President’s Monday Briefing – Nov. 1, 2010

A Message from Campus Police
For emergency, police, fire, or medical aid dial 911 from any campus phone. If you need to reach an officer while on campus for an urgent matter, please dial the dispatch number at ext.7696 from a campus phone or (415) 485-9696 direct. Officers and cadets are patrolling the campus much of the time. By calling the dispatch line an officer can be reached immediately on their radio. For non-urgent calls please feel free to dial the Campus Police Office at ext. 7455 or from an outside line call (415) 485-9455.

Technology Equipment
If you have technology equipment that you are not using, please send a Tech Stream to the IT Department to have the equipment removed. This procedure replaces the need to complete a Request for Disposal of Equipment form for technology equipment. The IT Department will be responsible for completing the paperwork necessary for surplus technology equipment. If you have questions, please contact the Help Desk at ext. 8181.

From the Fire Marshall: Protocol for Interior Doors
As a result of a recent fire inspection of the Learning Resources Building, Olney Hall, and Fusselman Hall, the Kentfield fire marshal has informed the district that all interior doors with automatic door closures must remain closed at all times, except when accessing the room. This means that any interior door that has an automatic closure may not be propped open.

Maintenance and Operations staff have started to remove the door stop hardware on these doors. However, it is important for staff to know that these doors may not be propped open by other means such as chairs, door blocks, wedges, etc. since they serve as a fire block in the event of fire. If you have any questions or concerns, please contact the Maintenance and Operations Department at ext. 7451.

January Flex Workshops—Call For Proposals
The Professional Development Committee is calling for proposals for January Flex workshops. In particular, the committee is interested in building the Flex program around the topics identified as top priorities by faculty and staff in last spring's Professional Development Needs Assessment: strategies for student success, SLOs, assessment, CPR, health and wellness and online learning courseware development including Moodle. If you are willing to present a workshop on one of these topics or another topic of interest or suggest a trainer, please e-mail Kathleen Kirkpatrick at Kathleen.kirkpatrick@marin.edu. The committee will begin to review proposals Nov. 4. Proposals will be accepted through Dec. 7, 2010.
November Distance Education Newsletter Is Now Available Online
To view the November DE@COM Newsletter visit
http://www.marin.edu/distance/PDFs/DE@COM-11012010.pdf. For more information about
DE@COM, please contact alisa.klinger@marin.edu. The upcoming training schedule for faculty
can be found at http://www.marin.edu/distance/index.htm.

Personnel Actions
Appointment of Classified Management Personnel
   Officer Raul Botello has accepted the Interim Chief of Police position effective Oct. 1,
    2010, until the position is filled.

Retirement of Academic Personnel
   Medical Assisting Instructor Carol Lacy has submitted her resignation for retirement
    purposes effective Dec. 18, 2010.

Board Policies Approved
The following Board Policies were approved at the Oct. 19, 2010 Board of Trustees meeting:
  BP 4070 Auditing and Auditing Fees
  BP 5052 Open Enrollment

Upcoming Events

Annual Fall Job Fair This Week
College of Marin’s Job Placement Center will hold a job fair on Wednesday, Nov. 3, from 11
a.m. to 3 p.m. in the cafeteria of the Kentfield Campus Student Services Building. Participants
include Jamba Juice, Bank of Marin, County of Marin, CC USA Work Abroad, Reading Partners
Tutoring, St. Vincent de Paul Society, Comcast Spotlight Division, and Express Employment
Professionals. Bring your resume as employers are seeking full-time, part-time, temporary, and
volunteer positions. YWCA Job Developer Nancy Richardson will be available for dress for
success and interview tips. Event is ADA Accessible. For more information contact Carol Perez
at (415) 485.9410.

UC/CSU Transfer Awareness Months
October and November are key months for students transferring to four-year colleges in
fall 2011. Students may now access the online application for fall 2011. Students may submit
their UC applications during the filing period of Nov. 1 through 30. They can enter and save
their information and Personal Statement at www.universityofcalifornia.edu/apply for UC
applications and www.csumentor.edu for CSU applications. For more information call Emy
Bagtas at (415) 485-9671.
UC/CSU Application Workshops

If you know students who need assistance with their UC/CSU application and/or personal statements, encourage them to attend any workshops scheduled throughout the months of October and November. Workshops are scheduled during the following dates:

<table>
<thead>
<tr>
<th>Date</th>
<th>Type of Workshop</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nov. 2</td>
<td>UC Personal Statement</td>
<td>2:30 p.m. to 3:30 p.m.</td>
<td>SS Conference A/B</td>
</tr>
<tr>
<td>Nov. 4</td>
<td>UC Workshop</td>
<td>4 p.m. to 5:30 p.m.</td>
<td>SS 238</td>
</tr>
<tr>
<td>Nov. 5</td>
<td>UC Workshop</td>
<td>9 a.m. to 10 a.m.</td>
<td>SS 238</td>
</tr>
<tr>
<td>Nov. 8</td>
<td>UC Personal Statement</td>
<td>3 p.m. to 4 p.m.</td>
<td>SS Conference A/B</td>
</tr>
<tr>
<td>Nov. 10</td>
<td>UC Workshop</td>
<td>2 p.m. to 3:30 p.m.</td>
<td>SS 238</td>
</tr>
<tr>
<td>Nov. 12</td>
<td>CSU Workshop</td>
<td>9 a.m. to 10 a.m.</td>
<td>SS 238</td>
</tr>
<tr>
<td>Nov. 15</td>
<td>UC Workshop</td>
<td>2:30 p.m. to 4 p.m.</td>
<td>SS 238</td>
</tr>
<tr>
<td>Nov. 16</td>
<td>UC Personal Statement</td>
<td>2:30 p.m. to 3:30 p.m.</td>
<td>SS Conference A/B</td>
</tr>
<tr>
<td>Nov. 18</td>
<td>UC Workshop</td>
<td>3 p.m. to 4 p.m.</td>
<td>SS Conference A/B</td>
</tr>
<tr>
<td>Nov. 18</td>
<td>CSU Workshop</td>
<td>4 p.m. to 5:30 p.m.</td>
<td>SS 238</td>
</tr>
<tr>
<td>Nov. 19</td>
<td>UC Workshop</td>
<td>10:30 a.m. to 11:30 a.m.</td>
<td>SS 238</td>
</tr>
<tr>
<td>Nov. 29</td>
<td>UC Workshop</td>
<td>2:30 p.m. to 4 p.m.</td>
<td>SS 238</td>
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</tbody>
</table>

Annual Little Squirrel Day

Please join the COM Children’s Centers for Little Squirrel Day, the annual celebration of our campus squirrels, on Nov. 2 at IVC and Nov. 3 at KTD. The children, dressed as squirrels, will deliver freshly baked acorn and squirrel shaped cookies to our campus friends. Many staff also put wrapped candies or small trinkets into the Little Squirrels’ treat bags, which are much enjoyed. As they parade around campus, the Little Squirrels sing songs about squirrels, including the ever popular song: I’m a Nut.

Little Squirrel Day at IVC: Tuesday, Nov. 2: At 10:15 a.m., the Little Squirrels will parade around the campus meadow, then through the Administrative Services complex, stopping along the way to sing their songs to campus staff. The Little Squirrels will return to the meadow around 10:45 a.m. to 11 a.m. for the acorn treasure hunt. Please call ext. 8170 if you’d like the Little Squirrels to stop by your office to sing their songs.

Little Squirrel Day at KTD: Wednesday, Nov. 3: At 10 a.m., the Little Squirrels will parade through the Administrative Center and across campus to the top floor of the Student Services Building, stopping along the way to sing their songs to campus staff and students. The parade will end around 11 a.m. on the campus green outside the Student Services Building with an acorn treasure hunt.

Rosalie Moore Centenary Celebration

Join in a celebration of the life and work of award-winning poet Rosalie Moore on Thursday, Nov. 4, 2010, from 7:30 p.m. to 9:30 p.m. at the Falkirk Cultural Center, 1408 Mission Avenue, San Rafael. Reading from Moore’s work will be COM Basic Skills Professor and U.S. Poet Laureate Kay Ryan, Doreen Stock, Diana O’Hehir, Jean Pumphrey, Jacqueline Kudler, John Hart, Gerald Fleming, Dolores de Leon, and Barbara Swift Brauer. Doors open at 7 p.m.
Performing Arts

Physical Light
Friday and Saturday, Nov. 5 and 6, at 8 p.m.
Fine Arts Theatre
Contact Robin Jackson at (415) 485-9385 for more information

The College of Marin Dance Department presents Physical Light—an evening of performances inspired by the qualities found in light: sun bright to midnight dark; pure white to a spectrum of colors. It is the light within the heart and the light that illuminates the human body in motion, allowing dancers to create physical light.

Bergerettes—18th Century French Songs and Romances
Advanced Voice Class
Linda Noble Brown, instructor
Wednesday, Nov. 3, 11:10 a.m.
Lefort Recital Hall (FA 72)
FREE admission, parking $3

Piano Ensemble
Paul Smith, Director
Thursday, Nov. 18 at noon
Fine Arts Theatre
Donation suggested, parking $3

The Piano Ensemble class presents a variety of works for one piano, four hands; and two hands. Performance will include works by Schumann, Rachmaninoff, Fauré, Mahler, Bizet, and many others.

COM Symphony Orchestra
Tara Flandreau, director
Saturday, Nov. 20, 7:30 p.m.
St. Hilary Church, Tiburon
Sunday, Nov. 21, 4 p.m.
Unity in Marin, Novato
Admission: $20 general, $10 students, staff, seniors, and COM alumni

The College of Marin Symphony Orchestra performs the beautiful symphonic masterpiece Symphony No. 2 in D, by Jean Sibelius. Former COM Music Major Aaron Redner, now with the renowned string band Hot Buttered Rum, returns to perform the Mendelssohn Violin Concerto.

(Parking information continued on next page)
Parking Information
Due to construction at College of Marin parking availability is reduced. Performances may be accessed by using Parking Lot 16 after 5pm (at the corner of Sir Francis Drake Boulevard and Laurel Avenue) and Parking Lot 2 (across Sir Francis Drake Boulevard, accessed via traffic signaled crosswalk.) Additional parking across campus can be accessed via College Avenue. On weekdays and Monday through Thursday evenings, please park in student parking only. There is very limited disabled parking behind the Fine Arts Building in the remaining vestiges of Parking Lot 4. Daily parking passes may be purchased from the machines in Parking Lot 2 for $3. Parking for events on Friday evenings, Saturdays, and Sundays is free.

Ongoing Events

COM Athletics
Men’s Soccer vs. Santa Rosa Junior College
   Tuesday, Nov. 2, 4 p.m. in Santa Rosa

Men’s Soccer vs. Merritt College
   Friday, Nov. 5, 2 p.m. in Kentfield

Women’s Soccer vs. Contra Costa College
   Friday, Nov. 5, 3 p.m. in Kentfield

Women’s Volleyball vs. Contra Costa College
   Wednesday, Nov. 3, 6 p.m. in Kentfield

Women’s Volleyball vs. Yuba College
   Friday, Nov. 5, 6 p.m. in Marysville

Results
Men’s Soccer
   Oct. 29: COM 1, Contra Costa College 1

Women’s Soccer
   Oct. 29: Yuba College 2, COM 0

Women’s Volleyball
   Oct. 29: Solano College def. COM 25-6, 25-9, 25-12

Have a great week,

A.J. Harrison II
Superintendent/President