proposal and thanked Dr. Coon for listening to the community and turning things around.

Scott Peoples noted that the Friends of Kentfield have worked hard with the Board on classroom space and that he supports Brian O’Connor’s comments. He asked the Board and Dr. Coon for a commitment to include the community in the new phase of the planning process, noting that the community wants to give input on the siting, design and character of the New Academic Center (NAC). He commented that he does not want the NAC to look like the new Fine Arts Building. Mr. Peoples stated that he is looking forward to working with architects Mark Cavagnero and Brian Wright.

For clarification purposes Dr. Coon stated that 35 general purpose classrooms would probably
be adequate for our credit students (67% of our population) but we serve another large population of community education students (19% of our population) and noncredit students (14% of our population). He noted that the 40 general classroom figure that we feel comfortable with includes all of the students that we currently serve.

Trustee Comments:

Trustee Namnath expressed support for preserving the Austin Science Center and renovating the track. He would like to encourage improving the bleacher and field venue situation so that COM can host track events. He still does not like the dollars per square foot figure for the NAC and stated that an approval vote means he can reconsider that if he feels the NAC is not going to come in at an economics that he feels is proper.

Trustee Kranenburg expressed appreciation for the input from the community. He commented on many of the challenges that the Board and staff have faced during the bond implementation process including: going through the educational master planning process, prioritizing bond projects since there was not enough money to meet all needs, developing an enrollment management plan to build up enrollment, analyzing the cost/benefit of modernizing an old building vs. building a new one. To clarify a comment he made at the last meeting Trustee Kranenburg stated that if you delay decisions too long it costs money and there is an opportunity cost that can occur if you keep delaying. Construction costs were coming in at about 30% below budget a year ago but bids are now at a 10% discount. So a year ago the cost would have been a 30% delta on the NAC but now the discount is approximately 10%. 20% (30% minus 10%) on a $30 million building project is a $6 million opportunity cost. Trustee Kranenburg commented that the Board has been prudent all along collectively and that we have saved a lot of money on our buildings because of good management and the economic slowdown. He stated that he is proud to be part of this for the benefit of all of us.

Trustee Hayashino thanked Superintendent/President Coon and staff for proposing this comprehensive approach to the bond spending plan and also thanked members of the community, students, faculty and staff for their input and support. She commented that we always knew that this bond would not address all the needs of the College of Marin at Kentfield and at IVC and that years ago the Board embarked on a priority setting plan. Trustee Hayashino stated that she was pleased to hear from the Academic Senate that tonight’s proposed action addresses many of their academic needs in terms of classrooms, ADA, the Child Study Center and the track. She commented that the conversation about Friday scheduling is for another day and commended our faculty and staff for working very hard Monday through Friday not only in the classroom but outside the classroom. She also acknowledged the faculty and staff who worked so hard to reaffirm our accreditation. Trustee Hayashino called the revised bond spending plan a “win” and commented that we need to move forward and address the needs of our students and the educational mission of the college. She also wants us to move forward with private fundraising efforts.
Trustee Long expressed gratitude to Dr. Coon and senior staff for the many hours they have put into this project. She commented that she guesses she will be disappointed when she leaves tonight that we didn’t actually achieve our goal that the original plan would be a plan of renovation with one new building on each of the sites. She expressed her appreciation for the generosity of the community and the people who love the college for financing the $249.5 million bond. Trustee Long commented that if she has said something and it’s changed, then it means she has to do some extra work because she is only 1/7th of the Board and that means Board members all have to communicate more with people who believe and trust in them. She also stated that she has some feelings about the public trust, that the money that was given to us was not to be spent frivolously and that it’s public money that should be effective, efficient, accountable and most of all transparent. Trustee Long noted that she has been disappointed during Board discussions by the lack of tolerance, ambiguity, divergent thinking, and healthy and sincere debate and that the Board should discuss this during the upcoming Retreat. She commented on Trustee Kranenburg’s statement at the last meeting about a $7 million delta and said that until someone says we have lost or misappropriated or misspent $7.2 million that $7.2 million is still there. She likes to deal with facts and not estimates that don’t mean anything. She asks that we have good boardsmanship of asking the right questions and holding people accountable for what is happening inside the District.

Trustee Long commented that going back to the public trust, it is very important for her that what we say is what we mean and that we need to earn trust with our community and with our students.

To clarify previous comments he made at this meeting and the February 15 Board meeting Trustee Kranenburg stated that there has been no misappropriation of funds or loss of money from a true budgetary or accounting standpoint and that he was talking about an opportunity cost. He commented that markets change and if you wait too long to make decisions in certain cases it can cost real money.

Trustee Dolan stated that she feels sad for what has happened because she doesn’t feel what we’ve got is what the voters approved. She is sad because our once thriving Marine Biology Center is being dispensed with, our Landscape Management program has all but disappeared, half our summer classes will be dropped, many adaptive PE and community ed classes have been cut, we no longer have a football program, and she understands that the High Tech Center will be gone at the end of this semester. Trustee Dolan stated that she deplores the elimination of classes while at the same time we are putting up huge buildings. She also commented on federal and state regulations that make it difficult for our Board to meet the needs of our local community.

Trustee Treanor commented that the Board needs to be making some profound decisions relative to curriculum and prioritizing enrollment and that it is unfortunate that we have had to focus so much on Measure C. She noted that she is looking forward to voting on the revised bond spending plan and beginning the design process particularly on the Child Development Center and the New Academic Center. She commented that she hopes there will be some ability to increase or decrease the size of the New Academic Center as necessary and as other
information becomes available. She would like to see an auditorium larger than 200 seats and also hopes the Board will work with Dr. Coon to get fundraising on track so that we don’t lose opportunities that clearly are present.

Board President Conti thanked everyone who has been involved in a long and arduous process. She commented that the recommendation before the Board is a good and balanced one and a good compromise that she can support. She stated that the Board’s commitment to continue to listen to and work with the community stands. Board President Conti commented that she was pleased that the recommendations can be supported by students and that it is important for the Trustees and staff to continue to make sure projects come in on time and at or under budget and to make the whole process transparent to the community.

Student Trustee Parker commented that this has been a really exciting and dynamic process and that this is a good, comprehensive solution that has the support of the student body and Marin County. He stated that we have a very highly qualified faculty teaching relatively small classes here that he has personally benefited from. Student Trustee Parker stated that we have an unparalleled sort of learning environment here that we can be really proud of and that if we go forward with this bond plan, we’ll have a campus that we can all really be proud of, too.

B.9.A       M/s (Treanor/Hayashino) to Approve Modernization (Measure C) Bond Spending Plan.
M/s (Namnath/Long) to have a roll call vote on this agenda item. The motion for a roll call vote passed unanimously (7-0) plus an advisory aye vote by Student Trustee Parker.

The original motion to Approve Modernization (Measure C) Bond Spending Plan passed by a roll call vote of 6-1 (plus an advisory aye vote by Student Trustee Parker). Trustee Dolan cast the no vote.

8. Consent Calendar Items

Ira Lansing, UPM President, reported that UPM began holding a series of 12 ratification meetings that would continue over the weekend. He noted that vote counting would begin on Tuesday and would probably conclude in time for ratification of the contract to make the agenda for the March 26 Board Retreat. Mr. Lansing thanked Dr. Coon and Linda Beam for their efforts to make this happen. He also acknowledged that for the first time in the last 50 Board meetings he has attended he notices a different and better tone.


M/s (Treanor/Long) to approve all items on the Consent Calendar with the exception of B.8.J.1 & 2, B.8.J.O and B.8.J.P. The motion passed by an unanimous roll call vote of 7-0 (plus an advisory aye vote by Student Trustee Parker).
A. Calendar of Upcoming Meetings

B. Approve Classified Personnel Recommendations
   1. Temporary Reassignment of Classified Personnel
   2. Resignation/Termination of Classified Personnel
   3. Temporary Increase/Decrease in Assignment for Classified Personnel

C. Approve Agreement between District and CSEA on Admissions and Records Reorganization

D. Approve Classified Management Personnel Recommendation
   1. Appointment of Classified Management Personnel

E. Approve Academic Personnel Recommendations
   1. Approval of Continued Employment of Academic Contract Faculty
   2. Appointment of Temporary Non-Credit ESL Instructors for Spring 2011
   3. Appointment of Temporary Community Education and Services Instructors for Winter 2011
   4. Phased-in Early Retirement of Academic Personnel
   5. Academic Leave Replacement

F. Approve Short-Term Hourly Positions

G. Budget Transfers – Month of February – FY 2010/11

H. Warrant Approval

I. Declaration of Surplus Property – Miscellaneous Equipment

K. Approve New Credit Courses

L. Approve Credit Course Revisions

M. Approve Credit Course Deletions

N. Approve New A.A. Degrees in Psychology and Sociology

9. Other Action Items
   (From Consent Calendar)

J. Modernization (Measure C) - BP3.1 (Keep modernization program on track)
   1. M/s (Treanor/Hayashino) to Ratify/Approve Modernization Contracts, Changes and Amendments ($10,868,768.50). The motion passed by a vote of 6-1 plus an advisory aye vote by Student Trustee Parker. Trustee Dolan cast a no vote.
   2. M/s (Treanor/Hayashino) to Approve Declaration of Surplus Disposal PA & FA Relocation Project (#850I). The motion passed by a vote of 6-0-1 with Trustee Dolan abstaining and Student Trustee Parker casting an advisory aye vote.
   M/s (Treanor/Hayashino) to approve 9.0 & 9.P together. The motion passed by a vote of 6-0-1 with Trustee Dolan abstaining and Student Trustee Parker casting an advisory aye vote.
vote.

O. Approve Revisions in A.S. Degree and Additions of SLOs in COMP

P. Approve Retention of A.S. Degree and Additions of SLOs in COUR

9. Other Action Items

B. Modernization (Measure C) - BP3.1 (*Keep modernization program on track*)
   1. M/s (Treanor/Hayashino) to Approve Pre-Authorization of Contract Award
      MEP Supplemental Project (#308B-402A). The motion passed by a unanimous vote of 7-0
      plus an advisory aye vote by Student Trustee Parker.
   2. M/s (Treanor/Hayashino) to Approve Notice of Completion
      WR Forde Associates - Backflow Replacement Project (#308B-306C-305A). Trustee
      Treanor disclosed that her brother-in-law works for WR Forde but has no ownership
      interest. The motion passed by a unanimous roll call vote of 7-0 (plus
      an advisory aye vote by Student Trustee Parker).

M/s (Namnath/Treanor) to vote on 9.C through 9.M as one action. Requests were made to pull
9.C, 9.G and 9.H. The Board voted unanimously (7-0) plus an advisory aye vote by Student Trustee

C. M/s (Treanor/Namnath) to Approve Board Self-Evaluation Instrument.
   Trustee Long commented that the survey felt negative to her. She didn’t think it was very
   objective and would like to see that somewhat neutralized. Trustee Dolan stated that she
   thinks the community should be judging the effectiveness of the Board. For clarification
   Board President Conti stated that the Board is following the self-evaluation process required
   by WASC. The motion passed by a vote of 5 -2 (plus an advisory aye vote by Student Trustee
   Parker). Trustees Long and Dolan cast no votes.

D. Authorize Staff to Enter into EMT Experience Agreements with Marin County Fire
   Department RVPA, Southern Marin Fire Protection District and Tiburon Fire Protection
   District

E. Ratify Experience Agreement with Corte Madera Fire Department -
   Emergency Medical Technician 1 Program

F. Ratify Experience Agreement with Novato Fire District – Emergency Medical
   Technician 1 Program

G. M/s (Namnath/Hayashino) to Approve Change Order #1 for Pool Complex Renovations
   Project – Indian Valley Campus. The motion passed by a unanimous vote of 7-0 (plus an
   advisory aye vote by Student Trustee Parker).

H. M/s (Treanor/Long) to Approve Notice of Completion for Pool Complex Renovations Project
   – Indian Valley Campus. The motion passed by a unanimous roll call vote of 7-0 (plus an
   advisory aye vote by Student Trustee Parker).

I. Approve Application for College of Marin to Participate in State Approved Apprenticeship
   Program for Organic Farming and Gardening

J. Approve Memorandum of Understanding with Fresh Run Farms to Support and
   Coordinate Apprenticeship Field Work

K. Approve Clinical Experience Agreement with Alameda County Medical Center
L. Rejection of Claim – Margo Hanson
M. Approve Clinical Experience Agreement with Sutter West Bay Hospital dba Novato Community Hospital

10. Board Policy Review (1st Reading) - BP1.4a (Review institutional needs and assess institutional effectiveness, using Program Review, Administrative Planning and Assessment, the Strategic Plan and the Educational Master Plan)
None

11. Board Reports and/or Requests
   a. Commendation Resolutions & Other Resolutions
      1. M/s (Treonor/Hayashino) to waive reading of the Resolution and Approve the Resolution in Support of Women’s History Month as amended by Trustee Long (copy attached). The motion passed by a unanimous vote of 7-0 (plus an advisory aye vote by Student Trustee Parker).

   b. Legislative Report
      None

   c. Committee Chair Reports
      None

   d. Individual Reports and/or Requests
      Trustee Treanor reported that the Workforce Investment Board is sponsoring a reception for Dr. Coon on April 12 at the Embassy Suites and that Board members will receive invitations. Large employers from Marin County will have a roundtable discussion with Dr. Coon from 4:00 to 5:00 and the reception will begin at 5:00 p.m.

12. Approval of Minutes
   • Minutes of February 15, 2011 Board Meeting
      M/s (Treonor/Hayashino) to approve the minutes of the February 15, 2011 Board meeting. Trustee Long asked to amend the minutes only in the section which summarizes her statements. President Coon suggested pulling this item from the agenda and looking at her submission compared to what we have and bringing it back to the next meeting. Trustee Kranenburg asked for clarification of his comments with regard to the delta piece.
      M/s (Namnath/Treonor) to postpone approval of the minutes to the next meeting. The motion passed by a unanimous vote of 7-0 (plus an advisory aye vote by Student Trustee Parker).

13. Information Items (see written reports)
   Board President Conti referred the Trustees to the information items in their Board packets.
   B. Modernization Update – BP3.1 (Keep modernization program on track)
1. Director's Report – BP3.1 *(Keep modernization program on track)*
2. Contract Milestones Report through February, 2011 – BP3.1 *(Keep modernization program on track)*
3. Schedule – BP3.1 *(Keep modernization program on track)*
4. Quarterly Progress Report – Period Ending December 31

C. CCCT Board Election
   Board President Conti asked for two volunteers to look through the CCCT Board Election materials and make a recommendation to the Board at the April meeting. Trustees Treanor and Hayashino volunteered for this assignment.

D. Calendar of Special Events
   April 29-May 1, 2011 – CCLC Annual Trustees Conference
   Hyatt Regency Monterey
   May 19, 2011 – Retiree Reception – 4:00 to 6:00 p.m., Marin Art and Garden Center,
   30 Sir Francis Drake Blvd., Ross
   May 28, 2011 – College of Marin Commencement – 10:00 a.m., Gymnasium

14. Correspondence
   Board President Conti referred the Trustees to the correspondence in their Board packets.

15. Board Meeting Evaluation
   Board President Conti thanked the Trustees and expressed appreciation for all the work and effort every single Trustee has put into this long process.

16. Adjournment
   M/s (Namnath/Long) to adjourn the meeting in support of the people in Japan impacted by the earthquake and in memory of Nancy van Ravenswaay’s husband. The motion passed by a unanimous vote of 7-0 (plus an advisory aye vote by Student Trustee Parker) and Board President Conti adjourned the meeting at 10:30 p.m.