Regular Meeting Agenda

Marin Community College District – Board of Trustees

September 20, 2011

Kentfield Campus – Cafeteria, Student Services Building
835 College Avenue, Kentfield, California

Web Address: http://www.justin.tv/comtrustees

The Board shall act on posted items and shall not deliberate items that are not on the posted agenda.

The Board of Trustees may consider the items listed in Section C at any time during the Open Session portion of the meeting unless a specific time is stated on the agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Human Resources at 485-9340. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

If you wish to speak, complete card available at entrance, give card to recording secretary, get recognition from the Chair. Persons desiring to address the Board on items not on the agenda may speak under item number “C.3.a” on the agenda. Public comment presentations will be limited to no more than 3 minutes each.

Government Code §54957.5 states that public records which relate to any item on the open session agenda for a regular Board meeting should be made available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the Office of the Superintendent/President at 835 College Avenue, Administrative Center 123, Kentfield for the purpose of making those public records available for inspection.

Per Board Policy 2365 the Board meetings of the Marin Community College District are audio taped and video broadcasted via the internet.
A. Open Session – 5:15 p.m. Cafeteria, Student Services Building, Kentfield Campus

1. Call to Order, Roll Call and Adoption of Agenda

2. Public Comment - Closed Session Agenda

B. Closed Session – Deedy Staff Lounge, Student Services Building, Kentfield Campus

Closed Session: To consider and/or take action upon any of the following items:

(a) CONFERENCE WITH LABOR NEGOTIATOR (Govt. Code Sec. 54957.6)
Relative to the following organizations representing employees: United Professors of Marin (AFT/UPM), California School Employees Association (CSEA), Service Employees International Union (SEIU), Unrepresented Employees (Confidential, Supervisors, Managers)
Agency Negotiators: Bruce Heid

(b) CONFERENCE WITH LEGAL COUNSEL-Anticipated & Existing Litigation (Govt. Code Sec. 54956.9(a))
Five - Mize-Kurzman vs. Marin CCD (California Court of Appeal)
SEIU vs. MCCD Grievance (Police Officers – Donning & Doffing)
Campus Bistro
Jeffrey Logan Claim
D. Kesecker vs. MCCD

(c) PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Govt. Code Sec. 54957)
Title: Superintendent/President

(d) PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Govt. Code Sec. 54957)

C. Reconvene Open Session – 6:30 p.m., Cafeteria, Student Services Building, Kentfield Campus

1. Call to Order, Roll Call and Adoption of Agenda


3. Public Comment
   a. Comments re. Items not on the Agenda (3 minutes per speaker)
   b. Comments re. Items on the Agenda – to be heard immediately before the Board of Trustees’ consideration of the item

4. Chief Executive Officer’s Report (20 minutes)
   a. Enrollment Report
   b. Accreditation Update
   c. Fine Arts Review
   d. Board Policy and Administrative Procedure Revision Project
      (Dr. Jane Wright, Kathleen Kirkpatrick, Melinda Molloy)
5. Academic Senate Report (5 minutes)

6. Classified Senate Report (5 minutes)

7. Student Senate and Student Association Report (5 minutes)

8. Board Study Session
   a. Modernization (*Laura McCarty, Leigh Sata and TLCD Architecture/Mark Cavagnero*)
      - New Academic Center Design Update

9. Consent Calendar Items (Roll Call Vote)
   A. Calendar of Upcoming Meetings
   B. Approve Classified Personnel Recommendations
      1. Appointment of Classified Personnel
      2. Appointment of Hourly Personnel
      3. Temporary Increase/Decrease in Assignment of Classified Personnel
      4. Temporary Reassignment of Classified Personnel
      5. Resignation/Retirement of Classified Personnel
   C. Approve Academic Personnel Recommendations
      1. Part-Time Temporary Credit Instructors Appointments Fall 2011
   D. Approve Short-Term Hourly Positions
   E. Budget Transfers – Month of August – FY 2011/12
   F. Warrant Approval
   G. Approve Credit Course Revisions
   H. Approve Credit Course Deletion
   I. Approve Revision of AA Degree in Communication
   J. Approve Deletions of AA Degree in SPCH and ELND Design Skills Certificate
   K. Modernization (Measure C) - *BP3.1 (Keep modernization program on track)*
      1. Ratify/Approve Modernization Contracts, Changes and Amendments
         ($1,696,065.38)

10. Other Action Items (10 minutes)
    A. Approve Accreditation Follow-Up Report
    B. Approve Novato Community Hospital EMT Experience Agreement
    C. Reject Jeffrey Logan Claim
D. Approve Vision & Dental Coalition Service Agreements - Keenan
E. Approve Addendum to Employee Benefit Consulting Services Agreement with Keenan and Associates for BenefitBridge
F. Approve Transition Agreement between College of Marin and Marin Brain Injury Network

G. Modernization (Measure C) - BP3.1 (Keep modernization program on track)
   1. Approve Schematic Design
      New Academic Center Project (#303B)
   2. Approve Authorization to Bid and Pre-Authorization to Award Construction Contract
      FA Kiln & Foundry Awning Project (#306C) for New Fine Arts Building
   3. Approve Notice of Completion
      New Fine Arts Building Project (#306C); SMCP Pre-Construction Irrigation Plan Project (#305C)
   4. Approve Notice of Completion
      Building Signage Phase 1 Project (#812A)
      Kentfield & Indian Valley Campuses (Projects 308B-402A-417A)

H. Public Hearing on District’s MCCD/CSEA 196 Collective Bargaining Agreement Proposals

RESOLUTIONS (Roll Call Vote)

I. Approve Resolution in Support of Hispanic Heritage Month

11. Future Agenda Items
    a. Bolinas Property (October/November)
    b. Parcel Tax (October/November)

12. Board Reports and/or Requests (15 minutes)
    a. Legislative Report
    b. Committee Chair Reports
    c. Individual Reports and/or Requests

13. Approval of Minutes (2 minutes)
    - Minutes of August 23, 2011 Board Meeting

14. Information Items (see written reports)
    A. Contracts and Agreement for Services Report – August, 2011 – BP1 (Fiscal Accountability)
    B. Modernization Update – BP3.1 (Keep modernization program on track)
       1. Director’s Report – BP3.1 (Keep modernization program on track)
       2. Contract Milestones Report through August, 2011 – BP3.1 (Keep modernization program on track)
       3. Schedule – BP3.1 (Keep modernization program on track)

C. Calendar of Special Events
Annual Meeting of Marin County Council of Mayors and Councilmembers/Marin Community United – September 27, 2011 - 6:00 p.m. - 43 Main Street, Tiburon

College of Marin New Construction and Modernization Update Community Forums
Novato Forum – October 12, 2011 – 7:00 to 8:30 p.m., AS 101, IVC
Kentfield Forum – October 27, 2011– 7:00 to 8:30 p.m., Olney Hall 96, Kentfield

WASC Follow-Up Visit – October 31, 2011

CCLC Annual Conference – November 17-19, 2011 – San Jose

15. Correspondence
16. Board Meeting Evaluation
17. Adjournment