Recommendation #5 Response Team Meeting Notes

Monday, April 30, 2012 – 5 – 6 pm - KTD

Present: Raemond Bergstom-Wood, Jason Lau, Judy Morgan, Nanda Schorske, Steve Petker

Spread the News:
Continue to tell others about the Rec 5 team and encourage them to make suggestions

Updates:
Nanda shared that Bob Balestreri, Armand Phillips, Susan Andrien continue to meet and will work on the Recommendation 5 narrative report.

Consensus of this group and the IVC group was that no more meetings were necessary. Nanda advised that everyone will be apprised of progress as we proceed.

Today’s Agenda and Discussion:

- **Student Surveys** will continue to be administered by Judy Morgan. Projected completion: mid-May. Surveys on a smaller scale will be done each year to obtain feedback on meeting students’ services needs.
- **Signage at IVC**: A walk around is scheduled for today, 4/28/2012 regarding new signs for the IVC Library.
- **Student supplies** that are required by instructors need to be easily available to students.
- **Updated Student Services** brochure would be helpful to distribute on campus. Distribution to students is needed.

**Upcoming meetings** will be announced at a later date.

Reminders:
- Continue to send in brainstorming ideas via email to Nanda Schorske.
- This team is responsible for developing solutions in response to Rec5 with a focus on IVC Student Services and Evening Student Services for the entire district.