Meeting Minutes for September 2, 2010

Curriculum Committee

Subcommittee of the Academic Senate

Present: Letta Hlavacek, Cari Torres, Becky Brown, Sara McKinnon, A. Joe Ritchie, Joanna Pinckey, Chris Schultz,

Resource: Kim O’Gara

Discussion Topic:

1. Kim and Cari reported on the UDWC meeting where it was agreed that that committee will focus their approval only on the Service Unit portion of the Outline and not the Student Units section. This was agreed upon by the Curriculum Committee, with possibility that further discussion and clarification maybe necessary, particularly in relation to the pedagogical aspects of the Course Outline that would determine the specific Service Units. It was recommended that members of UDWC attend a future CC meeting to further discuss the matter. Clarification of this issue with faculty who are revising outlines should be planned for.

2. The Academic Senate has created two new committees, one focused on Distance Education and SLO Assessment Committee. The Distance Education committee will have direct relevance to the Curriculum Committee as we develop enhanced standards for Distance curriculum.

3. The Committee suggested that members of the English Department [Tipton and Sutherland] be asked to attend a future CC meeting to discuss course revisions.

4. It was agreed that the Course Outline form should change ‘Career’ language to Occupational/Technical. Chris will ask Dong to make these changes.

5. A. Joe graciously offered to present a revision from the CIS Department to the entire Committee, with the notion that he would gain insight into the details of the revision process and share those with his Department members who are due to review other courses. This review proved fruitful for the Committee and we will invite other departments to participate in the same manner.

6. Christine Li has joined the Curriculum Committee. Welcome Christine.