Board of Trustees Special Meeting  
(Board Retreat)  
November 15, 2011  
Minutes

A. Open Session

1. Call to Order, Roll Call and Adoption of Agenda

The Board of Trustees of the Marin Community College District met in the Deedy Staff Lounge in the Student Services Building on the Kentfield campus, all members having received notice as prescribed by law. Board President Conti called the meeting to order at 1:13 p.m. Trustees Conti, Long, Kranenburg and Namnath were present.

M/s (Namnath/Kranenburg) to approve the agenda. The motion passed by a vote of 4-0. Trustee Treanor arrived at 1:14 p.m.

2. Public Comment – Closed Session Agenda

There being no public comment the Board recessed to closed session at 1:15 p.m.

B. Closed Session

The Board met in closed session at 1:16 p.m. in the Deedy Staff Lounge in the Student Services Building on the Kentfield campus. All publicly elected Trustees were present except Trustee Dolan, who arrived at 3:08 p.m., and Trustee Hayashino, who arrived at 3:19 p.m. Dr. David Wain Coon, Dr. Ken Meier, Al Harrison, and attorney Nancy Klein were also in attendance.

The closed session recessed at 3:29 p.m.
C. Open Session

1. Call to Order, Roll Call and Adoption of Agenda

Board President Conti reconvened the meeting of the Board of Trustees of the Marin Community College District in open session at 3:40 p.m. in the Deedy Staff Lounge in the Student Services Building on the Kentfield campus. All publicly elected Trustees were present except Trustee Long, who arrived at 3:42 p.m. Student Trustee Bergstrom-Wood was absent.


Board Clerk Namnath reported that no action was taken in closed session.

3. Public Comment
   a. Comments re. Items Not on the Agenda
      None
   b. Comments re. Items on the Agenda – to be heard immediately before the Board of Trustees' consideration of the item

4. Fund Development Feasibility Study

President Coon informed the Board that he wants to implement a Development Office for the college to raise funds for maintenance, programmatic and capital needs. He stated that he has reviewed the 2009 Strategic Development Assessment Report prepared by Cardaronella Stirling Associates and asked Board members if they want to use parts of this report or hire another consultant to do a fresh feasibility study. The Trustees discussed this issue and decided that although the Cardaronella Stirling report is a little out of date it contains enough information to help us get started. Additional information to help us determine community needs and perceptions will come in from the community survey that we will be conducting in the near future. The Board directed Dr. Coon to pursue bringing in a professional to advise us on putting an infrastructure in place for an Advancement Office.

5. Modernization (Measure C) Study Session Part 1
   a. Fine Arts Update

Modernization Director Laura McCarty updated the Board on the modernization team’s response to faculty and staff concerns, safety and training concerns and general concerns on quality and process related to the new Fine Arts Building (copy of presentation attached). She noted that most of the issues found when the building opened were addressed in the first couple of months and that weekly meetings were held with the Fine Arts Dean and representatives to review and prioritize the list of issues based upon academic need and budget. Some issues have continued to be challenging such as finding a solution for problems with the roll-up doors. Next steps
for the Fine Arts Project Team include following up on recommendations from the Environmental Health and Safety Report and providing “weatherization” options. Ms. McCarty commented that all major issues that are critical to our teaching mission and all major safety issues are being addressed.

b. Fine Arts Weatherization Mitigation Design/Costs
Modernization Director McCarty reported that we have been on a fast track to hire an architect to work on the weatherization problems in the New Fine Arts Building and that ED2 is being recommended to the Board as the firm to handle design services for the Fine Arts Weatherization Project. She noted that DSA approval is required for this project and that the summer of 2012 will be the earliest possible time for construction. Tarps are being considered as a temporary solution to keep out rain during the winter of 2011. (Copy of presentation attached).

c. Review Original Bond Spending Plan
Leigh Sata, Swinerton Project Manager, reviewed the history of the bond spending plan, including the final project list (2006 timeframe), projects not included in the original project list, and the project list modified over time (copy of presentation attached).

6. Adjournment
M/s (Long/Namnath) to adjourn the meeting. The motion passed by a unanimous vote of 7-0 and Board President Conti adjourned the meeting at 5:05 p.m.