Meeting Minutes for November 17, 2011

Curriculum Committee

Subcommittee of the Academic Senate

Present: Sara McKinnon, Dave King, A. Joe Ritchie, Letta Hlavachek, Kristi Kuhn, Mary Pieper-Warren, Chris Schultz, Ken Meier, Cari Torres

Absent: Caterina Labriola, Becky Brown, Bonnie Borenstein, Rebecca Beal

Resource: Kim O’Gara

Items Discussed:

1. The planned discussion on both Biology and English curriculum were postponed to the December 1st meeting.

2. The Committee had a general conversation regarding how Departments work together [or don't] to develop both Degree requirements and course curriculum. It is not clear to the Committee if Departments consistently include all faculty in the process. It was suggested that a discussion be held with Department Chairs to assess the process and develop a standard for generating course and degree requirements.

3. Sara, Chris and A. Joe reported on the G.E. subcommittee process and the progress made in reviewing the criterion for identifying courses to be included on the G. E. list. Their next meeting is December 2nd at 10:00 in HC 124. All interested parties should attend.

4. Julie Miller and Deborah Lewis attended the meeting to present Medical Assisting course revisions. The process was very helpful to the committee in getting an insight into the intention of the revisions and to assist the faculty in understanding the details of the review process.

Courses Approved

1. ART 116
2. ART 117
3. ART 216
4. ART 217
5. MEDA 128
6. MEDA 128L
7. PE 193A
8. PE 198