Meeting Minutes for January 27, 2011

Curriculum Committee

Subcommittee of the Academic Senate

Present: Cari Torres, Becky Brown, A. Joe Ritchie, Becky Beal, Joanna Pinckney, Sara McKinnon, Chris Schultz, Mary Pieper-Warren

Absent: Paul Smith, Kristi Kuhn, Maul Allen, Letta Hlavachek, Rinetta Early

Resource: Kim O’Gara

Discussion Items:

1. The Committee discussed the benefits of having greater participation by the Academic Deans. Chris will include the Deans in the weekly e-mail with the agenda. He will also invite them to attend when courses from their area are going to be reviewed.

2. Sara shared the Academic Senate’s clarification on the Dean signature on the Curriculum Outline. Deans will not sign the outline before they are sent to OIM. They will sign them after the Curriculum Committee and UDWC has completed their reviews. Faculty are urged to include the Deans in their planning of new courses and discussing major revisions.

3. It was agreed that all Department Chairs will regularly be included in the weekly e-mail of the Curriculum agenda with the intent of fostering greater involvement by them in the review process.

4. The Committee discussed 1440, the new Transfer Degree program. The State wide Academic Senate, along with Chancellor’s Office and CSU has provided proposals for Degrees in Psychology, Social Science and Communication thus far. On-line training session are currently scheduled.

5. The Math Department inquired about offering Math 103A as a hybrid course using the existing approved course outline. The Committee agreed that a new outline for Distance Ed. would be required. They also agreed that it would not be possible to review a new course outline and have it offered in the fall 2011 schedule.