Date: March 20, 2012

Program/Service Information: Veteran Services

Problem/Needs (i.e. SLO assessment findings, SLO meeting dialogue)

First point of contact for Veteran students is the certifying official. A checklist of needed forms, etc is shared with each student. Services available on campus are noted and the student is referred to a veterans’ counselor. The college provides two part-time counselors to advise vet students on their academic needs and referrals are made for all other needs a vet student may have.

The college does not offer its veterans a veterans’ service center, even though Congress approved a process in 2010 for helping higher education institutions institute such facilities in order to attract, assist and maintain our military men and women in their pursuit of higher education. We must also keep in mind that the Post 9/11 GI Bill noted the increase in the number of student veterans on our nation’s campuses to over 25%. With these facts in mind, the college does not have in place classified support staff to assist in the dissemination of services.

Request for Resources Allocation

Funds are needed to establish a fully functioning veterans services center, including furniture, telephone, copier/printer, resources, and a classified or work-study individual to be in the office and answer the telephone and answer questions and serve as a resource person for the veteran students at COM.

Funds are needed to better communicate the services available to veteran students and to develop a referral system to county and state resources.

$10,000 for office setup; furniture, phones, copier/printer
$25,000 for half-time classified staff
$5,000 for work study student
$5,000 for printing needs and office supplies

Total fund request: $45,000

How Resources will Impact the Program

Funds will allow Veteran Services to have a fully functioning office and for veteran students to have a “place” where they can have questions answered, where referrals can be made and a place that will be “theirs” and for their needs.

Funds will allow to better communicate to the campus community the services and location for veteran services.
Responsible Person for Completing this Mini-Program Review

Dr. Arnulfo Cedillo  
Director, Student Affairs/Health Center  
415-485-9375

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Signature of Dean/Supervisor ___________________________ Date __________

Deadline for submission: March 20th

Please submit your Annual Program-Level SLO Report with your Mini-Program Review