A. **Closed Session**

1. **Call to Order, Roll Call, Adoption of Agenda, Closed Session**

   The Board of Trustees of the Marin Community College District met in Student Services Conference Rooms A&B on the Kentfield campus, all members having received notice as prescribed by law. Board President Brockbank called the meeting to order at 4:50 p.m. All Trustees were present. Dr. Frances White, Al Harrison, Dr. Elise Schneider, and Linda Beam were also in attendance.

   M/s (Hayashino/Long) to adopt the agenda. The motion passed unanimously.

   There was no one present who wished to address the Board on the items listed to be discussed in closed session, and the Board went into closed session.

   The closed session recessed at 6:25 p.m.

B. **Reconvene to Regular Meeting**

1. **Reconvene in Open Session**

   The meeting of the Board of Trustees of the Marin Community College District was reconvened in open session at 6:35 p.m. in the Staff Lounge, Deedy Student Services, at the Kentfield campus by Board President Brockbank. He announced that the meeting was being recorded to facilitate the preparation of minutes. Student Trustee Smith was present at this time.

2. **Approval of Minutes and Report of Closed Session**

   Board Clerk Treanor reported that one action was taken in closed session. M/s (Kranenburg/Moore) to extend the Superintendent/President’s contract as negotiated. The motion passed unanimously.

   M/s (Hayashino/Moore) to approve the minutes of the December 13, 2005 Board meeting. The motion passed unanimously.
3. **Citizens’ Requests to Address the Board on Non-Agenda Items**

John Ortega, representing the Canal Human and Economic Development Association, spoke to the Board about the need for traditional institutions to change and serve the total community. He feels that our college is out of touch with the community living in the Canal Area, many of whom are immigrants, and that we could use the media resources of his non-profit to communicate with these individuals.

4. **Board Reports and/or Requests**

a. **Board Study Session**

   None

b. **Commendation Resolutions**

   Trustee Moore read the resolution passed by the Marin County Board of Education on January 10, 2006 declaring January, 2006 as School Board Recognition Month. A copy of the resolution is attached to the minutes as part of the official record.

c. **Legislative Report**

   Trustee Hayashino announced that she would be attending the CCLC Legislative Conference in Sacramento on January 28. Board President Brockbank reported that he attended the Joint Legislative Advisory Committee Education and Lobbying day trip to Sacramento and found it to be a very valuable experience.

d. **Committee Chair Reports**

   Board President Brockbank distributed the new Board Committee assignments to the Trustees (copy attached).

e. **Individual Reports and/or Requests**

   Trustee Treanor recognized Interim Vice President Schneider on behalf of the Board for her many accomplishments and expressed appreciation for her can do, positive attitude. Dr. Schneider responded that she had enjoyed working with all of us here and is excited about the future of the College of Marin.

f. **CEO Report to Board on WASC Compliance**

   President White reported that we expect WASC to send us a status letter on January 31, and that it will probably extend our warning status for up to a year in order for them to evaluate how our new governance system and other changes are working out.

5. **Chief Executive Officer’s Report**

   President White indicated that her written report was in the Board packets. She announced that she would be serving on a panel with Ian Walton of the State Academic Senate at the upcoming CCLC conference in Sacramento. Their discussion will focus on governance and the local intervention process.

   Dr. White thanked Dr. Elise Schneider for serving as Interim Vice President of Student Learning and expressed appreciation her many accomplishments and outstanding leadership qualities. She introduced Anita Martinez, our new Vice President of Student Learning (effective January 30, 2006).

   Trustee Dolan thanked Dr. Schneider for the legacy she is leaving the college and for the tremendous amount of work she and her team have done during her tenure here.
Dr. Schneider expressed gratitude to Board members and her colleagues for the opportunity to work with them.

a) Staff Reports
   None

b) Citizens’ Oversight Committee Report
   No report.

6. **Modernization (Capital Improvement Program) Update**
   (Copy of report attached).

   Dave Kirn reported that he and staff from Steinberg Architects attended three FLEX workshops: Experience Engineering presented by faculty and administrators from Ventura Community College, Imagineering: The Perfect Student Services Building sponsored by the College Success Council, and the Educational Master Plan (EMP) update meeting. Rob Barthelman spent an hour at the EMP Update meeting gathering feedback from faculty and staff which proved to be very positive.

   José Nuñez showed a picture slide show of damage to the Kentfield campus during the recent flooding. Bob Thompson was commended for turning off the power in the Science Building Thursday night, as this prevented more serious problems from occurring.

   Ann Peterson, chair of the Kentfield Planning Advisory Board, stated that there is not much we can do about the flooding here during heavy rains, as flood control through this valley is not very good.

   Trustee Long expressed her appreciation to the staff for making it possible for students from the Ross School District to use College of Marin classrooms while flood damage problems were being addressed. She and other Trustees heard many favorable comments about this in the community.

7. **Academic Senate Update**

   David Rollison congratulated the newly-elected Board officers and expressed hope for a new spirit of collegiality at the college this year. He asked that information presented at the Board Retreat earlier in the day be provided to the Academic Senate. He noted that he was surprised to hear that Bud Allen was working on the second draft of the Educational Master Plan, as he understood that the Institutional Planning Committee would be working on this task. Mr. Rollison also commented on the informative presentation by representatives from Ventura College which he attended during flex week. He was particularly impressed by the fact that the group responsible for overseeing bond implementation consisted of actual Ventura College employees who employed a very collaborative approach in the planning and design stages of their Learning Resources Center. A copy of his statement is attached to the minutes as part of the official record.

8. **Classified Senate Update**

   No report.
9. **Student Senate and Student Association Report**
A copy of Giovanna Mazzei’s report is attached to the minutes as part of the official record.

10. **COM Foundation Report**
No report.

11. **Items for Possible Future Board Action**
   a. **Budget Update/Presentation (February)**
   b. **Mission Statement Review (March)**
   c. **MTA Partnership (February)**
   d. **Student Fee/Refund Schedule 2006/07 (February)**
   e. **Prequalification Application and Scoring Criteria for A and B Licensed Contractors (Modernization – Measure C) (March)**

12. **Consent Calendar Items (Roll Call Vote)**
M/s (Long/Treanor) to approve all items on the Consent Calendar with the exception of 12J and 12K. The motion passed unanimously with a roll call vote.

A. **Calendar of Upcoming Meetings & Other Special Events**

*All Regular Board Meetings – 6:30 p.m.*

February 14, 2006 – IVC Building 12, Room 100
*March 21, 2006 – Board Retreat – 9:45 a.m. to 2:00 p.m., Marin Community Foundation, Redwood Room, 5 Hamilton Landing, Ste. 200, Novato
*March 21, 2006 – Staff Lounge, Deedy Student Services, Kentfield*
April 25, 2006 – Staff Lounge, Deedy Student Services, Kentfield
May 16, 2005 – IVC Building 12, Room 100
June 13, 2006 – Staff Lounge, Deedy Student Services, Kentfield
June 27, 2006 – IVC Building 12, Room 100
July 18, 2006 – Board Retreat – 9:45 to 3:00 p.m., Marin Community Foundation, Redwood Room, 5 Hamilton Landing, Ste. 200, Novato
August 29, 2006 – IVC Building 12, Room 100
September 19, 2006 – Staff Lounge, Deedy Student Services, Kentfield
October 10, 2006 – IVC, Building 12, Room 100
November 14, 2006 – Staff Lounge, Deedy Student Services, Kentfield
December 12, 2006 – Staff Lounge, Deedy Student Services, Kentfield

*Please note date change!

January 29-30, 2006 – CCLC Legislative Conference, Sheraton Grand Hotel, Sacramento

B. **Classified Personnel Recommendations.** Approve the Classified Personnel Recommendations:
1. Appointment of Classified Personnel
2. Appointment of Hourly Personnel
3. Temporary Increase/Decrease in Salary for Classified Personnel
4. Resignation/Retirement of Classified Personnel

C. Classified Management Personnel Recommendations. Approve the Classified Management Personnel Recommendations:
1. Appointment of Classified Management Personnel (Director of Communications & Community Relations)
2. Appointment of Interim Classified Management Personnel

D. Warrants

E. Short-Term Hourly Positions

F. Approve District Mileage Reimbursement Rate Effective 1/1/06

G. Approve New Credit Courses

H. Approve Credit Course Deletions

I. Approve Credit Course Revisions

L. Approve Contract Award to Tremco Incorporated for Miscellaneous Roof Repairs at Kentfield and Indian Valley Campuses

The following items from the Consent Calendar, having been pulled from it, were considered separately:

   Trustee Kranenburg asked how the individuals who are going on sabbatical leave can integrate what they learn into our curriculum. Dr. White responded that we can have these individuals make presentations about their sabbaticals at Board meetings which include plans to incorporate their newfound knowledge and experiences into the curriculum.

K. Approve Amendment #1 to Agreement with ViaNovus (Modernization – Measure C)
   Trustee Dolan questioned the large cost increase to this contract. Al Harrison responded that we have expanded the scope of our training requests.
   M/s (Treanor/Hayashino) to Approve Amendment #1 to Agreement with ViaNovus (Modernization – Measure C). The motion passed unanimously.

13. Other Action Items

A. M/s (Hayashino/Moore) to Approve Marin Country Club Agreement Extension – Indian Valley Campus Tennis Courts. The motion passed unanimously.
B. **District Financial Audit and Measure C Bond Program Audit for 2004/05**

Tina Treis of Perry-Smith reviewed the district and Measure C bond audits, noting that many of last year’s recommendations have been addressed. The COM Foundation audit now has to be included in ours due to a change in federal law. Board members were happy to hear that our financial situation has improved and that there were no significant compliance findings this time.

M/s (Kranenburg/Treanor) to acknowledge receipt of the **District Financial Audit and Measure C Bond Program Audit for 2004/05**. The motion passed unanimously.

C. **Approve College of Marin Statement of Vision and Values**

Trustee Kranenburg suggested providing a more comprehensive definition of sustainability in the Statement of Vision & Values. Trustees decided that since a process is in place to review the statement on an annual basis, there will be opportunities to make changes if desired in a year.

M/s (Treonor/Long) to **Approve College of Marin Statement of Vision and Values**. The motion passed unanimously.

D. M/s (Moore/Treanor) to **Approve Resolution Authorizing Budget Transfers – FY 2005/06**. The motion passed unanimously with a roll call vote.

E. **Ratify Extension of Superintendent/President’s Contract**

This matter was handled in closed session and reported out earlier in the evening.

F. M/s (Treonor/Hayashino) to **Approve Resolution Authorizing a Contract – CalPERS Retirement Plan Change for Safety Officers**. The motion passed unanimously with a roll call vote.

G. **Approve Extension of Agreement from School Services of California, Inc. for Legislative Advocacy Services**

Consultant Arnold Bray updated the Board on the Governor’s proposed state budget for 2006-07 which contains more than $600 million in new funding for the community college system and a 5.18% COLA. For basic aid districts, the budget funds categorical programs with a 5.18% COLA and 1.74% for growth in categorical programs. $20 million in mandated cost claims for community colleges is included in the budget, and the community colleges’ share of Proposition 98 funds is 10.79%. The state budget does not contain any direct threats to basic aid district funding at this time, but close attention must still be paid to this issue.

Mr. Bray also reported that the community college system is supporting AB 58, Assembly Speaker Nuñez’ bond proposal to fund capital outlay projects ($1.5 billion over a two-year period for community colleges); the Community College Initiative; and SB 361 (the community college system’s new funding formula proposal). The community colleges are opposed to SB 55 which would require local boards to place an item on their agenda at the request of a representative of any community college organization. Mr. Bray stated that the bill is not
needed since local boards already have time on their agendas for the public, including community college employees, to speak before the board in public session.

Board members thanked Mr. Bray for his informative presentation.

M/s (Treanor/Hayashino) to Approve Extension of Agreement from School Services of California, Inc. for Legislative Advocacy Services. The motion passed unanimously.

14. Information Items
   A. Contracts and Agreements for Services Report
   B. 2nd Quarter Financial Status Report and CCFS-311Q for 2005/06
   C. CEQA Review – Notice of Exemption of Tree Removal Project (#317A & 414A)
   D. CEQA Review – Notice of Exemption of Larkspur Annex Demolition Project (#321A)
   E. CEQA Review – Notice of Exemption of Gas Main Replacement Project (#410A)
   F. CEQA Review – Notice of Exemption of Fire Mitigation Project at Indian Valley Campus (#418A)

15. Correspondence
   Correspondence in Board Packets

16. Board Meeting Evaluation

17. Adjournment
   M/s (Hayashino/Treanor) to adjourn the meeting in memory of Bob Thompson’s mother. The motion passed unanimously and Board President Brockbank adjourned the meeting at 8:45 p.m.