CURRICULUM COMMITTEE

Subcommittee of the Academic Senate

College of Marin

Present: Bill Abright, Derek Wilson, Karen Van Kriedt, Taylor Lorenz, Becky Brown, Chris Schultz, A. Joe Ritchie

Absent: Karen Robinson, Win Cottle, Sara McKinnon, Maul Allen

Resource: Kim O’Gara

Approval of Minutes and Agenda

Call meeting to order 2:20

Motion to Approve Minutes: Because a number of members were attending a conference or were otherwise unable to attend this meeting the approval of the minutes was postponed to Oct. 15th.

Agenda was approved by B. Abright and Seconded by K. Kuhn

Discussion Topics:

1. In reviewing the proposed changes to the current course outline form which were identified in the context of Karen’s training session on Sept. 30, Derek reminded the committee that all changes in content must be approved by the Academic Senate. These changes will be considered as we continue our efforts to develop a data base template for the course outline. A meeting will be scheduled with the VP, OIM staff and Curriculum Committee members as soon as possible to review the existing form and consider alternate formats that meet the administrative needs of OIM, are user friendly for faculty and are easily maintainable in a researchable data base. It should be noted that this is an important issue that should be completed as soon as possible to meet the requirements of WASC.

2. The Academic Senate report focused on the ‘class size’ issue. The horns of the challenge are: 1. UDWC’s role in approving changes in class size. 2. Facilities limitations that restrict enrollment to fewer students than the course outline identifies. 3. Health and safety considerations and 4. Pedagogical concerns and meeting SLO’s. The Senate is preparing a MOU for the Administration stating that class size issues are academic
matters and not only administrative. Members of the executive committee of UPM attended the meeting in an effort to clarify the Union’s role in determining ‘class size’. This important issue will be addressed at the next Senate meeting. Chris will forward to Senate President Bellisimo copies of two courses outlines where class size maximums were changed by UDWC after being approved by the Curriculum Committee.

**Courses Approved:**
1. OLAD 7056 Passed
2. ENGG 150 Deleted
3. ENGG 257 “
4. ENGG 151 “
5. ENGG 156 “
6. ENGG 150B “
7. ENGG 256 “
8. COMP 140 “
9. COMP 150B “