Recommendation #5 Response Team Meeting Notes

Wednesday, April 25, 2012- 12 noon - KTD

Present: Lyda Beardsley, Raemond Bergstrom-Wood, Arnulfo Cedillo, Jason Lau, Judy Morgan, Carol Perez, Steve Petker, Anna Pilloton, Nanda Schorske, Kathy Takemoto

Spread the News:
Continue to tell others about the Rec 5 team and encourage them to make suggestions

Updates:
Closing the loop on resource request to support July 1, 2012 staffing proposal.
Nanda and Jason Lau will work together in the future to review student services in regards to IEP and Community Education programs.
The President supports the use of the MARINet system in the COM libraries; installation takes about a year to complete.

Today’s Agenda and Discussion:
- **Student Surveys** began yesterday, April 24, 2012 at IVC. Approximately 90 surveys were completed. Jason recommended one additional formatting suggestion which will be incorporated into the survey. Thank you Jason.
  Discussed how email would be helpful in informing students of available services including the need for students to regularly see a counselor.

**Upcoming meetings:**
Monday, April 30, 12 noon at IVC Bldg 8
Wednesday, May 2, 2012, 12 noon KTD, Deedy Lounge
Monday, May 7, 2012, 12 noon at IVC, Bldg 8
Wednesday, May 9, 2012, 12 noon, Deedy Lounge

Additional ideas: Steve Petker made a suggestion that COM should contact all students near the end of their very first semester to continue this survey and services improvement process. If a hardcopy survey is mailed, drop off boxes could be placed at both campuses for students to turn in their response.

Reminders:
- Continue to send in brainstorming ideas via email to Nanda Schorske. This team is responsible for developing solutions in response to Rec5 with a focus on IVC Student Services and Evening Student Services for the entire district.