Meeting, Monday October 4, 2004 at 2:15 p.m.
In BC 101, Kentfield, Campus

Voting Membership

Ted Greer, Fine Arts  Alexandra Magallanes, Counseling  Matthew Priewe, Library
George Hritz, Career Education  Joyce Marks, Communications  Irina Roderick, Mathematics
Patrick Kelly, Physical Sciences  Donna Monahan, English/Humanities  Derek Wilson, Chairperson
Jeannie Langinger, Health Sciences  Joe Mueller, Life & Earth Sciences

Nonvoting Membership

Bonnie Borenstein  Pamela Mize  Elise Schneider
Jodi Fitzgerald  Sandy Roberts  Lorraine Wilson

Unrepresented

Behavioral Sciences  Community Education  Physical Education/Health
Business & Information Systems  Modern Languages  Social Sciences
Classified Representative  Performing Arts  Student Representative

Standing Items

1. Call to Order
2. Changes to the Agenda
3. Approval of September 27, 2004 Minutes

Action Items

1. Jodi Fitzgerald
   A. Curriculum Committee Timeline and Important Dates

Presentation

1. Fernando Agudelo-Silva
   A. Course Revisions
      1. ELND 120A Landscape Ecology
      2. ELND 120B Landscape Ecology
      3. ELND 210A Integrated Pest Management
      4. ELND 210B Insect Identification and Management
Presentation - Continued

1. **A. Fernando Agudelo-Silva**
   A. Course Revisions - Continued
   5. ELND 210C Integrated Pest Management of Plant Diseases and Weeds
   6. ELND 262A Environmental Maintenance Practices
   7. ELND 262B Environmental Maintenance Practices

2. **Erik Dunmire**
   A. New Course
   1. COMP 150B Programming in MATLAB for Engineers

Pending Items

1. Academic Senate Report
2. Assessment/Repeatability
   A. Curriculum Committee Repeatability Policy
3. General Education Subcommittee
Meeting, Monday October 25, 2004 at 2:15 p.m.
In BC 101, Kentfield, Campus

Voting Membership
Ted Greer, Fine Arts
Alexandra Magallanes, Counseling
Matthew Priewe, Library
George Hritz, Career Education
Joyce Marks, Communications
A. Joe Ritchie, Business & Information Systems
Patrick Kelly, Physical Sciences
Donna Monahan, English/Humanities
Irina Roderick, Mathematics
Jeannie Langinger, Health Sciences
Joe Mueller, Life & Earth Sciences
Derek Wilson, Chairperson

Nonvoting Membership
Bonnie Borenstein
Pamela Mize
Elise Schneider
Jodi Fitzgerald
Sandy Roberts
Lorraine Wilson

Unrepresented
Behavioral Sciences
Modern Languages
Social Sciences

Classified Representative
Performing Arts
Student Representative

Community Education
Physical Education/Health

Standing Items

1. Call to Order
2. Changes to the Agenda
3. Approval of October 18, 2004 Minutes

Action Items

1. Sandy Roberts
NEW COURSES FOR SPRING 2005
A. Review of Community Services
   1. Advanced Features of Windows XP
   2. Fitness Conditioning Especially for Golfers – EC
   3. Foundations of Yoga – EC
   4. French Short Stories – EC
   5. Introduction to Contemporary Southern Literature – EC
   6. Introduction to Discreet Combustion
   7. Japanese for Travelers – EC
   DEPT APPROVAL
   Ransom, Bus/Info Sys
   Brovelli, Phys Ed
   Rollison, Eng/Humanities
   Freschi, Foreign Languages
   Rollison, Eng/Humanities
   Hall, Fine/Visual Arts
   Freschi, Foreign Languages
Action Items - Continued

1. Sandy Roberts
   NEW COURSES FOR SPRING 2005
   DEPT APPROVAL
   A. Review of Community Services - Continued
      8. The Lives of Famous People: Biographical Series – EC
         Rollison, Eng/Humanities
      9. PhotoShop Elements II
         Hall, Fine/Visual Arts
     10. Select Topics in Gay and Lesbian Literature – EC
         Rollison, Eng/Humanities

   Online Courses
   17. Creating Cascading Style Sheets
       Ransom, Bus/Info Sys
   18. Secrets of the Caterer
       N/A Info Only

Pending Items

1. Academic Senate Report
2. Assessment/Repeatability
   A. Curriculum Committee Repeatability Policy
3. General Education Subcommittee
Meeting, Monday October 11, 2004 at 2:15 p.m.  
In BC 101, Kentfield, Campus

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Standing Items

1. Call to Order
2. Changes to the Agenda
3. Approval of October 4, 2004 Minutes

Technical Review

1. George Hritz
   A. Course Deletion
      1. AUTO 278 Alignment, Wheel Balance and Brakes

2. Ron Palmer
   A. Catalog Deletion Signed Off During Summer 2004
      1. AERO 101 Private Pilot Ground School

3. Michael Timmel
   A. Catalog Revision Signed Off During Summer 2004
      1. ENGL 11 College Skills: Essential English for Exams
Technical Review - Continued

4. Barbara Bonander
   A. New Course
      1. ESL 39B Selected Topic: English as a Second Language for CIS 116

5. David Rollison/Donna Monahan
   A. Course Revision
      1. ENGL 98 Fundamentals of Composition I

6. Fernando Agudelo-Silva
   A. Course Revision
      1. ELND 120B Landscape Ecology

7. Derek Wilson
   A. New Course
      1. MMST 166 Digital Editing and Motion Graphics
   B. Course Deletions
      1. MMST 156 Software Applications for Multimedia: Digital Video Editing
      2. MMST 157 Software Applications for Multimedia: Digital Video Effects and Integration

Pending Items

1. Academic Senate Report
2. Assessment/Repeatability
   A. Curriculum Committee Repeatability Policy
3. General Education Subcommittee
Meeting, Monday September 13, 2004 at 2:15 p.m.
In BC 101, Kentfield, Campus

Voting Membership
George Hritz, Career Education  Joyce Marks, Communications  Irina Roderick, Mathematics
Patrick Kelly, Physical Sciences  Donna Monahan, English/Humanities  Derek Wilson, Chairperson
Jeannie Langinger, Health Sciences  Joe Mueller, Life & Earth Sciences

Nonvoting Membership
Bonnie Borenstein  Pamela Mize  Elise Schneider
Jodi Fitzgerald  Sandy Roberts  Lorraine Wilson

Unrepresented
Behavioral Sciences  Community Education  Performing Arts
Business & Information Systems  Fine Arts  Physical Education/Health
Classified Representative  Modern Languages  Social Sciences

Standing Items
1. Call to Order
2. Changes to the Agenda
3. Approval of August 30, 2004 Minutes

Action Items

1. Derek Wilson
   A. Orientation to Technical Review Process for Curriculum Committee Members
   B. Plan for Implementation

2. Roz Hartman
   A. Medical Assisting Request for Discipline Review Extension
   B. Registered Nursing Request for Discipline Review Extension
Technical Review

1. **Kristy Phillips**
   A. Conversion of Selected Topic Course
      1. ART 109 History of Islamic Art

2. **Grace Hom**
   A. Course Deletions
      1. DENT 173 Tutorial Practicum
      2. DENT 298 Practical Experience in Dental Assisting

Pending Items

1. Academic Senate Report
2. Assessment/Repeatability
   A. Curriculum Committee Repeatability Policy
Curriculum Committee Agenda
Subcommittee of the Academic Senate

Last Meeting, Monday, November 29, 2004 at 2:15 p.m.
In BC 101, Kentfield, Campus

Voting Membership

| Ted Greer, Fine Arts        | Alexandra Magallanes, Counseling | A. Joe Ritchie, Business & Information Systems |
| Erika Harkins, Alternate Student Rep | Joyce Marks, Communications | Irina Roderick, Mathematics |
| George Hritz, Career Education | Donna Monahan, English/Humanities | Austin Smith, Student Rep |
| Patrick Kelly, Physical Sciences | Joe Mueller, Life & Earth Sciences | Derek Wilson, Chairperson |
| Jeannie Langinger, Health Sciences | Matthew Priewe, Library |

Nonvoting Membership

| Bonnie Borenstein          | Pamela Mize | Elise Schneider |
| Jodi Fitzgerald           | Sandy Roberts | Lorraine Wilson |

Unrepresented

| Behavioral Sciences       | Modern Languages   | Social Sciences |
| Classified Representative | Performing Arts    |                |
| Community Education       | Physical Education/Health |

Standing Items

1. Call to Order
2. Changes to the Agenda
3. Approval of November 22, 2004 Minutes

Action Items

1. Kristi Kuhn
   A. Course Revisions
      1. DANC 115 Modern Ballet I
      2. DANC 116 Modern Ballet II
      3. DANC 126 Ballet I
      4. DANC 127AB Ballet II
      5. DANC 160 Introduction to Dance Performance Skills
      6. DANC 228AB Ballet III
      7. DANC 229AB Ballet IV
      8. DANC 241 Dance Company
      9. DANC 260 Musical Production: Dance
Action Items - Continued

2. Sandy Roberts
   NEW COURSE FOR SPRING 2005
   A. Review of Community Services
      1. An Artist’s Guide to Color Mixing

3. Joan Risch
   A. Course Revision
      1. LIBR 110 Introduction to Research Methods

4. Joyce Marks
   A. Repeatability Justification for English 62 and 92

5. Derek Wilson
   A. Curriculum Committee Repeatability Policy

Pending Items
1. Academic Senate Report
2. Assessment/Repeatability
3. General Education Subcommittee
Curriculum Committee Agenda  
Subcommittee of the Academic Senate

Meeting, Monday October 18, 2004 at 2:15 p.m.
In BC 101, Kentfield, Campus

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Standing Items

1. Call to Order
2. Changes to the Agenda
3. Approval of October 11, 2004 Minutes

Action Items

1. Kathy Freschi
   A. Request to Defer Discipline Review for Spanish to Fall 2005

Pending Items

1. Academic Senate Report
2. Assessment/Repeatability
   A. Curriculum Committee Repeatability Policy
3. General Education Subcommittee
Curriculum Committee Agenda
Subcommittee of the Academic Senate

Meeting, Monday, November 8, 2004 at 2:15 p.m.
In BC 101, Kentfield, Campus

Voting Membership

Ted Greer, Fine Arts
Alexandra Magallanes, Counseling
Matthew Priewe, Library
George Hritz, Career Education
Joyce Marks, Communications
A. Joe Ritchie, Business & Information Systems
Patrick Kelly, Physical Sciences
Donna Monahan, English/Humanities
Irina Roderick, Mathematics
Jeannie Langinger, Health Sciences
Joe Mueller, Life & Earth Sciences
Derek Wilson, Chairperson

Nonvoting Membership

Bonnie Borenstein
Pamela Mize
Elise Schneider
Jodi Fitzgerald
Sandy Roberts
Lorraine Wilson

Unrepresented

Behavioral Sciences
Modern Languages
Social Sciences
Classified Representative
Performing Arts
Student Representative
Community Education
Physical Education/Health

Standing Items

1. Call to Order
2. Changes to the Agenda
3. Approval of November 1, 2004 Minutes

Presentation

1. Gene Clements
   A. New Course
      1. ARCH 140 Computer Graphics for Architecture I

2. Oak Dowling
   A. Course Revision
      1. BUS 107 Business Law

3. Joan Risch
   A. Course Revision
      1. LIBR 110 Introduction to Research Methods
Presentation - Continued

4. **Sandy Boyd**  
   A. **New Skills Certificates**  
      1. Management and Supervision Skills Certificate  
      2. Education Skills Certificate

**Action Items**

1. **Derek Wilson**  
   A. Course Offering Blueprint

2. **Alexandra Magallanes**  
   A. Request to Reschedule Counseling Courses Review to November 29

3. **David Rollison**  
   A. Request to Reschedule Humanities and Philosophy Discipline Review until Fall 2005

**Pending Items**

1. Academic Senate Report
2. Assessment/Repeatability  
   A. Curriculum Committee Repeatability Policy
3. General Education Subcommittee
Curriculum Committee Agenda
Subcommittee of the Academic Senate

Meeting, Monday September 20, 2004 at 2:15 p.m.
In BC 101, Kentfield, Campus

Voting Membership
Ted Greer, Fine Arts  Alexandra Magallanes, Counseling  Matthew Priewe, Library
George Hritz, Career Education  Joyce Marks, Communications  Irina Roderick, Mathematics
Patrick Kelly, Physical Sciences  Donna Monahan, English/Humanities  Derek Wilson, Chairperson

Nonvoting Membership
Bonnie Borenstein  Pamela Mize  Elise Schneider
Jodi Fitzgerald  Sandy Roberts  Lorraine Wilson

Unrepresented
Behavioral Sciences  Community Education  Physical Education/Health
Business & Information Systems  Modern Languages  Social Sciences
Classified Representative  Performing Arts

Standing Items
1. Call to Order
2. Changes to the Agenda
3. Approval of September 13, 2004 Minutes

Action Items
1. Roz Hartman
   A. Registered Nursing Request for Discipline Review Extension

Pending Items
1. Academic Senate Report
2. Assessment/Repeatability
   A. Curriculum Committee Repeatability Policy
3. General Education Subcommittee
Voting Membership
George Hritz, Career Education
Patrick Kelly, Physical Sciences
Kristi Kuhn, Performing Arts
Jeannie Langinger, Health Sc.
Alexandra Magallanes, Coun.
Joyce Marks, Communications
Donna Monahan, English/Hum.
Matthew Priewe, Library
Irina Roderick, Mathematics
Derek Wilson, Chairperson

Nonvoting Membership
Bonnie Borenstein
Jodi Fitzgerald
Pamela Mize
Sandy Roberts
Elise Schneider
Lorraine Wilson

Unrepresented
Behavioral Sciences
Classified Representative
Community Education
Fine Arts
Life and Earth Sciences
Modern Languages
Physical Education/Health
Social Sciences

Standing Items
1. Call to Order
2. Changes to the Agenda
3. Approval of May 10, 2004 Minutes

Action Items
1. Kathy Freschi
   A. Course Deletions
      1. SPAN 101A Elementary Spanish I (A)
      2. SPAN 101B Elementary Spanish I (B)
      3. SPAN 101C Elementary Spanish I (C)
      4. SPAN 101D Elementary Spanish I (D)
      5. SPAN 102A Elementary Spanish II (A)
      6. SPAN 102B Elementary Spanish II (B)
      7. SPAN 102C Elementary Spanish II (C)
      8. SPAN 102D Elementary Spanish II (D)
      9. SPAN 203A Intermediate Spanish III (A)
     10. SPAN 203B Intermediate Spanish III (B)
     11. SPAN 203C Intermediate Spanish III (C)
     12. SPAN 203D Intermediate Spanish III (D)
     13. SPAN 204A Intermediate Spanish IV (A)
     14. SPAN 204B Intermediate Spanish IV (B)
     15. SPAN 204C Intermediate Spanish IV (C)
     16. SPAN 204D Intermediate Spanish IV (D)
Action Items - Continued

2. **Kristi Kuhn**
   A. Revised Course Repeatability for Dance

3. **Derek Wilson**
   A. Discussion for Computer Based Course Revision Process
   B. Academic Senate Report
Meeting, Monday, November 15, 2004 at 2:15 p.m.
In BC 101, Kentfield, Campus

Voting Membership
Ted Greer, Fine Arts
Alexandra Magallanes, Counseling
Matthew Priewe, Library
George Hritz, Career Education
Joyce Marks, Communications
A. Joe Ritchie, Business & Information Systems
Patrick Kelly, Physical Sciences
Donna Monahan, English/Humanities
Irina Roderick, Mathematics
Jeannie Langinger, Health Sciences
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Lorraine Wilson

Unrepresented
Behavioral Sciences
Modern Languages
Social Sciences
Classified Representative
Performing Arts
Student Representative
Community Education
Physical Education/Health

Standing Items
1. Call to Order
2. Changes to the Agenda
3. Approval of November 8, 2004 Minutes

Technical Review
1. Joyce Marks
   A. Course Revision
      1. ENGL 92L Reading and Writing Skills Lab

2. Sandy Boyd
   A. New Courses
      1. BUS 133 Diversity in the Workplace
      2. EDUC 111 Foundations of Teaching

3. Derek Wilson
   A. Curriculum Committee Repeatability Policy

Pending Items
1. Academic Senate Report
2. Assessment/Repeatability
3. General Education Subcommittee
Meeting, Monday, November 1, 2004 at 2:15 p.m.
In BC 101, Kentfield, Campus

Voting Membership
Ted Greer, Fine Arts  Alexandra Magallanes, Counseling  Matthew Priewe, Library
George Hritz, Career Education  Joyce Marks, Communications  A. Joe Ritchie, Business & Information Systems
Patrick Kelly, Physical Sciences  Donna Monahan, English/Humanities  Irina Roderick, Mathematics
Jeannie Langinger, Health Sciences  Joe Mueller, Life & Earth Sciences  Derek Wilson, Chairperson

Nonvoting Membership
Bonnie Borenstein  Pamela Mize  Elise Schneider
Jodi Fitzgerald  Sandy Roberts  Lorraine Wilson

Unrepresented
Behavioral Sciences  Modern Languages  Social Sciences
Classified Representative  Performing Arts  Student Representative
Community Education  Physical Education/Health

Standing Items
1. Call to Order
2. Changes to the Agenda
3. Approval of October 25, 2004 Minutes

Technical Review
1. Gene Clements
   A. New Course

Pending Items
1. Academic Senate Report
2. Assessment/Repeatability
   A. Curriculum Committee Repeatability Policy
3. General Education Subcommittee
Curriculum Committee Agenda
Subcommittee of the Academic Senate

Meeting, Monday September 27, 2004 at 2:15 p.m.
In BC 101, Kentfield, Campus

Voting Membership
Ted Greer, Fine Arts
George Hritz, Career Education
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Jeannie Langinger, Health Sciences
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Social Sciences
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Performing Arts
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Standing Items
1. Call to Order
2. Changes to the Agenda
3. Approval of September 20, 2004 Minutes

Action Items
1. Jodi Fitzgerald
   A. Curriculum Committee Timeline and Important Dates

Technical Review
1. A. Fernando Agudelo-Silva
   1. ELND 120A Landscape Ecology
   2. ELND 120B Landscape Ecology
   3. ELND 210A Integrated Pest Management
   4. ELND 210B Insect Identification and Management
Technical Review - Continued

1. A. Fernando Agudelo-Silva - Continued

5. ELND 210C Integrated Pest Management of Plant Diseases and Weeds

6. ELND 262A Environmental Maintenance Practices

7. ELND 262B Environmental Maintenance Practices

Pending Items

1. Academic Senate Report

2. Assessment/Repeatability
   A. Curriculum Committee Repeatability Policy

3. General Education Subcommittee
Meeting, Monday, November 22, 2004 at 2:15 p.m.
In BC 101, Kentfield, Campus

Voting Membership
Ted Greer, Fine Arts          Alexandra Magallanes, Counseling          A. Joe Ritchie, Business & Information Systems
Erika Harkins, Alternate Student Rep          Joyce Marks, Communications          Irina Roderick, Mathematics
George Hritz, Career Education          Donna Monahan, English/Humanities          Austin Smith, Student Rep
Patrick Kelly, Physical Sciences          Joe Mueller, Life & Earth Sciences          Derek Wilson, Chairperson
Jeannie Langinger, Health Sciences          Matthew Priewe, Library

Nonvoting Membership
Bonnie Borenstein          Pamela Mize          Elise Schneider
Jodi Fitzgerald          Sandy Roberts          Lorraine Wilson

Unrepresented
Behavioral Sciences          Modern Languages          Social Sciences
Classified Representative          Performing Arts
Community Education          Physical Education/Health

Standing Items
1. Call to Order
2. Changes to the Agenda
3. Approval of November 15, 2004 Minutes

1. Alexandra Magallanes – Counseling Discipline Course Review
   A. Course Revisions
      1. COUN 114 Student Success Seminar
      2. COUN 125 How to Study Effectively
      3. COUN 130 Career/Life Planning
      4. COUN 133 Career Exploration
      5. COUN 135 Effective Job Search Strategies

2. Sandy Boyd
   A. New Courses
      1. BUS 133 Diversity in the Workplace
      2. EDUC 111 Foundations of Teaching
3. **Joan Risch**  
   A. **Course Revision**  
      1. LIBR 110 Introduction to Research Methods

4. **Joyce Marks**  
   A. Repeatability Justification for English 62 and 92

5. **Derek Wilson**  
   A. Curriculum Committee Repeatability Policy

**Pending Items**  
1. Academic Senate Report  
2. Assessment/Repeatability  
3. General Education Subcommittee