Meeting Minutes for October 7, 2010

Curriculum Committee

Subcommittee of the Academic Senate

Present: Cari Torres, Christine Li, Kim O’Gara, Rebecca Beal, Joanna Pinckney, Chris Schultz, Becky Brown, Paul Smith, Letta Hlavachek, Kristi Kuhn

Guest: Alisa Klinger

Absent: Rinetta Early, Sara McKinnon, A. Joe Ritchie

Discussion Topics:

1. The Committee agreed to change the date for the day long Tech Review because there is currently too few returned outlines to warrant the extra meeting. We have rescheduled the extended meeting to Friday November 5th, from 10:00 to 2:00.

2. In the Academic Senate report the issue of ‘information literacy’ was addressed. The Curriculum Committee will be asked to consider this issue in the future.

3. Alisa Klinger, a new member of the faculty specializing on Distance Education, was asked to attend the CC meeting to discuss Distance Education. She presented an overview of where she sees COM in the development of a DE program. She discussed the need for a ‘single course management system’, meaning using only one model in offering on-line courses. She suggested that we ought to use best practices that are being developed across the state. COM is new to the DE course development so we can create an excellent model to support both students and faculty. Two critical issues to address in the near future are ADA compliance and on-line student authenticity. Alisa will be working to create the propose content for the COR template page for Distance Education.

4. The Committee discussed the need to review ‘TV’ courses. They appear to be out-dated and may not stand up to the current standards of revision.

5. Cari pointed out the Committee will need to review changes in Degrees and Certificates as well as the COR. Time will be arranged for this.

6. Chris agreed to send another correspondence to all faculty members who have not returned their outlines for review. He will also discuss with Nick Chang how the District will take action if outlines are not returned by the November 19th deadline.

Courses Approved

1. GEOG 107
2. GEOG 110
3. GEOG 115
4. BIOL 142