Recommendation #5 Response Team Meeting Notes

Monday, April 30, 2012 - 12 noon - IVC

Present: Kristin Acredolo, Cecile Banks, Linda Fahy, Paulette Foster, Letta Hlavachek, Laurie Loeffler, Julie Oyle, Nanda Schorske, Kathy Takemoto, Derek Wilson

Spread the News:
Continue to tell others about the Rec 5 team and encourage them to make suggestions

Updates:
Nanda shared that Bob Balestreri, Armand Phillips, Susan Andrien continue to meet and will work on the Recommendation 5 narrative report.

Consensus of the group was that no more meetings were necessary. Nanda advised that everyone will be apprised of progress as we proceed.

Today’s Agenda and Discussion:
- **Student Surveys** will continue to be administered by Judy Morgan. Projected completion: mid-May. Surveys on a smaller scale will be done each year to obtain feedback on meeting students’ services needs.
- **Signage at IVC**: A walk around is scheduled for today, 4/28/2012 regarding new signs for the IVC Library.
- **Student supplies** that are required by instructors need to be easily available to students.
- **Updated Student Services** brochure would be helpful to distribute on campus. Distribution to students is needed.

Upcoming meetings will be announced at a later date.

Reminders:
- Continue to send in brainstorming ideas via email to Nanda Schorske.
- This team is responsible for developing solutions in response to Rec5 with a focus on IVC Student Services and Evening Student Services for the entire district.