A closed session is scheduled to be held in Room 108AC, Kentfield Campus beginning at 5:00 p.m.

The Board shall act on posted items and shall not deliberate items that are not on the posted agenda. Persons desiring to address the Board may fill out a card and give it to the Recording Secretary.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Chris Schultz at 485-9601. Notification at least 24 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

MEETING FORMAT FOR ITEMS 11 AND 12: (1) College President’s Report, (2) Audience Comment, (3) Deliberation by Trustees. Public comment is encouraged prior to Trustee deliberation. If you wish to speak, complete card available at entrance, give card to recording secretary, get recognition from the Chair. Persons desiring to address the Board on items not on the agenda may speak under item number 9 on the agenda. Public comment presentations will be limited to no more than 3 minutes each.

(1) Call to Order, Roll Call and Adoption of Agenda

a. Request for Public Comment on Closed Session Agenda
b. Closed Session: To consider and/or take action upon any of the following items:

(a) With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:
CONFERENCE WITH LABOR NEGOTIATOR
Negotiator: Paul Loughlin
Relative to the following organizations representing employees: United Professors of Marin (AFT/UPM), California School Employees Association (CSEA), Service Employees International Union (SEIU), Unrepresented Employees (Confidential, Supervisors, Managers).

(b) Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9:
CONFERENCE WITH LEGAL COUNSEL- Existing Litigation
Three cases

(c) With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957:
PUBLIC EMPLOYMENT
Title: Superintendent/President

(d) PUBLIC EMPLOYEE DISCIPLINE/ DISCUSSION/ DISMISSAL/RELEASE

(e) PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Superintendent/President
1. Call to Order

2. Approval of Minutes
   - Minutes of December 9, 2003
   - Minutes of January 13, 2004
   - Report of Closed Session for January 20, 2004

3. Board Reports and/or Requests
   a. Board Study Session
      o Accreditation
   b. Legislative Report
   c. Individual Reports and/or Requests

4. Chief Executive Officer’s Report
5. Academic Senate Report
6. Classified Senate Report
7. Student Senate and Student Association Report
8. College of Marin Foundation Report
9. Citizens Requests to Address the Board on Non-Agenda Items

10. Items for Future Board Action
    a. International Student Recruitment Contract--S.K. Young
    b. International Student Recruitment Contract--Dean Wright

11. Consent Calendar Items (Roll Call Vote)
    The Superintendent/President recommends that the Board of Trustees approve the following Consent Calendar Items:
    a. Revised 2004 Calendar of Forthcoming Events. Approve the revised calendar.
    d. Classified Employee Change - Fiscal Services and Library Services. Approve the following action effective July 1, 2003 and approve the revised CSEA Salary Schedule.

1. Effective July 1, 2003 change the salary range and title from Payroll Technician, Range 12 ($2,850-$3,464) to Payroll/Benefits Specialist, Range 18 ($3,568 - $4,336) for both Jaylyn Morris and Doris Tucker to recognize the assumption of additional duties over time and address internal equity issues and external comparison. Current and Proposed Salary Schedules and Job Descriptions are attached for your review and approval.
2. Effective July 1, 2003 change salary range and title from Library Technical Assistant, Range 13 ($2905 - $3532) to Library Technical Specialist, Range 16 ($3,076 - $3,740) held by Glade Van Loan to recognize the assumption of additional duties over time and address internal equity issues and external comparison. Current and Proposed Salary Schedules and Job Descriptions are attached for your review and approval.

f. **Credit Course Deletions.** Approve the proposed credit course deletions.

g. **Credit Course Revisions.** Approve the proposed credit course revisions.

h. **New Credit Courses.** Approve the proposed new credit courses.

i. **Warrant Approval.** Approve the payments for goods and services.


k. **Agreement with County of Marin to Provide Funding for Nursing Laboratory Technician Position.** Approve the attached agreement with the County of Marin to fund up to $9,072.91 for salary and benefits for the Laboratory Technician position in the Nursing Department for Spring 2004.

l. **Budget Transfers.** Approve the budget transfers.

m. **Short-Term Hourly Positions.** Approve the Short-Term Hourly Positions.

12. **Other Action Items**
The Superintendent/President recommends the Board of Trustees approve the following Action Items:

a. **District Financial Audit.** Recommends that the Board of Trustees acknowledge receipt of the independent auditor’s report on the financial statements of the Marin Community College District for Fiscal Year 2002/03.

b. **Tentative Agreement between MCCD and United Professors of Marin (UPM).** Ratify the Tentative Agreement between MCCD and UPM.

c. **Tentative Agreement Agreement between MCCD and California School Employees Association (CSEA).** Ratify the Tentative Agreement between MCCD and CSEA.

d. **Classified Staff Reduction, FY2003-2004, Amendment of Resolution.** Adopt the Resolution amending Resolution No. 2003-11-11-12e.-5.

e. **Non-Resident Tuition.** Increase non-resident tuition fees by $6 per unit to $165 for US citizens and $177 for non-US citizens for the 04-05 academic year.

f. **Hamilton Field Surplus Property.** Direct staff to reject the proposed transfer of Hamilton Field Buildings 801 and 803 due to associated costs.

13. **Information Items**

14. **Correspondence**

15. **Adjournment**