## Curriculum Committee Minutes

**Meeting Spring Semester, Monday, February 13, 2006 at 2:30 p.m.**  
**In BC 101, College of Marin, Kentfield Campus**

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<tr>
<th>Voting Membership</th>
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1. **Standing Items**
   A. **Call to Order @ 2:35 pm**
   B. **Changes to the Agenda** None.
   C. **Approval of February 6, 2006 Minutes** Motion to approve—J. Langinger, 2nd L. Hlavachek, unanimous.

2. **Roz Hartman and Jeannie Langinger**
   A. **Nursing Education Discipline Review**  
   Motion to approve Nursing Discipline Review and to provide as an exceptional example for other disciplines—A. Ritchie, 2nd L. Hlavachek, unanimous.

3. **Roz Hartman and Carol Lacy**
   A. **Medical Assisting Discipline Review**  
   Review to be concluded by Curriculum Committee members at the next meeting. MA faculty need not be present.

4. **Peggy Dodge**
   A. Early Childhood Education Catalog Changes Deferred

5. **Derek Wilson**
   A. **Discipline Review Form Letter** Deferred.
   B. **Course Outline Guide**  
   Deferred, awaiting approval/feedback from Academic Senate.

5. **Curriculum Items Pending**
   A. **ECE 101 Intro to Child Development**
5. **Curriculum Items Pending (continued)**

B. ELND 202 Special Topics in Landscape Materials and Construction
C. Engl 98SL Intro to College Reading and Comp I for Non-Native English Speakers
D. Engl 120SL Intro to College Reading and Composition II for Non-Native English Speakers
E. ESL 56 Intermediate ESL: Vocabulary and Reading
F. ESL 66 High Intermediate ESL: Vocabulary and Reading Skills
G. ESL 76 Low Advanced ESL: Vocabulary and Reading Skills

*Items A. – G. deferred, awaiting changes.*
## Voting Membership
- Becky Brown, Life & Earth Sciences
- Michael Dougan, Communications
- Letta Hlavachek, Co-Rep Counseling
- X Jeannie Langinger, Health Sciences
- X Donna Monahan, English/Humanities
- X Ron Palmer, Career Education
- Matthew Priewe, Library
- A. Joe Ritchie, Bus. & Info. Systems
- Karen Robinson, Co-Rep Counseling
- Irina Roderick, Mathematics
- X Rion Smith, Classified Rep
- X Hoa-Long Tam, Student Rep
- X Derek Wilson, Chairperson

## Nonvoting Membership
- Jodi Fitzgerald, Curr/Artic Specialist
- Anita Martinez, VP Student Learning
- Pamela Mize, Dean Enrollment Services
- Cari Pogan, Dir Ed Serv/Articulation
- Sandy Roberts, Dir Community Ed
- Richard Sapanaro, Dean Math/Sci/Learn Tech
- Nanda Schorske, Dean Workforce Develop
- David Snyder, Dean Arts and Humanities

## Unrepresented
- Behavioral Sciences
- Community Education
- DSPS
- English as a Second Language
- Fine and Visual Arts
- Modern languages
- Performing Arts
- Physical Education/Health
- Physical Sciences
- Social Sciences
- Life & Earth Sciences
- Communications
- Counseling
- Library
- Bus. & Info. Systems
- Mathematics

### 1. Standing Items
   A. Call to Order at 2:25 pm
   B. Changes to the Agenda Motion to add of PHIL 139 request as item 3, D. Wilson, 2nd D. Monahan, unanimous.
   C. Approval of March 20, 2006 Minutes

### 2. Peggy Dodge
   A. ECE Catalog Changes
   Deferred. Peggy Dodge will meet with K. Robinson to correct wording for clarification.

### 3. John Marmyz
   A. Request to change the date in which PHIL 139 would take effect from Spring 2007 to Fall 2006.
   Motion to change the effective date from Spring 2007 to Fall 2006, J. Langinger, 2nd D. Monahan, unanimous.

### 4. Derek Wilson
   A. Discipline Review Form Letter
   D. Wilson made a third request for members to submit their comments for Spring 2006 Discipline Review Presentations for inclusion in Discipline Review confirmation letters.
   B. Course Outline Guide/Academic Senate Report
   D. Wilson to convert approved Course Outline Guide into a PDF for the next CC meeting. C. Pogan will research potential printing of Guide for all COM FT faculty.
   AS report: J. Langinger wanted to recognize and congratulate the recent faculty members that received tenure, including Matthew Priewe, Curriculum Representative for the Library.
4. **Derek Wilson (continued)**

C. **Catalog Addendum Review**

D. Wilson reminded CC members that the next catalog (2006-08) will be in production after the schedule is completed, and that members should remind faculty in their respective areas to submit changes ASAP for inclusion in the next catalog. In addition, review the current catalog and addendum for accuracy and completeness.

D. Wilson also quickly demonstrated the ease of ASSIT.org for CC members as a resource for faculty to confirm and evaluate articulation agreement standings and possibilities with 4-year institutions, and encouraged the members to verify and review ASSIST.org frequently when adding or revising courses and catalog sections.

D. **Rotation of Curriculum Committee chair and members**

D. Wilson addressed the committee regarding the duration of the Curriculum Chair and representatives positions. The rotation had been informally communicated to D. Wilson by J. Fitzgerald and D. Rollison, the Academic Senate President, that the Chair should offer his or her position for election every 2 years, as should the Curriculum representatives for their respective areas. If there are no replacements interested, the current standing remain unchanged. Should the chair wish to resign, without any current curriculum representatives interested, the position would result in an at-large election. D. Wilson announced plans to email all current CC members to solicit them for interest for the curriculum chair position. Another memo would be sent to all department chairs and area directors about lack of representation and the rotation of any current representative that have participated in the committee for over two years.

Motion to review the current policy for Curriculum representation, rotation, and elections before sending any memos. And to use the language from the policy directly in the memo(s); J. Langinger, 2nd D. Monohan, unanimous.

5. **Curriculum Items Pending**

A. DANC117 Dancercise
B. DANC118 Dancercise II
C. ELND 202 Special Topics in Landscape Materials and Construction
D. ENGL 98SL Intro to College Reading and Comp I for Non-Native English Speakers
E. ENGL 120SL Intro to College Reading and Composition II for Non-Native English Speakers
F. ESL 56 Intermediate ESL: Vocabulary and Reading
G. ESL 66 High Intermediate ESL: Vocabulary and Reading Skills
H. ESL 76 Low Advanced ESL: Vocabulary and Reading Skills

Items A-I. deferred, awaiting changes.

Motion to adjourn at 3:25 pm, H. Tam. 2nd D. Monahan, unanimous.
# Curriculum Committee Minutes

**Meeting Spring Semester, Monday, March 20, 2006 at 2:15 p.m.**

**In BC 101, College of Marin, Kentfield Campus**

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## 1. Standing Items

A. **Call to Order** at 2:35 pm
B. Changes to the Agenda: **none.**
C. Approval of March 13, 2006 Minutes: motion to approve J. Langinger, 2nd R. Smith, unanimous.

## 2. Peggy Dodge

A. **ECE Catalog Changes**

Deferred due to confusion. Highly recommended that Peggy speak with Karen Robinson for clarification of description. Also place all units in parenthesis for clarity.

## 3. Kristi Kuhn

A. **Course Revisions**

1. DANC 117  Dancercise
2. DANC 118  Dancercise II

Both courses returned for the following corrections and missing attachments: #3 change Spring 2006 to Spring 2007; #10 need attachment; #19 uncheck—not for a degree in Dance; #26 (117 only) no prerequisite; #28 & 30 need more information and justification; #36 strike UC/CSU elective; #39 & 40 repeat policy at end of description, need attachment for policy and description of theory necessary for transfer and service value (#6); #41 need item(s) for lecture/theory; #43 I. no attachment provided for dance theory; and #47 need current edition with recent © date.

## 4. John Marmzy

A. **Course Revisions**

1. PHIL 111  Introduction to Ethics

Motion to approve with changes L. Hlavachek, 2nd D. Monahan, unanimous: #3 change Fall 2006 to Spring 2007; #17 for COM degree; #19 degree in Liberal Arts; #21 check “no,” uncheck “uncertain”; #22 Area C group II; #23 Area 3 group B; #26, #38, and #39 add English 120 equivalency; #30 add “meets CSU/UC G.E/IGETC requirements; #36 ad “This counts for Area C Humanities requirements.”; #39 add description from #36; and #44 replace “all courses” with “this course.”
4. John Marmzy (continued)
   A. Course Revisions
      2. PHIL 139D Philosophy and Psychoanalysis (updated outline)

Motion to approve with changes L. Hlavachek, 2nd D. Monahan, unanimous: #3 change Fall 2006 to Spring 2007 #18, #22, and #23 uncheck all—not applicable; #26, #38, and #39 add English 120 equivalency; #28 strike all but first sentence; #30 add “...as an elective only.”; #33 add “Yes, Behavioral Science Department attached in support of course.” #36 change to N/A; #38 skills of Prerequisite, add “English 98 and 120 equivalency expect students to develop clear writing and compositional skills for writing clear and effective compositions...”; #42 strike 1st sentence; #43 strike all weeks; #44 replace “all courses” with “this course.”; #45 4. Change to “…class and regularly contribute...”; and #47 need current © and editions for all texts.

5. Jodi Fitzgerald
   A. Course Revisions submitted during Discipline Review Still Pending
      1. Counseling – COUN outlines
      2. Dental Assisting - -DENT outlines
      3. Modern Languages – ASL, CHIN, FREN, ITAL, JPNS, SPAN outlines
      4. English/Humanities – ENGL outlines

Deferred due to lack of time.

6. Derek Wilson
   A. Discipline Review Form Letter

Second request to have curriculum committee members review for approval and submit comments from Spring Discipline reviews for inclusion in letters.

   B. Course Outline Guide/Academic Senate Report

Course Outline approved by Academic Senate as evidenced in AS minutes from 02/16/2006.

   C. Catalog Addendum Review

Presented to curriculum members to review for errors before moving forward with the 2006-2008 catalog additions and revisions.

7. Curriculum Items Pending
   A. ELND 202 Special Topics in Landscape Materials and Construction
   B. Engl 98SL Intro to College Reading and Comp I for Non-Native English Speakers
   C. Engl 120SL Intro to College Reading and Composition II for Non-Native English Speakers
   D. ESL 56 Intermediate ESL: Vocabulary and Reading
   E. ESL 66 High Intermediate ESL: Vocabulary and Reading Skills
   F. ESL 76 Low Advanced ESL: Vocabulary and Reading Skills

Items A-F deferred awaiting changes.

Motion to adjourn at 4:10 pm L. Hlavachek, 2nd K. Robinson, unanimous.
## Voting Membership

- Becky Brown, Life & Earth Sciences
- Michael Dougan, Communications
- Letta Hlavache, Co-Rep Counseling
- Jeannie Langinger, Health Sciences
- Donna Monahan, English/Humanities
- Ron Palmer, Career Education
- A. Joe Ritchie, Bus. & Info. Systems
- Karen Robinson, Co-Rep Counseling
- Irina Roderick, Mathematics
- Rion Smith, Classified Rep
- Hoa-Long Tam, Student Rep
- Derek Wilson, Chairperson

## Nonvoting Membership

- Jodi Fitzgerald, Curr/Artic Specialist
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- Pamela Mize, Dean Enrollment Services
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- David Snyder, Dean Arts and Humanities
- Sandy Roberts, Dir Community Ed
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- David Snyder, Dean Arts and Humanities

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- Physical Sciences
- Social Sciences
- Communications
- English/Humanities
- Library
- Mathematics

1. **Standing Items**
   
   A. **Call to Order at 2:25**
   
   B. **Changes to the Agenda**
   motion to defer item 2.B. ECE Catalog changes to review courses dependent upon today’s approval for inclusion in the Fall 2006 schedule. D. Wilson, 2nd J. Langinger, unanimous.

   C. **Approval of March 6, 2006 Minutes**
   Motion to approve with changes J. Langinger, 2nd H. Tam, unanimous: Hoa-Long Tam under voting membership; #1.C. 2/27/06 minutes approval; #2a-c: “Exemplary Discipline Review and presentation!”; items #3-7 deferred due to lack of time after Discipline Reviews.

2. **Peggy Dodge**
   
   A. **Course Revision**
   1. ECE 101 Introduction to Childhood Development
   Motion to approve with changes J. Langinger, 2nd K. Robinson, unanimous: #3 for Fall 2006; #17 for COM degree.

   B. **ECE Catalog Changes**
   Deferred due to priority of course approvals for Fall 2006 inclusion.

3. **David Rollison**
   
   A. **Course Revisions**
   1. ENGL 223 Survey of English Literature II (Distance Education)
   Motion to approve with changes J. Langinger, 2nd K. Robinson, unanimous: #19 uncheck (no certificate); #30 revise the 1st sentence to read “This course maintains the same articulation agreements as the face-to-face English 223.”

4. **Hank Fearnley**
   
   A. **Course Revisions**
   1. HIST 100 Survey of American History (Distance Education)
   Motion to approve K. Robinson, 2nd J. Langinger, unanimous.
2. **POLS 101** Introduction to the Government of the United States  
*Motion to approve with changes J. Langinger, 2nd K. Robinson: #14 check transfer; #42 & 45 strike “participation in class debates” (not feasible via TV delivery of material).*

5. **Mark Russell**  
A. **Course Revision**  
   1. **PSY 114** The Psychology of Human Development: Lifespan (Distance Education)  
   *Motion to approve with changes J. Langinger, 2nd K. Robinson: #19 Yes; #24 & 25 uncheck For Major.*

6. **George Hritz**  
A. **New Course**  
   1. **AUTO 139F** Bar 2007 Smog Check Technician Update Training Course  
   *Motion to approve with changes L. Hlavachek., 2nd R. Smith, unanimous: #17 check for Degree; #25 check for CSU elective; #30 change N/A to read “The course requirements are established by the Bureau of Automotive Repair for SMOG certification.”*

7. **Becky Brown**  
A. **New Course**  
   1. **BIOL 139K** The Ecology of Tropical African Ecosystems  
   *Motion to approve with changes K. Robinson, 2nd R. Smith, unanimous: #5 no; #14 uncheck transfer; #18 no; #22 no; #23 no; #25 CSU elective; #35 check online; 329 change to read “Yes, students incur all travel and field trip expenses. Department responsible for Teaching Units only.” #46 add “see #45”; #47 newer texts preferred.*

8. **Kristi Kuhn**  
A. **Course Revisions**  
   1. **DANC 117** Dancercise  
   2. **DANC 118** Dancercise II  
   *Motion to defer both items due to incomplete information J. Langinger, 2nd H. Tam, unanimous.*

9. **John Marmzy**  
A. **Course Revisions**  
   1. **PHIL 110** Introduction to Philosophy  
   2. **PHIL 110** Introduction to Philosophy (Distance Education)  
   *Motion to approve Phil 110/110DL with changes H. Tam, 2nd J. Langinger, unanimous: #19 AS in Liberal Arts & Sciences; #22 C II; #23 3 B; #24 & 25 Major for Philosophy; #38 & 42 add content from Distance Learning version of course; #43 strike weeks.*  
   3. **PHIL 111** Introduction to Ethics  
   *Deferred due to lack of time (John Marmzy preferred review of Phil 139 first).*  
   4. **PHIL 139D** Philosophy and Psychoanalysis (updated outline)  
   *Motion to defer review until written approval from Behavioral Sciences Department faculty is received D. Wilson, 2nd K. Robinson, unanimous.*

10. **Jodi Fitzgerald**  
A. **Course Revisions submitted during Discipline Review Still Pending**  
   1. Counseling – COUN outlines  
   2. Dental Assisting - -DENT outlines  
   3. Modern Languages – ASL, CHIN, FREN, ITAL, JPNS, SPAN outlines  
   4. English/Humanities – ENGL outlines  
   *All Items deferred due to lack of time.*
11. **Derek Wilson**  
   A. Discipline Review Form Letter  
   B. Course Outline Guide/Academic Senate Report  
   C. Catalog Addendum Review

*All Items deferred due to lack of time.*

12. **Curriculum Items Pending**  
   A. ELND 202  Special Topics in Landscape Materials and Construction  
   B. Engl 98SL  Intro to College Reading and Comp I for Non-Native English Speakers  
   C. Engl 120SL  Intro to College Reading and Composition II for Non-Native English Speakers  
   D. ESL 56  Intermediate ESL: Vocabulary and Reading  
   E. ESL 66  High Intermediate ESL: Vocabulary and Reading Skills  
   F. ESL 76  Low Advanced ESL: Vocabulary and Reading Skills

*Deferred awaiting changes.*

*Motion to adjourn meeting at 4:10 pm, H. Tam, 2nd K. Robinson, unanimous.*
Voting Membership

X Becky Brown, Life & Earth Sciences
X Michael Dougan, Communications
X Letta Hlavachek, Co-Rep Counseling
X Jeannie Langinger, Health Sciences
X Donna Monahan, English/Humanities
X Ron Palmer, Career Education
X Matthew Priewe, Library
A. Joe Ritchie, Bus. & Info. Systems
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Community Sciences
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English as a Second Language
Fine and Visual Arts
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Physical Education/Health
Physical Sciences
Social Sciences

1. Standing Items
A. Call to Order @ 2:30 pm
B. Changes to the Agenda none
C. Approval of April 3, 2006 Minutes Motion to approve minutes J. Langinger, 2nd D. Monahan, 1 abstention.

2. Gene Clements and Georgia Goldberg
A. Catalog Revision
   1. Catalog and Associate Degree Revisions
   Motion to approve catalog text with changes D. Monahan, 2nd J. Langinger, unanimous: exclude table of course requirements and include suggested transfer requirements for Architecture.

   B. New Course
      2. ARCH 131
      Motion to approve with changes J. Langinger, 2nd M. Priewe, unanimous: #14 Vocational only; #17 for COM degree; #19 C, #25 CSU elective; #30 add “Agreements are currently being sought with Cal Poly, Pomona, and UC Berkeley”; #39 modify to read “…will learn the architectural history of the College of Marin Campus and of the current Capital Improvement Program. They will also learn the architectural modernization processes…” ; #41 in II b. change to “Describe the architectural history…”

3. Fernando Agudelo-Silva
A. New Course
   1. ELND 202 Specialized Landscape Construction Projects
   Motion to approve with changes M. Priewe, 2nd K. Robinson, 1 abstention: #3 Spring 2007; #19 & 20 uncheck; #26 39 & 40 remove advisory; #39 remove colons and strike text after 3 X for credit (unnecessary) replace “For example” with “using”; #40 add “and” water.
4. **Kristi Kuhn**  
   A. New Courses  
      1. Dance 117     Dancercise I  
      2. Dance 118     Dancercise II  
   Deferred due to lack of time.

5. **Barbara Bonander**  
   A. Course Revision  
      1. ESL 78  
   Deferred due to lack of time.

6. **Joe Mueller**  
   A. Course Revision  
      1. Biology/Geology 138  
      Motion to approve with changes J. Langinger, 2nd M. Priewe, unanimous: #2 add title “Introduction to Biological Sciences”; #3 Fall 2007; #5 uncheck; #18 A; #19 AS in Natural Sciences; #22B1; #23 5B; #24 Environmental Studies; #24 Environmental Science; #30 add “Agreements with UC Santa Cruz, and Sonoma State “; #36 add “Meets Natural Science requirement.”; #39 & 40 change to read “…general idea of how nature works and how humans and ecosystems are interconnected.”
   
      B. New Courses  
      2. Biology 169A  
      3. Biology 169B  
   Deferred due to lack of time.

7. **Derek Wilson**  
   A. Discipline Review Letters  
      D. Wilson thanked J. Langinger for providing her comments on Spring 2006 Discipline Review presentations, and made his 5th request for all other members to provide Discipline Review comments in email, MS Word or handwritten comments for inclusion in Discipline review letters.
   
      B. Course Outline Guide  
      Deferred
   
      C. Curriculum Committee Membership/Term/Voting memo to Department Chairs  
      Deferred
   
      D. Phlebotomy approval letter  
      Posted online as an informational item for committee members

8. **Curriculum Items Pending**  
   A. ARCH 107     Cutting-Edge Architecture Field Trips  
   B. ARCH 141     3D Computer Graphics for Architecture  
   C. ECE Catalog Changes  
   D. ESL 56     Intermediate ESL: Vocabulary and Reading  
   E. ESL 66     High Intermediate ESL: Vocabulary and Reading Skills  
   F. ESL 76     Low Advanced ESL: Vocabulary and Reading Skills

Motion to adjourn at 4 pm H. tam, 2nd D. Monahan, unanimous.
## Voting Membership
- Becky Brown, Life & Earth Sciences
- Michael Dougan, Communications
- Letta Hlavache, Co-Rep Counseling
- X Jeannie Langinger, Health Sciences
- X Donna Monahan, English/Humanities
- X Ron Palmer, Career Education
- X Matthew Priewe, Library
- X Rion Smith, Classified Rep
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### Standing Items
1. **Call to Order** at 2:40 pm
2. **Changes to the Agenda** none
3. **Approval of February 27, 2006 Minutes** Motion to approve J. Langinger, 2nd D. Monahan, 7 for, 1 abstention.

### Cheryl Goldman, Kathleen Smyth, and Jim Brovelli
- Health Education Discipline Review
- Physical Education Discipline Review
- Athletics Review

*Exemplary Discipline Reviews and presentations!*

### Peggy Dodge
- Course Revisions
  1. **ECE 101** Introduction to Childhood Development
  2. **ECE Catalog Changes**

*Both deferred, due to lack of time after discipline reviews.*

### David Rollison
- Course Revision
  1. **ENGL 223** Survey of English Literature II (Distance Education)

*Deferred, due to lack of time after discipline reviews.*

### George Hritz
- New Course
  1. **AUTO 139F** Bar 2007 Smog Check Technician Update Training Course

*Deferred, due to lack of time after discipline reviews.*
6. **Hank Fearnley**
   A. Course Revisions
      1. HIST 100  Survey of American History (Distance Education)
      2. POLS 101  Introduction to the Government of the United States
   
   *Both deferred, due to lack of time after discipline reviews.*

7. **Mark Russell**
   A. Course Revision
      1. PSY 114  The Psychology of Human Development: Lifespan (Distance Education)
   
   *Deferred, due to lack of time after discipline reviews.*

8. **Derek Wilson**
   A. Discipline Review Form Letter
   B. Course Outline Guide
   C. Catalog Addendum Review
   
   8. A. – C. deferred, due to lack of time.

9. **Curriculum Items Pending**
   A. ELND 202  Special Topics in Landscape Materials and Construction
   B. Engl 98SL  Intro to College Reading and Comp I for Non-Native English Speakers
   C. Engl 120SL  Intro to College Reading and Composition II for Non-Native English Speakers
   D. ESL 56  Intermediate ESL: Vocabulary and Reading
   E. ESL 66  High Intermediate ESL: Vocabulary and Reading Skills
   F. ESL 76  Low Advanced ESL: Vocabulary and Reading Skills
   G. Medical Assisting Discipline Review: electronic copy requested
   
# Curriculum Ad Hoc Tech Review Committee Minutes

**Meeting Spring Semester, Monday, May 31, 2006 at 10 am**

In TB 124, College of Marin, Kentfield Campus

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1. **Standing Items**
   A. Call to Order 10:15 am
   B. Changes to the Agenda add #7 and #8 from May 30, 2006 agenda
   C. Approval of May 30, 2006 minutes Motion to approve J. Langinger, 2nd A. Ritchie, unanimous.

2. **Jodi Fitzgerald**
   A. Dental Assisting Courses submitted during Discipline Review Still Pending
      1. DENT Course Revisions: DENT 172, 174, 174L, 176, 176L 178, 180, 180L, 182, 182L, 183, 183L, 184, 186, 186L, 187, 188, 190, 190L, 192:
         Returned for corrections. Check spelling and grammar on all questions, #3 Fall 2007 #17 check yes; #19 18 or less; #25 elective only, no major; #26, 27, 28, 38, 39, 40 prereq. ENGL 98SL only; 29, 30, 31 provide appropriate info; #35 check with M. Priewe for Library resources; #44 Revise to reflect critical thinking (see comments).

   B. Modern Languages Courses submitted during Discipline Review Still Pending:
      ASL, CHIN, FREN, ITAL, JPNS, SPAN
      1. CHIN Course Revisions:
         CHIN 101:
         Returned for changes. #3 Fall 2007; #6 incorrect values; #15 fill in; #19 AS in Modern Languages; #23 Not 3A; #24 and 25 uncheck all; #29 remove reference to “retirement”; #30 Ucs and CSUs?; #34 strike “Ping Ying” and “Perhaps…”; #36 explain GE fulfillment; rewrite #39, 40, 41 and 42 (content poorly written and/or inappropriate); 43 eliminate reference to weeks, book sections, exams, and homework–use topics and sub-topics ONLY; #47 majority of texts MUST be current–© and reprints must be no older than 2001 (review returned course forms for actual and specific comments when appropriate).

         CHIN 102:
         Returned for changes. #3 Fall 2007; #5 no; #15 fill in; #24 and 25 uncheck all; #29 remove reference to “retirement”; #34 strike “Ping Ying” and “Perhaps…”; #39 rewrite to read “The second semester of Chinese Mandarin grammar is designed to…”; #43 eliminate reference to weeks, book sections, exams, and homework–use topics and sub-topics ONLY; #46 replace Chinese with “Mandarin”, strike “English subtitles”; #47 majority of texts MUST be current–©
CHIN 102 (continued):
and reprints must be no older than 2001 (review returned course forms for actual and specific comments when appropriate).

CHIN 108:
Returned for changes. #3 Fall 2007; #5 no; #15 fill in; #24 and 25 uncheck all; #fill out ALL questions #29 through 37; #38 column 2 more thorough explanation; #43 eliminate reference to weeks, book sections, exams, and homework–use topics and sub-topics ONLY; #47 majority of texts MUST be current–© and reprints must be no older than 2001 (review returned course forms for actual and specific comments when appropriate).

C. Course Revisions from the May 9, 2005 Agenda still pending deferred until Wednesday, May 31, 2006

3. Derek Wilson
   A. New Courses
      1. MMST 101 Orientation to Multimedia
         Motion to approve with changes J. Langinger, 2nd D. Monahan, unanimous: #1 Distance Learning checked; #14 vocational only; #28 edit typos.

      2. MMST 132 Introduction to Web Development
         Motion to approve with changes H. Tam, 2nd D. Monahan, unanimous: #1 Distance Learning checked; #6 S.U needed; #14 vocational only; #33 none; #38 matrix “written TEXT”; #38 elaborate in column 2.

      3. MMST 133 Search Engine Optimization and Web Promotion
         Motion to approve with changes H. Tam, 2nd D. Monahan, unanimous: #1 Distance Learning checked; #33 and #42 fix typos; #38 elaborate in column 2;

      4. MMST 231 Scripting & Interactive Multimedia Production
         Motion to approve with changes D. Monahan, 2nd J. Langinger, unanimous: #1 Distance Learning checked; #28 fix typos;

   B. Course Revision
      1. MMST 131 Introduction to Web Design
         Motion to approve with changes D. Monahan, 2nd J. Langinger, unanimous: #1 Distance Learning checked; #6 need S.U.; #33 fix typos; #38 elaborate on column 2; #44 use 1st two entries only.

   C. Catalog Revision
      1. MMST Catalog Revision
         Motion to approve with changes D. Monahan, 2nd J. Langinger, unanimous: typo in Vis Design Skill cert 163 needs “3.0”

4. Becky Brown
   A. New Course
      1. BIOL 120 Human Anatomy
         Motion to approve with articulation criteria for #25: J. Langinger, 2nd D. Monahan, unanimous.

5. Tony Monteith
   A. Course Revision
      1. MATH 109
         Motion to approve with changes D. Monahan, 2nd J. Langinger, unanimous: #6; #9 blank, not a revision; #14 uncheck vocational; #22 B IV; #24 CSU elective; #25 elective NOT major.
6. Kristi Kuhn
   A. Course Revisions
      1. DANC 132 Musical Theatre I
         Motion to approve pending changes J. Langinger, 2nd A. J. Ritchie, unanimous: #27 complete, #29 expand; #44 SLOs, not critical thinking: ie. “apply the learned movement to the choreography; #47 newer text–2001 or newer (review returned course forms for actual and specific comments when appropriate).

      2. DANC 133 Musical Theater II
         Motion to approve pending changes J. Langinger, 2nd A. J. Ritchie, unanimous: Review 22C; #29 expand; complete #36; ; #44 SLOs, not critical thinking: ie. “apply the learned movement to the choreography; #47 newer text–2001 or newer (review returned course forms for actual and specific comments when appropriate).

      3. DANC 154 Dance Production
         Motion to approve pending changes J. Langinger, 2nd A. J. Ritchie, unanimous: #29 Elaborate, #30 elaborate; ; #44 SLOs, not critical thinking: ie. “apply the learned movement to the choreography; #47 newer text–2001 or newer (review returned course forms for actual and specific comments when appropriate).

7. Joe Mueller
   A. Course Revisions
      1. Biology 169A Introduction to Ornithology
      2. Biology 169B Introduction to Ornithology
         Motion to approve 169A and 169B pending changes J. Langinger, 2nd H. Tam, unanimous. Elaborate on #30, #31, #34 and #36 (refer to articulation personnel for articulation content).

8. Blaze Woodlief
   A. Course Revisions
      1. ESL 56 Intermediate ESL: Vocabulary and Reading Skills
         Motion to approve H. Tam, 2nd J. Langinger, unanimous: #3 Fall 2007; expand and explain #29, #31 and #44; #41 Expected outcomes should be bullet points; #47 newer text–2001 or newer (review returned course forms for actual and specific comments when appropriate).

      2. ESL 66 High Intermediate ESL: Vocabulary and Reading Skills
         Motion to approve H. Tam, 2nd D. Monahan, unanimous: #3 Fall 2007; expand and explain #29, #31 and #44; #41 Expected outcomes should be bullet points; #47 newer text–2001 or newer (review returned course forms for actual and specific comments when appropriate).

      3. ESL 76 Low Advanced ESL: Vocabulary and Reading Skills
         Motion to approve H. Tam, 2nd D. Monahan, unanimous: #3 Fall 2007; expand and explain #29, #31 and #44; #41 Expected outcomes should be bullet points; #47 newer text–2001 or newer (review returned course forms for actual and specific comments when appropriate).

9. Peggy Dodge
   1. ECE Catalog Changes and justification summary
      Motion to approve J. Langinger, 2nd R. Smith, unanimous.

10. Derek Wilson/Jodi Fitzgerald
    A. 2006-2007 COM Catalog Revisions
        1. MMST Lab Description Updates
           Motion to approve J. Langinger, 2nd R. Palmer, unanimous.

        2. Program Advisory Updates
           Motion to approve with additions and revisions: J. Langinger, 2nd D. Monahan, unanimous.

           Motion to approve the above May 31, 2006 minutes A. Ritchie, 2nd D. Monahan, unanimous. Motion to adjourn at 1:20 pm J. Langinger, 2nd H. Tam, unanimous.
Curriculum Committee Minutes
Meeting Spring Semester, Monday, April 24, 2006 at 2:15 p.m.
In BC 101, College of Marin, Kentfield Campus

Voting Membership
- Becky Brown, Life & Earth Sciences
- Michael Dougan, Communications
- Letta Hlavacheck, Co-Rep Counseling
- Jeannie Langinger, Health Sciences
- Donna Monahan, English/Humanities
- Ron Palmer, Career Education
- Matthew Priewe, Library
- A. Joe Ritchie, Bus. & Info. Systems
- Karen Robinson, Co-Rep Counseling
- Irina Roderick, Mathematics
- Rion Smith, Classified Rep
- Hoa-Long Tam, Student Rep
- Derek Wilson, Chairperson

Nonvoting Membership
- Jodi Fitzgerald, Curr/Artic Specialist
- Anita Martinez, VP Student Learning
- Pamela Mize, Dean Enrollment Services
- Cari Pogan, Dir Ed Serv/Articulation
- Sandy Roberts, Dir Community Ed
- Richard Sapanaro, Dean Math/Sci/Learn Tech
- Nanda Schorske, Dean Workforce Develop
- David Snyder, Dean Arts and Humanities
- J. Langinger, 2nd
- Hoa-Long Tam, un

Unrepresented
- Behavioral Sciences
- Community Education
- DSPS
- English as a Second Language
- Fine and Visual Arts
- Modern Languages
- Performing Arts
- Physical Education/Health
- Physical Sciences
- Social Sciences
- Communications
- Counseling
- Career Education
- Library
- Bus. & Info. Systems
- Mathematics

1. Standing Items
   A. Call to Order at 2:25 pm
   B. Changes to the Agenda None.
   C. Approval of April 17, 2006 Minutes J. Langinger, 2nd H. Tam, unanimous

2. Kristi Kuhn
   A. New Courses
      1. Dance 117 Dancercise I
      2. Dance 118 Dancercise II
   Motion to return both courses until all changes from previous review (March 20, 2006 minutes) are completed: J. Langinger, 2nd D. Monahan, unanimous.

3. Barbara Bonander
   A. Course Revision
      1. ESL 78
   Motion to return to have course form completed (#27-36 blank): J. Langinger, D, Monahan, unanimous.
   At the request of David Snyder and Mike Ransom, the committee was asked to consider approving the course for Fall 2006 contingent upon the course form completion. Motion to approve based upon request: H. Tam, 2nd D. Monahan, unanimous.

4. Joe Mueller
   A. Course Revision
      1. Biology/Geology 138
   Approved with changes on April 17, 2006 (see minutes).
B. New Courses
   2. Biology 169A
   Motion to approve with changes (to be completed by Biology faculty) H. Tam, 2nd D. Monahan, unanimous:
   #2 add title; #14 uncheck other; #23 B only; #24 & 25 uncheck major; #28 2nd sentence is a fragment; #30 “explain”;
   #31 reference UPM contract sec. 8.x.x; #36 Natural Science; #37 need matrix; #41 is not a list of outcomes, rewrite.

3. Biology 169B
   Motion to approve with changes (same as previous course) J. Langinger, 2nd H. Tam, unanimous.

5. Sandy Roberts
   A. New CES Courses
      1. Advanced Excel
      2. Advanced Word
      3. Anthropology through Literature: Greater Greece – EC
      4. How to Improve the ADHD Child with Positive Techniques
      5. Intro. To Acrobat 7

5. Sandy Roberts (cont.)
   A. New CES Courses
      6. Intro. To Apple Logic for Video
      7. Intro. To Final Cut Pro
      8. Intro. To GarageBand
      9. Intro. To PodCasting
     10. Microsoft Office Integration
     11. The Painted Word: Letting Art Evoke Writing – EC
     12. PC and Mac Differences

   B. New CES Online Courses
      1. Intro. To Crystal reports 10
      2. Intro. To JSP programming
      3. Intro. To Microsoft Project 2003
      4. Intro to PHP and MySQL
      5. Making Movies with WindowsXP
   Motion to accept all CES courses as reviewed J. Laninger, 2nd D. Monahan, unanimous.

6. Jeannie Langinger
   A. Course Deletions
      1. NE 133; Nursing Role: Level II
      2. NE 133L R N Level II Practicum NE 232
      3. NE 232; Nursing Role: Mental/Endocrine
      4. NE 234; Nursing Role: Neurological
      5. NE 234L; Neurological Practicum
      6. NE 250A; Pharmacology in Nursing
   Motion to approve all course deletions J. Langinger, 2nd D. Monahan, unanimous.

   B. Course Revisions
      1. NE 102: Level II Nursing Skills Laboratory
   Motion to approve with changes, D. Monahan, 2nd H. Tam, unanimous: #9 from 9 to 12; #25 CSU elective; #28
   simulation misspelled; #31 replace “lecture” with “review”; #37 matrix missing from electronic version (provide
   electronic copy for inclusion).
C. New Courses
   1. NE 140 Nursing II: Medical-Surgical Nursing
      Motion to approve with changes J. Langinger, 2nd D. Monahan, unanimous: #25 check CSU elective; #26 & 38 add other limit: enrolled in NE program.
   2. NE 140L Nursing II Clinical Laboratory
      Motion to approve with changes (same a previous course) J. Langinger, 2nd D. Monahan, unanimous.
   3. NE 212 Nursing in Mental Health and Nursing of the Older Adult
      Motion to approve with changes (same a previous course) J. Langinger, 2nd D. Monahan, unanimous.
   4. NE 212L Nursing in Mental Health and Nursing of the Older Adult Clinical Laboratory
      Motion to approve with changes (same a previous course) H. Tam, 2nd D. Monahan, unanimous.
   5. NE 214 Nursing III: Advanced Concepts in Mobility, Sensation, and Cognition
      Motion to approve with changes (same a previous course) H. Tam, 2nd D. Monahan, unanimous.
   6. NE 214L Nursing III: Clinical Laboratory-Advanced Concepts in Mobility, Sensation, and Cognition
      Motion to approve with changes (same a previous course) H. Tam, 2nd D. Monahan, unanimous.
   7. NE 220A Pharmacology in Nursing
      Motion to approve with changes (same a previous course) H. Tam, 2nd D. Monahan, unanimous: #4 12 weeks, #6 1.5 weekly hours.

Derek Wilson
   A. Discipline Review Letters 6th and final request by D. Wilson for committee members to provide their comments for inclusion in letters.
   B. Course Outline Guide Deferred.
   C. Curriculum Committee Membership/Term/Voting memo to Department Chairs
      Draft letters to dept chairs regarding Curriculum reps for Fall 2006 presented to committee. Approved with minor grammar corrections by D. Monahan.
      Draft letter to nominate a curriculum chair from current committee members presented (in keeping with District Procedure 2.0001 previously provided and discussed).
   D. Phlebotomy approval letter
      Addressed at last meeting, (see April 17 minutes)

10. Curriculum Items Pending
   A. ARCH 107 Cutting-Edge Architecture Field Trips
   B. ARCH 141 3D Computer Graphics for Architecture
   C. ECE Catalog Changes
   D. ESL 56 Intermediate ESL: Vocabulary and Reading
   E. ESL 66 High Intermediate ESL: Vocabulary and Reading Skills
   F. ESL 76 Low Advanced ESL: Vocabulary and Reading Skills

Motion to adjourn at 4:05 pm H. Tam, 2nd D. Monahan, unanimous.
Curriculum Committee Minutes  
Meeting Spring Semester, Monday, February 6, 2006 at 2:30 p.m.  
In BC 101, College of Marin, Kentfield Campus

**Voting Membership**  
Becky Brown, Life & Earth Sciences  
X Michael Dougan, Communications  
X Letta Hlavachek, Co-Rep Counseling  
X Jeannie Langinger, Health Sciences  
X Donna Monahan, English/Humanities  
Rossana Pagani, Modern Languages  
X Ron Palmer, Career Education  
Matthew Priewe, Library  
Becky Reetz, Classified Rep  
X A. Joe Ritchie, Bus. & Info. Systems  
X Karen Robinson, Co-Rep Counseling  
Irina Roderick, Mathematics  
X Derek Wilson, Chairperson

**Nonvoting Membership**  
Jodi Fitzgerald, Curr/Artic Specialist  
X Anita Martinez, VP Student Learning  
Pamela Mize, Dean Enrollment Services  
Patti Pogon, Dir Ed Serv/Articulation  
Sandy Roberts, Dir Community Ed  
Richard Sapanaro, Dean Math/Sci/Learn Tech  
Nanda Schorske, Dean Workforce Develop  
David Snyder, Dean Arts and Humanities

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DSPS  
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English as a Second Language  
Fine and Visual Arts  
Physical Education/Health  
Physical Sciences  
Social Sciences  
Student Representative  
Life & Earth Sciences  
Modern Languages  
Library  
Classified Rep  
Mathematics

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1. **Standing Items**  
   A. Call to Order at 2:45 pm  
   B. Changes to the Agenda None.  
   C. Approval of January 30, 2006 Minutes  

Motion to approve L. Hlavachek, 2nd A. Ritchie, unanimous.

2. **David Rollison and John Marmysz**  
   A. Humanities Discipline Review  
   B. Philosophy Discipline Review  

Motion to approve Humanities and Philosophy Discipline Reviews J. Langinger, 2nd D. Monahan, unanimous.

3. **Peggy Dodge**  
   A. Early Childhood Education Catalog Changes Deferred

4. **Derek Wilson**  
   A. Discipline Review Form Letter Deferred  
   B. Rubric (same as Critique Form)  
   C. Critique Form

   Approved with minor changes J. Langinger, 2nd D. Monahan, unanimous. Change heading from “Recognized & Informed Data” to “Evidence Based data”

   D. Course Outline Guide DRAFT version 5 approved. D. Wilson to email Senate President with a PDF copy with a request to be added to a future Senate meeting agenda. Curriculum Committee members J. Langinger and A. Ritchie to distribute hard copies of the Course Guide Draft at the February 9th Academic Senate meeting.

5. **Curriculum Items Pending**
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Curriculum Committee Minutes
Meeting of Spring 2006 Semester, Monday, January 30, 2006 at 2:30 p.m.
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1. **Standing Items**
   A. **Call to Order @ 2:40 pm**
   B. **Changes to the Agenda defer item 2.A. (not provided). 2.A. follow-up Course Review of ECE101**
   C. **Approval of December 5, 2005 Minutes motion-J. Langinger, 2nd-D. Monahan, unanimous.**

2. **Peggy Dodge**
   A. **Early Childhood Education Catalog Changes not provided.**
      A. **New Course**
         1. ECE 101 Introduction to Child Development
         Follow-up to review in Fall 2005 regarding approval by Social Sciences dept. Returned for changes as noted.

3. **Fernando Agudelo-Silva**
   A. **New Course**
      1. ELND 202 Special Topics in Landscape Materials and Construction
      Returned for changes as noted (Electronic version not provided, Xerox of hard copy with changes as noted).

4. **Derek Wilson**
   A. **Discipline Review Form Letter deferred**
   B. **Rubric deferred**
   C. **Critique Form deferred**
   D. **Course Outline Guide Corrections with minor changes. Revised draft to be reviewed 02/06/06 and subsequently presented to the Academic Senate for approval.**
**Curriculum Committee Minutes**  
Meeting Spring Semester, Monday, May 15, 2006 at 2:15 p.m.  
In BC 101, College of Marin, Kentfield Campus

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1. **Standing Items**
   A. **Call to Order at 2:20**
   B. **Changes to the Agenda** Defer Item 7 Bio 120 (awaiting class size confirmation) and Item 6 to allow time for Items 8 and 10.
   C. **Approval of May 8, 2006 Minutes** H. Tam, 2nd D. Monahan, unanimous.

2. **Derek Wilson**
   A. **Curriculum Chair nominations and election**
   Two Curriculum members were nominated, M. Priewe and current chair D. Wilson. D. Wilson accepted his nomination. M. Priewe declined his nomination due to health reasons. Voting members were given ballots with two voting options for the next two-year term (2006-2008): D. Wilson and a write-in candidate. Seven voting members were present and submitted completed ballots. Seven ballots designated D. Wilson as the elected chair for Fall 2006 through Spring 2008.

   B. **Proposed Curriculum Tech Review members for May 30th and 31st**
   An Ad Hoc Tech Review committee will convene from 10 am and 4 pm on Tuesday, May 30th and Wednesday, May 31st to complete unfinished items from the May 8th and May 15th agendas. Current members were invited and encouraged to join D. Wilson, J. Fitzgerald, and C. Pogan either or both days. H. Tam, and L. Hlavachek confirmed interest and the ability to attend either or both days.

   C. **Course Outline Guide** Deferred due to lack of time (to be provided to CC members during summer session).

3. **Kathleen Smyth**
   B. **Course Revisions**
      1. **P E 121** Personal Trainer Certification Course
      Motion to approve with changes H. Tam, 2nd D. Monahan, unanimous: #3 Spring 2007; #8 blank, #9 = 30; #14 Vocational ONLY; #30 add “It transfers as an elective to the CSU.”; #35 check all boxes; #46 change to “food diary.”
2. P E 190A  Baseball Theory
Motion to approve with changes H. Tam, 2nd D. Monahan, unanimous: #3 Spring 2007; #8 blank, class size in #9; #30 add "It transfers as an elective to the CSU.”; #35 check all boxes.

3. P E 191A  Soccer Theory
Motion to approve with changes J. Langinger, 2nd D. Monahan, unanimous: #3 Spring 2007; #19 A.S in PE Health; #30 add "It transfers as an elective to the CSU.”; #35 check all boxes; #36 “Requirement for Area H because it is…”; #42 lecture and activity; #43 “…fast break”; #45 “class” participation

4. P E 192A  Basketball Theory
Motion to approve with changes J. Langinger, 2nd D. Monahan, 6 yes, 1 abstention: #3 Spring 2007; #19 A.S in PE Health; #30 add "It transfers as an elective to the CSU.”; #35 check all boxes; #36 “Requirement for Area H because it is…”; #42 lecture and activity; #43 “…fast break”; #45 “class” participation

5. P E 193A  Swimming Theory
Motion to approve with changes J. Langinger, 2nd D. Monahan, 6 yes, 1 abstention: #3 Spring 2007; #19 A.S in PE Health; #30 add "It transfers as an elective to the CSU.”; #35 check all boxes; #36 add AREA H.

6. P E 195A  Football Theory, Offensive
Motion to approve with changes J. Langinger, 2nd D. Monahan, 6 yes, 1 abstention: #3 Spring 2007; #19 A.S in PE Health; #30 add "It transfers as an elective to the CSU.”; #35 check all boxes.

7. P E 195B  Football Theory, Defensive
Motion to return for changes J. Langinger 2nd K. Robinson, , 6 yes, 1 abstention: #3 Spring 2007; #19 A.S in PE Health; #30 add "It transfers as an elective to the CSU.”; #35 check all boxes; #42 add “activity.”; #46 fix grammar; #47 use updated text.

8. P E 215  Advanced First Aid/First Responder
Deferred. Copy not provided. K. Smyth to provide a current electronic copy for review.

4. Kristi Kuhn
A.  Course Revisions
1. DANC 117  Dancercise I
Motion to approve with changes K. Robinson, 2nd H. Tam, unanimous: #7 add “Studio B1”; #30 add ”It transfers as an elective to the CSU.”; #40 remove “see attachment” (should not be printed in schedule).

2. DANC 118  Dancercise II
Motion to approve with changes H. Tam, 2nd D. Monahan, unanimous: #7 add “Studio B1”; #30 add ”It transfers as an elective to the CSU.”; #38 check box for “sequential”; #40 remove “see attachment” (should not be printed in schedule).

5. Carol Lacy
A.  Increased MEDA Materials/Lab fees
Motion to approved fee increases from $5 to $10 for MEDA courses 135L, 136L and 210L K. Robinson, 2nd H. Tam, unanimous.

6. Derek Wilson
A.  New Courses
1. MMST 101  Orientation to Multimedia
2. MMST 132  Introduction to Web Development
3. MMST 133  Search Engine Optimization and Web Promotion
4. MMST 231  Scripting & Interactive Multimedia Production
6. Derek Wilson (continued)

B. Course Revision
   1. MMST 131 Introduction to Web Design

C. Catalog Revision
   1. MMST Catalog Revision

Items 6A through 6C voluntarily deferred by D. Wilson to allow time for Items 8 and 10 to be reviewed.

7. Becky Brown

A. New Course
   1. BIOL 120 Human Anatomy*

Deferred, as a result of Biology faculty attempting to reduce class size (*Please note this course has been approved by UDWC with the class max. increased, not reflected on PDF copy)

8. Kathryn Freschi

A. New Courses
   1. CHIN 112 Chinese Conversation Mandarin II

Motion to approve with changes J. Laninger, 2nd D. Monahan, unanimous: #3 Spring 2007; #18 uncheck C; #26 strike advisory of CHIN 101 and 102; #28 add “Students from CHIN 101 and 102 may want to improve their verbal skills in CHIN 112; #30 add “…cycle for the Major.”; #36 strike and replace with “N/A”; #38 check “sequential.”; #39 remove advisories of CHIN 101 and 102.

   2. SPAN 230B Culture and Civilization of Mexico and Central America

Motion to approve with changes J. Laninger, 2nd D. Monahan, unanimous: #3 Spring 2007; class size in #8, #9 blank; #30 add “To be submitted to CSU and UC for Spanish Major.”; #38 check “sequential.”

9. Blaze Woodlief

A. Course Revisions
   1. ESL 56 Intermediate ESL: Vocabulary and Reading Skills
   2. ESL 66 High Intermediate ESL: Vocabulary and Reading Skills
   3. ESL 76 Low Advanced ESL: Vocabulary and Reading Skills

Items 9.A.1 through 3 deferred due to lack of time.

10. Tony Monteith

A. New Course
   1. MATH 109 Pre-calculus College Algebra and Trigonometry

Motion to return for changes J. Langinger, 2nd D. Monahan, unanimous: #3 Spring 2007; #9 blank; #14 uncheck Vocational; #20 B IV; #23 check 2; #24 UC elective; #30 rewrite to outline planning and intent of articulation objectives… meets AREA E.

11. Kristi Kuhn

A. Course Revisions
   1. DANC 132 Musical Theatre
   2. DANC 133 Musical Theatre II
   3. DANC 154 Dance Production

Items 11.A.1 through 3 deferred due to lack of time.
   A. Course Revisions submitted during Discipline Review Still Pending
      1. Counseling – COUN outlines
      2. Dental Assisting – DENT outlines
      3. Modern Languages – ASL, CHIN, FREN, ITAL, JPNS, SPAN outlines
      4. English/Humanities – ENGL outlines
   B. Course Revisions from the May 9, 2005 Agenda still pending

Items 12.A and B deferred due to lack of time.

13. Joe Mueller
   1. Biology 169A  Introduction to Ornithology
   2. Biology 169B  Introduction to Ornithology

Items 13.A.1 through 2 deferred due to lack of time.

14. Peggy Dodge
   1. ECE Catalog Changes and justification summary

Deferred due to lack of time.
# Curriculum Ad Hoc Tech Review Committee Minutes

**Meeting Spring Semester, Monday, May 30, 2006 at 10 am**

**In TB 124, College of Marin, Kentfield Campus**

<table>
<thead>
<tr>
<th>Voting Membership</th>
<th>Nonvoting Membership</th>
<th>Unrepresented</th>
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</thead>
<tbody>
<tr>
<td>Becky Brown, Life &amp; Earth Sciences</td>
<td>Jodi Fitzgerald, Curr/Artic Specialist</td>
<td>Behavioral Sciences</td>
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<td>Gregory Grist, Physical Sciences</td>
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<td>X George Hritz, Career Education</td>
<td>Richard Sapanaro, Dean Math/ Sci/Learn Tech</td>
<td>Fine and Visual Arts</td>
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<td>Matthew Priewe, Library</td>
<td>Nanda Schorske, Dean Workforce Develop</td>
<td>Mathematics</td>
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<td>A. Joe Ritchie, Bus. &amp; Info. Systems</td>
<td>David Snyder, Dean Arts and Humanities</td>
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<td>X Hoa-Long Tam, Student Rep</td>
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<td>Social Sciences</td>
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<td>X Derek Wilson, Chairperson</td>
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1. **Standing Items**
   A. Call to Order 10:40 am
   B. Changes to the Agenda none

2. **Jodi Fitzgerald**
   A. Counseling Courses submitted during Discipline Review Still Pending
      1. COUN Course Deletions: COUN 70, 114A, 120, 125L, 132, 133A, 153AB, and 154.
      Returned for corrections. Provide front page with course title and #3 date to go into effect (Fall 2007) and #28 “Justification for Deletion.”

   2. COUN Course Revisions: COUN 114, 125, 130, 133, 135
      Returned for corrections. #3 Fall 2007; #26, 27, 28, 38, 39, 40 prereq. ENGL 98SL only; 29, 30, 31 provide appropriate info

   B. Dental Assisting Courses submitted during Discipline Review Still Pending
      1. DENT Course Revisions: DENT 172, 174, 174L, 176, 176L 178, 180, 180L, 182, 182L, 183, 183L, 184, 186, 186L, 187, 188, 190, 190L, 192:
      Returned for corrections. Check spelling and grammar on all questions, #3 Fall 2007 #17 check yes; #19 18 or less?; #25 elective only, no major; #26, 27, 28, 38, 39, 40 prereq. ENGL 98SL only; 29, 30, 31 provide appropriate info; #35 check with M. Prieve for Library resources; #44 Revise to reflect critical thinking (see comments).

      2. DENT Catalog Description, Fall 2007; fix typos (see comments). Returned for corrections.
C. Modern Languages Courses submitted during Discipline Review Still Pending:

ASL, CHIN, FREN, ITAL, JPNS, SPAN

1. ASL Course Revisions: ASL 101, 102, 110, 203, 204
   Returned for corrections. #3 Fall 2007; #25 elective, verify major; #27 complete revision; #43 Do not use non-English unless translation provided, remove weeks and textbook reference--use topics and sub-topics ONLY; #44 revise using Blooms taxonomy; #45 remove % of student grades; #47 newer text (2001 or newer).

2. CHIN Course Revisions: CHIN 101, 102, and 108:
   (Need notes from course reviews on May 30, 2006).

3. FREN Course Revisions: FREN 101, 102, 110, 112, 114, 203, 204, 225, 226
   Returned for corrections. #3 Fall 2007; complete #27, 35 and 37; 43 eliminate reference to weeks, book sections, exams, and homework--use topics and sub-topics ONLY; #44 be more specific; #45 do not use %; #46 provide example; #47 majority of texts MUST be current--© and reprints must be no older than 2001 (review returned course forms for actual and specific comments when appropriate).

4. ITAL Course Deletions: ITAL 101, 110
   Approved for Fall 2007; Motion to approve G. Hritz, 2nd J. Langinger, unanimous.

   Returned for corrections. #3 Fall 2007; #25 elective; #27 complete revised items; #30 complete with appropriate info; #41 use Blooms Taxonomy for active verbs; #43 Do not use non-english unless translation provided, remove weeks and textbook reference--use topics and sub-topics ONLY; #47 newer text--2001 or newer (review returned course forms for actual and specific comments when appropriate).

6. JAPA Course Revisions: JAPA 101, 102, 108, 110, 112
   Returned for corrections. #3 Fall 2007; #18 uncheck; #23, 24, 25 not articulated yet; #19 check for AS when appropriate; #44 be more specific; #45 do not use %; #46 provide example; #47 majority of texts MUST be current--© and reprints must be no older than 2001 (review returned course forms for actual and specific comments when appropriate).

7. JAPA Course Additions: JAPA 203
   Returned for corrections. #3 Fall, 2007, #18 uncheck; #23, 24, 25 uncheck until articulated; #28 need to address other functions; #29 delete “related retirements”; #30 expand on articulation plans; #31 required student lab hours (see UPM contract); #32 and 33 answer question, and fill out with appropriate info; #34 need confirmation from Learning Resources dept.; #36 COM GE requirement not appropriate; #39 use appropriate description to assist with articulation.

8. SPAN Course Revisions: SPAN 101, 102, 110, 112, 114, 121, 203, 203HB, 204, 225, 226, 228,
   Returned for corrections. #3 Fall 2007; #14 Transfer (uncheck vocational); #41 use Blooms Taxonomy for active verbs; #42 remove reference to exams; #43 Do not use non-english unless translation provided, remove weeks and textbook reference--use topics and sub-topics ONLY; #47 newer text--2001 or newer (review returned course forms for actual and specific comments when appropriate).

9. SPAN Course Additions: SPAN 120, 122
   Returned for corrections. #3 Fall 2007; #25 major?; #28 and 29 use appropriate info (see comments); #41 use Blooms Taxonomy for active verbs; #42 remove reference to exams; #43 Do not use non-english unless translation provided remove weeks and textbook reference--use topics and sub-topics ONLY; #45 delete % of students eval; #47 newer text--2001 or newer (review returned course forms for actual and specific comments when appropriate).
D. English/Humanities Courses submitted during Discipline Review Still Pending:
   Return for corrections. All should reflect ENGL 120 as equivalent to ENGL 120SL. #3 Fall 2007; #15 fill in; #27 fill out recap; #28 fill in and complete; 36 fill in as required; 43 eliminate reference to weeks, book sections, exams, and homework–use topics and sub-topics ONLY; #47 majority of texts MUST be current–© and reprints must be no older than 2001 (review returned course forms for actual and specific comments when appropriate).

E. Course Revisions from the May 9, 2005 Agenda still pending deferred until Wednesday, May 31, 2006

3. Kathleen Smyth
   A. Course Revisions
      1. P E 215 Advanced First Aid/First Responder
         Motion to approve for Spring 2007 G. Hritz, 2nd Hlvachek, unanimous. #3 Fall 2007; cross list with EMT/Fire Tech?

4. Derek Wilson
   A. New Courses
      1. MMST 101 Orientation to Multimedia
      2. MMST 132 Introduction to Web Development
      3. MMST 133 Search Engine Optimization and Web Promotion
      4. MMST 231 Scripting & Interactive Multimedia Production
   B. Course Revision
      1. MMST 131 Introduction to Web Design
   C. Catalog Revision
      1. MMST Catalog Revision
         Deferred until Wednesday, May 31, 2006

5. Becky Brown
   A. New Course
      1. BIOL 120 Human Anatomy
         Motion to approve with articulation criteria for #25 ______________, 2nd ______________, unanimous (?).

6. Blaze Woodlief
   A. Course Revisions
      1. ESL 56 Intermediate ESL: Vocabulary and Reading Skills
      2. ESL 66 High Intermediate ESL: Vocabulary and Reading Skills
      3. ESL 76 Low Advanced ESL: Vocabulary and Reading Skills
         Deferred until Wednesday, May 31, 2006

7. Kristi Kuhn
   A. Course Revisions
      1. DANC 132 Musical Theatre
         Return for corrections. #27 complete, #29 expand; #47 newer text–2001 or newer (review returned course forms for actual and specific comments when appropriate).
      2. DANC 133
         Return for corrections. Review 22C; #27 complete, #29 expand; complete #36; #47 newer text–2001 or newer (review returned course forms for actual and specific comments when appropriate).
3. **DANC 154 Dance Production**

Return for corrections. #29 Elaborate, #30 elaborate; ##47 newer text–2001 or newer (review returned course forms for actual and specific comments when appropriate).

8. **Joe Mueller**
   A. **Course Revisions**
      1. Biology 169A Introduction to Ornithology
      2. Biology 169B Introduction to Ornithology

Return for corrections. Elaborate on #30, #31, #34 and #36; #38 provide matrix for BIO 110.

9. **Peggy Dodge**
   1. ECE Catalog Changes and justification summary

Deferred until Wednesday, May 31, 2006

10. **Derek Wilson/Jodi Fitzgerald**
    A. **2006-2007 COM Catalog Revisions**
       1. Lab Description Updates
       2. Program Advisory Updates

Deferred until Wednesday, May 31, 2006
Curriculum Committee Minutes
Meeting Spring Semester, Monday, May 1, 2006 at 2:15 p.m.
In BC 101, College of Marin, Kentfield Campus

Voting Membership

X Becky Brown, Life & Earth Sciences
X Michael Dougan, Communications
X Letta Hlavachek, Co-Rep Counseling
X Jeannie Langinger, Health Sciences
X Donna Monahan, English/Humanities
X Ron Palmer, Career Education
X Matthew Priewe, Library
X A. Joe Ritchie, Bus. & Info. Systems
X Karen Robinson, Co-Rep Counseling
X Irina Roderick, Mathematics
X Rion Smith, Classified Rep
X Hoa-Long Tam, Student Rep
X Derek Wilson, Chairperson

Nonvoting Membership

X Jodi Fitzgerald, Curr/Artic Specialist
X Anita Martinez, VP Student Learning
X Pamela Mize, Dean Enrollment Services
X Cari Pogan, Dir Ed Serv/Articulation
X Sandy Roberts, Dir Community Ed
X Richard Sapanaro, Dean Math/Sci/Learn Tech
X Nanda Schorske, Dean Workforce Develop
X David Snyder, Dean Arts and Humanities

Unrepresented

Behavioral Sciences
Community Education
DSPS
English as a Second Language
Fine and Visual Arts
Performing Arts
Physical Education/Health
Physical Sciences
Social Sciences
Communications
Health Sciences
Library
Bus. & Info. Systems
Mathematics

1. Standing Items
   A. Call to Order at 2:35 pm
   B. Changes to the Agenda None
   C. Approval of April 24, 2006 Minutes

Motion to approve May 1, 2006 minutes H. Tam, 2nd D. Monahan, unanimous, 1 abstention.

2. Sandy Roberts
   A. New CES Courses
      1. The Art of Living With Color
         Deferred. Signed copy not provided.

3. Barbara Bonander
   A. New Course
      1. ESL 78 English as a Second Language for CIS 101

Motion to approve with changes D. Monahan, 2nd K. Robinson, unanimous: #28 change CIS 110 to CIS 101; #35
Check all boxes strike “not” and change “however” to “and.”

4. Derek Wilson
   A. Discipline Review Letters Last request by D. Wilson for Spring 2006 Discipline Review comments from
curriculum members. J. Langinger is the only member that has provided comments.

   B. Course Outline Guide Deferred due to lack of time.
   C. Nominations for Curriculum Chair Election Hard copy of memo requesting nominations for Curriculum
Chair, provided to members present. Memo was also sent via email to all current, voting Curriculum Committee
members.
5. **Kathleen Smyth**
   
   A. **New Cross Listed Courses and New Courses**
      
      1. **H Ed 116** Career Opportunities in Wellness and Fitness
         (Cross list with P E 116)
      
      2. **H Ed 119** Effective Teaching Strategies in Wellness and Fitness
         (Cross list with P E 119. Can also be offered as a web based course)
      
      3. **P E 123** Group Fitness Instructor Certification Training
         
      Items 5.A. 1-3 deferred due to lack of time.
   
   B. **Course Revisions**
      
      1. **H Ed 112** Drugs and Society
         Deferred due to lack of time.
      
      2. **H Ed 115** Weight Control, Exercise, and Nutrition
         (Requesting CSU GE Area E)
         Deferred due to lack of time.
      
      3. **P E 116** Career Opportunities in Wellness and Fitness
         Approved pending changes H. Tam, D. Monahan, unanimous: #3 Spring 2007; #19 Physical Education “& Health”; #24 uncheck UC; #30 need a statement (not N/A); #35 check all boxes;
      
      4. **P E 117** Basketball
         Approved pending changes K. Robinson, 2nd H. Tam, unanimous: #3 Spring 2007; #8 move 40 to #9; #13 “activity”; #14 “Transfer”; #16 “N/A”; #24 uncheck UC; #30 This course transfers as an elective #35 check all boxes; #36 GE Requirement “for Area H”; #39 move “may be taken… “ to end.
      
      5. **P E 119** Effective Teaching Strategies in Wellness and Fitness
         (Can also be offered as a web based course)
         Approved pending changes D. Monahan, 2nd H. Tam, unanimous: #3 Spring 2007; #14 “Vocational”; #26 & 39 add “/H. ED 116”; UC; #30 change to “this is a CSU elective”; #35 check all boxes; #38 NEED advisory Matrix for PE 116/H. ED 116;
      
      6. **P E 120** Introduction to Sport and Exercise Psychology
         (Can also be offered as a web based course)
         Approved pending changes H. Tam, 2nd R. Palmer, unanimous: #3 Spring 2007; #14 “Vocational” only”; #24 uncheck UC; #30 change to “this is a CSU elective”; #35 check all boxes; #36 “requirement. This is being…”; #43 Outline format preferred.
      
      7. **P E 121** Personal Trainer Certification Course
      8. **P E 190A** Baseball Theory
      9. **P E 191A** Soccer Theory
      10. **P E 192A** Basketball Theory
      11. **P E 193A** Swimming Theory
      12. **P E 195A** Football Theory, Offensive
      13. **P E 195B** Football Theory, Defensive
      Items 5.B. 7-13 deferred due to lack of time.
      
      14. **P E 215** Advanced First Aid/First Responder
         Deferred. Nursing Director and faculty need to review.
C. Course Deletions

1. H Ed 100 Introduction to Health Careers
2. P E 109 Exercise for Adults with Special Needs – Instructor Certification Training
3. P E 114 Mountain Bicycling
4. P E 115 Badminton
5. P E 117A Beginning Basketball
6. P E 117B Intermediate Basketball
7. P E 125E Fitness Ski
8. P E 125J Fitness Step Training
9. P E 129A Beginning Golf
10. P E 129B Intermediate Golf
11. P E 131A Health, Safety, and Nutrition Practices for Young Children
12. P E 131B Health, Safety, and Nutrition Practices for Young Children
13. P E 131C Health, Safety, and Nutrition Practices for Young Children
14. P E 141 Self-Defense, Focus on Women
15. P E 147A Beginning Soccer
16. P E 147B Intermediate Soccer
17. P E 150A Beginning Softball
18. P E 150B Intermediate Softball
19. P E 155A Swimming, Beginning
20. P E 155B Swimming, Intermediate
21. P E 160A Beginning Tennis
22. P E 160B Intermediate Tennis
23. P E 165 Track and Field
24. P E 168 Flag Football
25. P E 171 Judo
26. P E 172 Wrestling
27. P E 177 Cross Country
28. P E 184 Intercollegiate Tennis
29. P E 190B Baseball Theory II
30. P E 192B Basketball Theory
31. P E 196A Volleyball Theory
32. P E 213 Introduction to Adaptive Physical Education and Therapeutic Recreation
33. P E 216 Water Safety Instruction

Motion to approve all course deletions (Item 5. C. 1-33) H. Tam, 2nd R. Smith, unanimous.

6. Curriculum Items Pending

A. ARCH 107 Cutting-Edge Architecture Field Trips
B. ARCH 141 3D Computer Graphics for Architecture
C. Biology 169A Introduction to Ornithology
D. Biology 169B Introduction to Ornithology
E. Dance 117 Dancercise I
F. Dance 118 Dancercise II
G. ECE Catalog Changes
H. ESL 56 Intermediate ESL: Vocabulary and Reading
I. ESL 66 High Intermediate ESL: Vocabulary and Reading Skills
J. ESL 76 Low Advanced ESL: Vocabulary and Reading Skills

Motion to hold one additional Curriculum Committee meeting on Monday, May 15, 2006 to review and discuss any unresolved material from May 8, 2006 agenda [no additional or new material will be added after May 8, 2006] D. Wilson, 2nd K. Robinson, unanimous.

Motion to adjourn at 4:10 pm H. Tam, 2nd K. Robinson, unanimous.
### Voting Membership

| X | Becky Brown, Life & Earth Sciences |
|   | Michael Dougan, Communications |
| X | Gregory Grist, Physical Sciences |
| X | Letta Hlavachek, Co-Rep Counseling |
| X | Donna Monahan, English/Humanities |
| X | Matthew Priewe, Library |
| X | Rion Smith, Classified Rep |
| X | Hoa-Long Tam, Student Rep |
| X | Derek Wilson, Chairperson |

### Nonvoting Membership

| X | Jodi Fitzgerald, Curr/Artic Specialist |
|   | Anita Martinez, VP Student Learning |
| X | Pamela Mize, Dean Enrollment Services |
| X | Cari Pogan, Dir Ed Serv/Articulation |
| X | Sandy Roberts, Dir Community Ed |
| X | Richard Sapanaro, Dean Math/ Sci/Learn Tech |
| X | Nanda Schorske, Dean Workforce Develop |
| X | David Snyder, Dean Arts and Humanities |

### Unrepresented

|   | Behavioral Sciences |
|   | Community Sciences |
|   | Community Education |
|   | DSPS |
|   | English as a Second Language |
|   | Fine and Visual Arts |
|   | Modern Languages |
|   | Performing Arts |
|   | Physical Education/Health |
|   | Social Sciences |
|   | Communications |
|   | Health Sciences |
|   | Career Education |
|   | Library |
|   | Bus. & Info. Systems |
|   | Mathematics |

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#### 1. Standing Items

A. **Call to Order @ 2:30 pm.**

B. **Changes to the Agenda** none.

C. **Approval of May 1, 2006 Minutes** Motion to approve minutes H. Tam, D. Monahan, unanimous.

#### 2. Sandy Roberts

A. **New CES Courses**

1. The Art of Living With Color

Motion to accept L. Hlavachek, 2nd R. Smith, unanimous.

#### 3. Kathleen Smyth

A. **New Cross Listed Courses and New Courses**

1. **H Ed 116** Career Opportunities in Wellness and Fitness
   (Cross list with P E 116)

Motion to return for changes D. Monahan, 2nd H. Tam, unanimous: #3 Spring 2007; #24 uncheck UC; #28 rewrite to focus on ALL students, but also benefits HS students; #30 brief description of planning; # 35 check all boxes; #47 © dates.

2. **H Ed 119** Effective Teaching Strategies in Wellness and Fitness
   (Cross list with P E 119. Can also be offered as a web based course)

Motion to approve with changes H. Tam, 2nd D. Monahan, unanimous: #3 Spring 2007; #19 check Skill Certificate; #28 rewrite to focus on ALL students, but also benefits HS students; #30 brief description of planning; # 35 check all boxes; #39 “…students”; #44 “…of”.

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Curriculum Committee Minutes
Meeting Spring Semester, Monday, May 8, 2006 at 2:15 p.m.
In BC 101, College of Marin, Kentfield Campus
3. **P E 123** Group Fitness Instructor Certification Training
Motion to return for changes G. Grist, 2nd L. Hlavachek, unanimous: #14 uncheck “other”; #24 uncheck UC; #39, 40 & 41 modify to reflect National Certification changes; #42 Lectures and (use more descriptive words); #45 remove “eight” (quizzes), evaluation of group reading description; #46 change to “music for fitness routine…”

**B. Course Revisions**

1. **H Ed 112** Drugs and Society
Motion to return for changes D. Monahan, 2nd G. Grist, unanimous: #3 Spring 2007; #16 Lecture; # 35 check all boxes; #39 “poly-drug interactions”; #44 “research newest info and analyze related to drugs and society”; #40 “This course will present factual… all material”; #41 drugs; #43 expand outline.

2. **H Ed 115** Weight Control, Exercise, and Nutrition (Requesting CSU GE Area E)
Motion to approve with changes H. Tam, 2nd D. Monahan, unanimous: #3 Spring 2007; #16 Lecture; #24 uncheck UC; # 35 check all boxes; #46 & 47 use proper (MLA) formatting for video and textbooks.

3. **P E 121** Personal Trainer Certification Course
4. **P E 190A** Baseball Theory
5. **P E 191A** Soccer Theory
6. **P E 192A** Basketball Theory
7. **P E 193A** Swimming Theory
8. **P E 195A** Football Theory, Offensive
9. **P E 195B** Football Theory, Defensive
10. **P E 215** Advanced First Aid/First Responder

*Items 3-10 deferred due to lack of time.*

4. **Kristi Kuhn**
   A. **Course Revisions**
      1. **DANC 117** Dancercise I
      2. **DANC 118** Dancercise II

*Items 1-2 deferred due to lack of time.*

5. **Carol Lacy**
   A. Increased MEDA Materials/Lab fees

*Deferred due to lack of time.*

6. **Gene Clements**
   A. **New Courses**
      1. **ARCH 141** 3D Computer Graphics for Architecture
Motion to approve with change L. Hlavachek, 2nd H. Tam, unanimous.

   B. **Course Revisions**
      1. **ARCH 107** Cutting-Edge Architecture Field Trips
Motion to approve L. Hlavachek, 2nd D. Monahan, unanimous.

   C. **Catalog Revision**
      1. **ARCH Catalog Revision**
Motion to approve H. Tam, 2nd L. Hlavachek, unanimous.

7. **Derek Wilson**
   A. **New Courses**
      1. **MMST 101** Orientation to Multimedia
      2. **MMST 132** Introduction to Web Development
      3. **MMST 133** Search Engine Optimization and Web Promotion
7. Derek Wilson (cont.)
   4. MMST 231  Scripting & Interactive Multimedia Production

   B. Course Revision
      1. MMST 131  Introduction to Web Design

   C. Catalog Revision
      1. MMST Catalog Revision

Items A-C deferred due to lack of time.

8. Becky Brown
   A. New Course
      1. BIOL 120  Human Anatomy*

(*Please note this course has been approved by UDWC with the class max. increased, not reflected on PDF copy)
Deferred due to lack of time.

9. Kathryn Freschi
   A. New Courses
      1. CHIN 112  Chinese Conversation Mandarin II
      2. SPAN 230B  Culture and Civilization of Mexico and Central America

Deferred due to lack of time.

10. Blaze Woodlief
    A. Course Revisions
       1. ESL 56  Intermediate ESL: Vocabulary and Reading Skills
       2. ESL 66  High Intermediate ESL: Vocabulary and Reading Skills
       3. ESL 76  Low Advanced ESL: Vocabulary and Reading Skills

Deferred due to lack of time.

11. Tony Monteith
    A. New Course
       1. MATH 109  Pre-calculus College Algebra and Trigonometry

Deferred due to lack of time.

12. Kristi Kuhn
    A. Course Revisions
       1. DANC 132  Musical Theatre
       2. DANC 133  Musical Theatre II
       3. DANC 154  Dance Production

Deferred due to lack of time.

    A. Course Revisions submitted during Discipline Review Still Pending
       1. Counseling – COUN outlines
       2. Dental Assisting – DENT outlines
       3. Modern Languages – ASL, CHIN, FREN, ITAL, JPNS, SPAN outlines
       4. English/Humanities – ENGL outlines

    B. Course Revisions from the May 9, 2005 Agenda still pending

Deferred due to lack of time.
14. Derek Wilson
   A. Agenda for extra meeting on May 15, 2006
   Motion to review only items that are pending from May 8th agenda G. Grist, D. Monahan, unanimous.

   B. Proposed Catalog revisions
   *One year catalog to be published.* Motion to only delete redundant material in catalog (appears multiple times in multiple locations) transfer prep and COM GE requirements G. Grist, D. Monahan, unanimous.

   C. Proposed memo to chairs RE: Catalog Revisions and new catalog
   CC discussion deems memo not necessary.

   D. Proposed Curriculum Chair election and nominations
   Nominations turned in for election on May 15th meeting.

   E. Proposed Curriculum Tech Review members for 3 days during summer
   Ad Hoc Curriculum Tech Review Committee of volunteers to meet at beginning of Summer to review unfinished curriculum business and material related to catalog changes. Review dates and members to be determined.

   F. Course Outline Guide
   *Deferred due to lack of time.*

15. Curriculum Items Pending
   A. Biology 169A  Introduction to Ornithology
   B. Biology 169B  Introduction to Ornithology
   C. ECE Catalog Changes
   *Material not submitted.*
Meeting Spring Semester, Monday, February 27, 2006 at 2:30 p.m.
In BC 101, College of Marin, Kentfield Campus

1. **Standing Items**
   A. Call to Order at 2:40 pm
   B. Changes to the Agenda none.
   C. Approval of February 13, 2006 Minutes Motion to approve J. Langinger, 2nd K. Robinson, unanimous.

2. **Roz Hartman and Carol Lacy**
   A. Medical Assisting Discipline Review (remainder of review and comments by committee members)
   Committee requests an electronic copy for records before final approval.

3. **Tony Monteith and Faculty**
   A. Math Discipline Review

4. **Peggy Dodge**
   A. Early Childhood Education Catalog Changes
   Deferred. Committee requests P. Dodge to attend and present at the next CC meeting.

5. **Carla Zilbersmith**
   A. Request to defer Performing Arts Discipline Reviews (Dance, Drama, and Music) to Fall 2006.
   Motion made by A. Ritchie, 2nd K. Robinson, unanimous:
   To approve the Performing Arts Discipline Review deferment until Fall 2006 as requested, and to maintain the course revision scheduled dates of April 19, 2006 for the UDWC review, and April 24, 2006 for Curriculum Committee review. Emphasis on G.E. Transfer courses for Area 3 and area C.

6. **David Rollison**
   A. Course Revision
   1. Engl 223 Survey of English Literature II (Distance Education)
   Deferred, due to lack of time.
7. **Derek Wilson**
   A. Discipline Review Form Letter
   B. Course Outline Guide
   C. COM 2004-06 Catalog Supplement

*Item 7. A. – C. deferred, due to lack of time.*

8. **Curriculum Items Pending**
   A. ECE 101 Intro to Child Development
   B. ELND 202 Special Topics in Landscape Materials and Construction
   C. Engl 98SL Intro to College Reading and Comp I for Non-Native English Speakers
   D. Engl 120SL Intro to College Reading and Composition II for Non-Native English Speakers
   E. ESL 56 Intermediate ESL: Vocabulary and Reading
   F. ESL 66 High Intermediate ESL: Vocabulary and Reading Skills
   G. ESL 76 Low Advanced ESL: Vocabulary and Reading Skills

*Item 8. A. – G. deferred, awaiting changes.*

*Meeting adjourned at 4:10 pm.*
Curriculum Committee Minutes
Meeting Spring Semester, Monday, April 3, 2006 at 2:15 p.m.
In BC 101, College of Marin, Kentfield Campus

Voting Membership

<table>
<thead>
<tr>
<th>Nonvoting Membership</th>
<th>Unrepresented</th>
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<tbody>
<tr>
<td>Becky Brown, Life &amp; Earth Sciences</td>
<td>Jodi Fitzgerald, Curr/Artic Specialist</td>
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<td>Michael Dougan, Communications</td>
<td>Anita Martinez, VP Student Learning</td>
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<td>Letta Hlavacheck, Co-Rep Counseling</td>
<td>Pamela Mize, Dean Enrollment Services</td>
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<tr>
<td>Jeannie Langinger, Health Sciences</td>
<td>Cari Pogan, Dir Ed Serv/Articulation</td>
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<td>Donna Monahan, English/Humanities</td>
<td>Sandy Roberts, Dir Community Ed</td>
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<td>Ron Palmer, Career Education</td>
<td>Richard Sapanaro, Dean Math/Sci/Learn Tech</td>
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<td>Matthew Priewe, Library</td>
<td>Nanda Schorske, Dean Workforce Develop</td>
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<td>A. Joe Ritchie, Bus. &amp; Info. Systems</td>
<td>David Snyder, Dean Arts and Humanities</td>
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<td>Karen Robinson, Co-Rep Counseling</td>
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<td>Irina Roderick, Mathematics</td>
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<td>Rion Smith, Classified Rep</td>
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<td>Hoa-Long Tam, Student Rep</td>
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<td>Derek Wilson, Chairperson</td>
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1. **Standing Items**
   A. **Call to Order @ 2:25 pm**
   B. **Changes to the Agenda None.**
   C. **Approval of March 27, 2006 Minutes** Motion to approve H. Tam, 2nd D. Monahan, unanimous.

2. **Blaze Woodlief**
   A. **Course Revisions**
      1. ENGL 98SL  Intro. to College Reading and Composition I for Non-Native English Speakers
         Motion to approve with following changes J. Langinger, 2nd H. Tam, unanimous: #33 add “Discussions with the English Department to offer secong Language courses which do not overlap existing English course offerings”; #45 strike “field Trips.”

   2. ENGL 120SL  Intro. to College Reading and Composition II for Non-Native English Speakers
      (Please note: Course revisions may not make the published schedule and only be on the web.)
      Motion to approve with following changes J. Langinger, 2nd H. Tam, unanimous: #18 & 22 uncheck; #26 add “ENG 98SL”; #31 add “Meets service values as outlined in current UPM contact”; #33 add” Discussions with the English Department to offer secong Language courses which do not overlap existing English course offerings”; #45 strike “field Trips.”

3. **Cheryl Goldman**
   A. **Course Revision**
      1. PE 120  Introduction to Sport and Exercise Psychology (Distance Ed Version)
      (Please note: course revision may not make the published schedule and only be on the web.)
      Motion to approve pending outcome of meeting with Behavioral Sciences Department with changes J. Langinger, 2nd L. Hlavacheck, unanimous: #14 uncheck transfer; #18 uncheck; #34 filled out (NA is not appropriate).
4. **Gene Clements and Georgia Goldberg**
   A. **New Courses**
   1. ARCH 107 Cutting-Edge Architecture Field Trips
      Motion to return course for the following changes J. Langinger, 2nd L. Hlavachek, 1 abstention: #10 check “1”; #25 CSU elective; #41 Strike objective 2; #40 change “LA” to “specific locations”; #42 Strike “drawing”; #46 add Drawing as an “out of class assignment”

   2. ARCH 127 Architectural Rendition; Techniques of Presentation
      Motion to approve with following changes J. Langinger, 2nd L. Hlavachek, unanimous: #25 CSU elective; #47 update to reflect current ©/edition of assigned reading materials.

   3. ARCH 141 3D Computer Graphics for Architecture
      Deferred. Currently in discussion with MMST about collaborative class(es).

   4. ARCH 150A Green/Sustainable Architecture
      Motion to approve J. Langinger, 2nd H. Tam, unanimous.

   5. ARCH 150B Green/Sustainable Architecture
      Motion to approve with following changes J. Langinger, 2nd H. Tam, unanimous:

   6. **Catalog and Associate Degree Revisions**

   7. **New Skills Certificate**

   Items #6 and 7 not received, and deferred as a result.

5. **Fernando Agudelo-Silva**
   A. New Course
   1. ELND 202 Specialized Landscape Construction Projects
      Deferred due to lack of time.

6. **Derek Wilson**
   A. Discipline Review Form Letter D. Wilson made FOURTH request for Discipline Review comments from committee representatives.

   B. Catalog Addendum Review

   C. Course Outline Guide D. Wilson producing electronic version. C. Pogan to request approximately 100 copies to be duplicated and circulated to all college FT faculty.

   D. District Procedure Regarding Curriculum Committee Membership/Term/Voting (from current Gold Book)
      Hard copies of the current District Procedure of Curriculum Development and Approval, sec. 2.0001 DP.1 (last revised June 10, 1997) provided to committee members for review. To be utilized for memo to be sent to all department chairs and discipline directors regarding representation (or lack of) by departments.

7. **Curriculum Items Pending**
   A. DANC117 Dancercise
   B. DANC118 Dancercise II
   C. ECE Catalog Changes
   D. ESL 56 Intermediate ESL: Vocabulary and Reading
   E. ESL 66 High Intermediate ESL: Vocabulary and Reading Skills
   F. ESL 76 Low Advanced ESL: Vocabulary and Reading Skills