Meeting Minutes for 10, 2011

Curriculum Committee

Subcommittee of the Academic Senate

Present: Rinetta Early, Cari Torres, Becky Brown, Mary Pieper-Warren, A. Joe Ritchie, Kristi Kuhn, Sara McKinnon, Joanna Pinckney, Chris Schultz, Rebecca Beal, Jim Arnold, Nanda Schorske, David Snyder, Bonnie Bornstein, Janice Austin

Absent: Letta Hlavachek, Paul Smith

Resource: Kim O’Gara

Guests: Erik Dunmire

Topics Discussion:

1. Janice Austin, representing the Community Ed. Department, attended the Curriculum meeting to clarify the procedure for reviewing Community Ed. classes. It was agreed that Janice would call a follow-up meeting to refine the procedure. Our current plan is to have new courses sent directly to Department Chairs with a deadline for response. If no response is provided the course will be offered. Chris, Cari and Janice will report back any additions to the procedure.

2. Erik Dunmire attended the meeting to present a course modification for the Engineering Program. The Committee reviewed the proposed changes and agreed that they did not represent a substantial modification of the original outline, so the changes could be approved for offering this summer.

3. The Committee discussed the creation of a subcommittee of the Curriculum Committee to review College of Marin Degrees for both appropriateness of content and value to students. Rinetta Early and Bonnie Bornstein were happy to take on this responsibility, and the Committee expressed their sincere appreciation for their efforts.

4. The Committee revisited an issue that was being addressed last year but was set aside due to the workload of the Committee. We will form a subcommittee to review General Education requirements and the courses that are identified to meet these requirements. The discussion emphasized the importance of this matter in maintaining institutional integrity as well as offering students the largest choice of courses that is possible. Chris will invite a former Committee member and Letta to work with him on this project. Confirmation of membership on the subcommittee will be made at the next meeting.

5. Bonnie bought a new car.