A closed session is scheduled to be held in AC101, Indian Valley Campus beginning at 1:00 p.m.

The Board shall act on posted items and shall not deliberate items that are not on the posted agenda. Persons desiring to address the Board may fill out a card and give it to the Recording Secretary.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Chris Schultz at 485-9601. Notification at least 24 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting.

MEETING FORMAT FOR ITEMS 11 AND 12: (1) College President’s Report, (2) Audience Comment, (3) Deliberation by Trustees. Public comment is encouraged prior to Trustee deliberation. If you wish to speak, complete card available at entrance, give card to recording secretary, get recognition from the Chair. Persons desiring to address the Board on items not on the agenda may speak under item number 9 on the agenda. Public comment presentations will be limited to no more than 3 minutes each.

(1) Call to Order, Roll Call and Adoption of Agenda
   a. Request for Public Comment on Closed Session Agenda
   b. Closed Session: To consider and/or take action upon any of the following items:

   (a) Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9:
       CONFERENCE WITH LEGAL COUNSEL- Existing Litigation
       Six cases

   (b) PUBLIC EMPLOYEE
       DISCIPLINE/DISCUSSION/DISMISSAL/RELEASE/SEPARATION

   (c) PUBLIC EMPLOYEE PERFORMANCE EVALUATION
       Superintendent/President

   (d) With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957:
       PUBLIC EMPLOYMENT
       Title: Superintendent/President
REGULAR MEETING AGENDA

1. Call to Order

2. Approval of Minutes
   - Minutes of January 20, 2004
   - Report of Closed Session for February 10, 2004

3. Board Reports and/or Requests
   a. Resolutions
      - In Support of Black History Month
      - In Support of Propositions 55, 56, 57, and 58
   b. Legislative Report
   c. Individual Reports and/or Requests

4. Chief Executive Officer’s Report
   - Facility Plan Meeting with the Community
   - Enrollment for Spring 2004 Report
   - Governor’s Budget Proposal for 04-05

5. Academic Senate Report
6. Classified Senate Report
7. Student Senate and Student Association Report
8. College of Marin Foundation Report
9. Citizens Requests to Address the Board on Non-Agenda Items
10. Items for Future Board Action
11. Consent Calendar Items (Roll Call Vote)

The Superintendent/President recommends that the Board of Trustees approve the following Consent Calendar Items:

a. 2004 Calendar of Forthcoming Events.
## Board of Trustees 2004 Meeting Schedule

Meetings are held at 6:30 p.m. unless noted otherwise.

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 20</td>
<td>Room 111, Deedy Student Services, Kentfield</td>
</tr>
<tr>
<td>February 10</td>
<td>Library, Indian Valley Campus</td>
</tr>
<tr>
<td>March 9</td>
<td>Room 111, Deedy Student Services, Kentfield</td>
</tr>
<tr>
<td>April 13</td>
<td>Room 111, Deedy Student Services, Kentfield</td>
</tr>
<tr>
<td>May 11</td>
<td>Library, Indian Valley Campus</td>
</tr>
<tr>
<td>May 28</td>
<td>Commencement, Kentfield Campus</td>
</tr>
<tr>
<td>June 8</td>
<td>Room 111, Deedy Student Services, Kentfield</td>
</tr>
<tr>
<td>June 29</td>
<td>Library, Indian Valley Campus-- Tentative Budget Adoption</td>
</tr>
<tr>
<td>July 20</td>
<td>Room 111, Deedy Student Services, Kentfield</td>
</tr>
<tr>
<td>August 31</td>
<td>Library, Indian Valley Campus-- Final Budget Adoption</td>
</tr>
<tr>
<td>September 21</td>
<td>Room, 111, Deedy Student Services, Kentfield</td>
</tr>
<tr>
<td>October 12</td>
<td>Library, Indian Valley Campus</td>
</tr>
<tr>
<td>November 9</td>
<td>Room, 111, Deedy Student Services, Kentfield</td>
</tr>
<tr>
<td>December 14</td>
<td>Room, 111, Deedy Student Services, Kentfield</td>
</tr>
</tbody>
</table>

Approved by the Board of Trustees on January 20, 2004.

b. **Academic Personnel Recommendations.** Appointment/Change of Academic Personnel; A.I. Appointment of Part-time, Temporary Credit Academic Personnel; B. Academic Staff Summary

c. **Classified Personnel Recommendations.** A. Temporary Increase/Decrease in Assignment for Classified Personnel; B. Appointment of Hourly Personnel; C. Classified Permanent Staff Summary.

d. **Warrant Approval.** Approve the payments for goods and services.

e. **Short-Term Hourly Positions.** Approve the Short-Term Hourly Positions.

f. **Declaration of Surplus Property – Miscellaneous Equipment.** Declare the items described as surplus and authorize the District to dispose of the equipment, pursuant to Education Code Section 81452(c) as the District sees fit.

g. **Correction to Board Item 12e. of January 20, 2004 regarding Non-Resident Tuition.** Approve the correction of non-resident US citizen tuition from $165 to $166 per unit for fiscal year 2004-2005.

h. **Medical Benefit Cap Increase for Unrepresented Groups.** Approve the Medical Benefit Cap rate to $784.22 for Unrepresented Groups, retroactive to November 1, 2003 through January 31, 2004 and to $786.75 for the period February 1, 2004 – January 31, 2005.

i. **New Associate Degree in International Studies.** Approve the proposed new Associate in Arts Degree in International Studies.
j. **Approval of New Certificates for Automotive Technology Program and Existing Certificates in Medical Assisting.** Approve these certificates within their existing programs.

k. **Classified Employee Job Descriptions.** Approve the attached job descriptions effective February 10, 2004.

12. **Other Action Items**

The Superintendent/President recommends the Board of Trustees approve the following Action Items:


b. **Supplemental Agreement, Lois A. Callahan.** Approve the attached Supplemental Agreement with Dr. Lois Callahan.

c. **Technology Plan.** Authorize the President-Superintendent to a) accept external money for the purpose of hiring a consultant to assist the College in developing a Technology Plan for education and administrative purposes and b) negotiate a contract with the selected consultant.

d. **International Student Recruitment Contract—S.K. Yung/Overseas Travel.** Approve the International Student Recruitment Contract with S. K. Yung, Overseas Travel. The agreement will be reevaluated when College of Marin’s Credit International Student population reaches 200.

e. **International Student Recruitment Contract—Dean Wright/LETSGOAMERICA.** Approve the International Student Recruitment Contract with Dean Wright/LETSGOAMERICA. The agreement will be reevaluated when College of Marin’s Credit International Student population reaches 200.

f. **Resolution to Compensate Trustees for Excused Absence.** Adopt the resolution to compensate Trustees for excused absence due to illness or hardship from Board Meetings.

13. **Information Items**


14. **Correspondence**

15. **Adjournment**

Adjourn in memory of Oakley McLaughlin and Dr. Joseph Reyes.