President’s Weekly Briefing—May 10, 2011

You Are Invited to COM’s Retirement Reception
A reception honoring retirees will be held on Thursday, May 19, 2011, from 4 p.m. to 6 p.m. at the Marin Art and Garden Center Garden Room, located at 30 Sir Francis Drake Blvd., in Ross. Join us for this special event showing appreciation for those who have provided many years of dedication and service to College of Marin. The retiree list as of May 5, 2011 includes:

Honoring: Iris Gregoire
Francine Allen Rosalind Hartman
Victoria Coad Darryl Kesecker
Robert Flynn Victor Minasian
Kathryn Freschi Barbara St. John
Janice Goucher Daniel Widger

In Memoriam:
Mark Gorrell
Charles Williams

2011 Scholarship Awards Ceremony
The College of Marin Foundation cordially invites the campus community to the Foundation’s Annual Scholarship Awards Ceremony, Friday, May 27, 2011, at 5 p.m. on the first floor of the Student Services Building, Kentfield Campus. A reception will follow the ceremony.

Moodle Migration Update
As you know, COM is in the process of migrating to a single learning management system, (LMS) known as Moodle. This LMS will not only serve distance education students and faculty; it will eventually be used by any instructor who wishes to provide an online presence for any course, including those taught in the classroom. As part of Moodle migration, the Distance Education Committee of COM’s Academic Senate recently selected a number of faculty training modules that we will own permanently; these modules allow faculty to receive ongoing training as they become familiar with Moodle. One such module is for use of Turnitin, a Web-based system for managing writing assignments through multiple phases of feedback and revisions. Turnitin includes three programs: Originality Check for student citations, GradeMark digital grading, and PeerMark online peer reviewing; all intended to facilitate feedback to students through multiple drafts of their written work.

We have scheduled a demonstration of Turnitin.com on Wednesday, May 18, from 10 a.m. to 11 a.m. in Learning Resources Center, room 53. R.S.V.P. to Rose Jacques at rose.jacques@marin.edu or ext. 7594.

Purchase Order and Agreement for Service Cut-off Date
Extended to Friday, May 13

Printed on recycled paper. Please recycle when finished.
May 13, 2011 is the cut-off for submitting requisitions for purchase orders and agreements for services affecting the 2010/2011 academic year and budget. **THIS APPLIES TO ALL AREAS REGARDLESS OF FUNDING SOURCES.** Please make sure all requisitions are completed by Friday May 13, 2011.

Special note for office supplies: If you need to purchase office supplies from Office Depot or Corporate Express/Staples, after May 13, 2011, please complete an open purchase order by Friday, May 13, 2011 and purchase any supplies prior to Friday, June 17, 2011, when all open purchase orders will expire.

**Summer Session**
All purchases for summer session **material fees supplies account 43020** that need to be purchased with 10/11 funds must also be completed by **Friday, June 10, 2011**, using summer program accounts. Summer session purchases must also be made by **June 10, 2011**.

**Invoices**
Please follow-up with all vendors to ensure that invoices for items received and the invoice is dated prior June 30, 2011, are received by Fiscal Services prior to July 8, 2011, to be recorded as 2010/11 expenses. Invoices with materials received and dated after June 30, 2011, will be paid out of 2011/12 budget.

**Claims for Reimbursement**
All Claims for Reimbursement must be completed, approved and received by Fiscal Services no later than Wednesday, July 6, 2011 to be paid out of 2010/2011 budget year. Claims for Reimbursement submitted after that date will be paid out of 2011/12 budget per Board Policy 6.0009 item 13b.

**Please remember:** Purchase orders and agreements for services cannot be processed unless all over-drafted classified hourly, overtime, supply, other operating expenditures (i.e. contract services), and equipment accounts are corrected.

If you have any questions, please contact David Erlenheim at ext. 8162 or david.erlenheim@marin.edu

**Dental Accreditation Report**
The Dental Assisting Program’s 2011 Self-Study Report can be reviewed either at the Dental Assisting Program’s Website: [http://www.marin.edu/departments/HealthSciences/DentalAssisting](http://www.marin.edu/departments/HealthSciences/DentalAssisting) or at COM’s Accreditation Web page [http://www.marin.edu/com/ODP/Accreditation.htm](http://www.marin.edu/com/ODP/Accreditation.htm) under College of Marin and Accrediting Agencies’ Letters and Reports. Please refer any comments or suggestions to Nanda Schorske, nanda.schorske@marin.edu no later than May 20, 2011.

**Kudos**
College of Marin Chemistry Professor **Mani Subramanian** received the Adjunct Teacher of the Year Award on May 4, 2011, presented by Dominican University. He has been teaching organic
chemistry and biochemistry for undergraduates at Dominican for the past eight years. Here at COM he has taught Chemistry for Allied Health Sciences for the past nine years. Congratulations on this excellent recognition!

Social Sciences Professor Robert Ovetz has been invited to present his paper, *They Marched with Staves and Musik: A Trajectory Theory of Political Violence in the US Labor Movement, 1880s-1920s*, as part of the Political Sociology Roundtable "Political Violence and Responses to Violence" at the 2011 American Sociological Association's 2011 annual meeting in Las Vegas, Aug. 20 to 23, 2011.

A special ceremony was held on Friday, May 6, 2011 to swear in to office COM’s new Chief of Police Mitchell (Mitch) Lemay. Chief Lemay’s wife, Cathy Lemay, pinned her husband with his official Chief of Police Badge. Law enforcement representatives from Ross, Tiburon, Sausalito, Contra Costa County, and Marin County Sheriff Robert T. Doyle attended the ceremony.

Digital Art Books on Display
A collection of digital art books by current Multimedia Studies students is on display at IVC in the glass case in front of Media Services in the new main building. The books were each created as part of the student’s final projects for this semester’s Page Layout and Print and Packaging Design courses. The subject and format of the book was left up to the student. As a final project, the student was given the freedom to decide what the content of the book would be, and what format would best suit the subject and style of the book. Each book was hand assembled by the student. Stop by and take a look at these works by some of our incredibly creative and talented students.

Job Seekers Invited to COM’s 2011 Annual Spring Job Fair
The College of Marin Job Placement Center will host the Annual Spring Job Fair on Wednesday, May 11, from 11 a.m. to 3 p.m. at the Kentfield Campus, on the first floor of the Student Services Building. Employers and resource agencies from the Bay Area will be present to provide employment opportunities and resources to College of Marin students, alumni, and community members.

A list of participating employers and agencies that will be accepting resumes may be viewed on our website: [http://www.marin.edu/StudentServices/JobPlacement/index.htm](http://www.marin.edu/StudentServices/JobPlacement/index.htm).

New this year: Laurie Christoffersen- Tejada, Event Planner for Disney Parks and Resorts-The Disney College Program, will be recruiting student interns. Disney is looking for college students for paid internships with the world renowned entertainment company. These internships are for the fall 2011 Semester. Disney is seeking to fill available positions at the Walt Disney World Resort near Orlando, Florida and the Disneyland Resort in Anaheim, CA.
Faculty and Staff Recognition Luncheon—Your RSVP Needed by May 19
The annual Faculty and Staff Recognition Luncheon will be held on Thursday, May 26, from noon to 1:30 p.m. on the lawn area outside Fusselman Hall. All faculty and staff are invited to attend. Awards will be presented honoring our outstanding faculty, staff and departments. The event is co-sponsored by College Council and the Academic and Classified Senates. If you plan on attending RSVP to Melinda Molloy by calling (415) 485-9508 or email Melinda.Molloy@marin.edu by Thursday, May 19.

Flex Update
The fall 2011 Independent Flex days are Aug. 10 and 11. The Mandatory Flex day is Friday, Aug. 12. College Convocation will take place from 10 a.m. to noon followed by department meetings organized by your department chair in the afternoon from 1:30 p.m. to 3:30 p.m.

Thank you to the faculty and staff who completed the recent Professional Development Needs Assessment! The Professional Development Committee is planning workshops and activities based on your feedback and institutional priorities as identified in the COM Strategic Plan and WASC recommendations.

Flex information and activities will be posted and updated over the summer on the Staff Development Web Page on the College web site. You can get to this page easily by clicking on “Staff Development” under the “Faculty and Staff” tab on the college homepage.

Reminder! Spring 2011 Flex Verification Forms are due in Human Resources by Friday, May 27. The forms can be downloaded from the Staff Development web page.

College of Marin 2011 Public Summer Swim Program
The 2011 public summer swim program at the Kentfield Campus will begin June 20 and run through Aug. 14. The pool will be open Monday through Sunday from 1 p.m. to 6 p.m. Public swim will be extended to the fall on Saturdays and Sundays only Aug. 20 to Sept. 25 from 1 p.m. to 6 p.m. Admission is $5 per day for adults and $3 per day for children under 13, seniors (55+) and the disabled. Lifeguards will be on duty. For additional information call (415) 457-8811 ext. 7587.

The Indian Valley Campus will open recreational and lap swimming beginning on June 20 through Aug. 11, Monday through Thursday, from noon to 4 p.m. Admission is $5 per day for adults or an 8-day pass for $35; and $3 per day for children under 13, seniors (55+) and the disabled or an 8-day pass for $21. Lifeguards will be on duty. For additional information call (415) 883-2211, ext. 8260.

Purchase swim tickets and passes at the pool with cash or check only. A parent or guardian must sign a waiver for minors to use the pool. Parking permits are required and are available for
purchase from parking lot machines for $3. Recreational parking permits may be purchased in the Fiscal Services Office for $15 per month.

**Upcoming Events**

**Performing Arts**

**Black Comedy, by Peter Shaffer**  
Directed by **Jeffrey Bihr**  
May 13 and 14 at 8 p.m.  
May 15 at 2 p.m.  
College of Marin Studio Theatre at the Corner of Sir Francis Drake Boulevard and Laurel Avenue in Kentfield  
$15 general and $10 for students and seniors. VISA and MasterCard are accepted and group rates are available. For reservations call the Box Office at 415-485-9385.

The laughs begin when the lights go out! Dark is light and light is dark in this hilarious comic ballet of a farce! In an attempt to impress his future father-in-law and score a job with a wealthy European art dealer, our hero and his fiancée “borrow” some very expensive antique furniture and objects d’arte from his fussy neighbor to spruce up his apartment. When the power fails, the neighbor returns unexpectedly and the not-so-old girl friend shows up; chaos ensues! Great fun for the entire family! Seating is limited in the Studio Theatre so reserve early. This show is sure to be a sellout.

**Jazz Ensemble**  
**Douglas Delaney**, director  
**David Jones**, choreographer  
Tuesday, May 10, 7:30 p.m.  
Performing Arts Theatre, Kentfield  
Donation suggested, parking $3

Latin music for the jazz band will be a big part of this concert. *Livin’ Larger Than Life*, Alan Baylock’s Afro-Cuban work, and *Forward Mo*, a Brazilian Samba by Shelton Berg will be featured. Pat Metheney and Lyle Mays’ *Minuano (Six Eight)* is another great work in this idiom. Our singers will also offer some of the best vocal jazz, and David Jones’ Jazz Dance class will join us again with their spirited performance.

**Concert Band**  
**Douglas Delaney**, director  
Wednesday, May 11, noon  
Performing Arts Theatre, Kentfield  
Donation suggested, parking $3

Music from the ballet *Sylvia* by Léo Delibes opens this concert, starting with the famous trumpet fanfare followed by the *March and Procession of Bacchus*. Two works composed specifically for
concert band, *Fanfare and Allegro* by Clifton Williams, and Clare Grundman’s *Hebrides Suite* are also to be performed.

**Marin Oratorio**

**Nachtmusik — Franz Schubert (1797–1828)**

**Boyd Jarrell**, director  
Saturday, May 14, 8 p.m.  
Sunday, May 15, 3 p.m.  
Performing Arts Theatre, Kentfield  
Donation suggested: $20 general, $15 students, seniors, staff, and alumni.  
[www.marinoratorio.org](http://www.marinoratorio.org) or (415) 485.9687

The rich contrasts of this young genius are explored in a “Schubertiad” of familiar sacred music and rarely performed secular delights. The tuneful *Mass in G* is paired with lieder, piano music, and part-songs for male, for female, and for mixed-voice groupings. Pianists **Paul Smith** and **Jeffrey Paul** will provide the accompaniment for the lieder and part-songs. The hauntingly beautiful *Nachtgesang im Walde (Nightsong of the Forest)* calls for the atmospheric scoring of horn quartet to accompany the male chorus. Also featured will be the masterful narrative of *Der Erlkönig* and, of course, the eternally beautiful *Ave Maria*. Soloists Christa Pfeiffer, Edward Betts, and Robert Stafford will join maestro Boyd Jarrell, the chorus, and the Marin Oratorio orchestra for this unforgettable musicale.

**College Chorus and Chamber Singers—Spring Concert**

**Boyd Jarrell**, director  
**Jeffrey Paul**, accompanist  
Tuesday, May 17, 7:30 p.m.  
Performing Arts Theatre, Kentfield  
Donation suggested, parking $3

College Chorus and Chamber Singers return to the main stage this spring for a well-rounded program of choral delights. College Chorus will sing music by Handel, humorous settings of Mark Twain texts, and Jay Althouse’s stirring *Like the Beat of a Drum*. Chamber Singers will present madrigals from renaissance France as well as modern expressions of the madrigal idiom by Anders Edenroth, Eric Whitacre, and Samuel Barber. Be prepared for the birds and the bees. For the grand finale, the two choirs will join forces for some operatic favorites. If you can’t join the choir, you can still join the fun.

**Children’s Art Show—Dates at Kentfield Added!**

The IVC Children’s Center will present their annual Children’s Art Show on Wednesday, May 11, from 9:30 a.m. to 3 p.m., Bldg 12, room 100. The Kentfield Children’s Center will present their first Children’s Art Show on Thursday, May 19 from 9:30 a.m. to 3 p.m. and Friday, May 20, from 9:30 a.m. to 1 p.m. at the campus crossroads (by the big tree where Harlan Center, the Business Center and the Learning Resources Center meet).
Please stop by to pick up a beautiful matted drawing or painting to decorate your office or some special gift-wrap created by the children. Fresh, homemade treats will also be available. Donations are welcome and will support the children’s arts program.

**Children’s Centers Annual Butterfly Parade**
The Kentfield and IVC Children’s Centers will be holding their annual Butterfly Parades on Tuesday, May 17, at 10:30 a.m. at IVC on the campus green and on Thursday, May 19, at 10:30 a.m. at Kentfield on the campus green next to the Fine Arts Building. The Butterfly Parade celebrates the preschooler’s transition to kindergarten and the metamorphosis of our student parents and student teachers who have completed their COM training and will be embarking on new vocations or transferring to a four-year university to continue their education. The children will be releasing the butterflies they have been raising since the caterpillar stage, singing, and flying special kites in honor of this occasion. All are welcome to join in the fun!

**Transfer Recognition Reception**
The Transfer/Career Center will be hosting its Fifth Annual Transfer Recognition Reception to honor and recognize our students who are transferring on to four-year universities. The event will be held Friday, May 20, 2011, at the Kentfield Campus, Student Services Building, first floor. The evening will begin with a ceremony at 5:30 p.m. to formally acknowledge our students, followed by a reception. You are invited to celebrate and honor our students as they make their transition from the college to attain their educational and professional goals.

**Paintings by MaryAnn Nardo**
An exhibit sponsored by the Emeritus Students of College of Marin is on display in the Student Services Building, room 146 through June 27.

**2011 COM Student Film Festival**
College of Marin presents the 2011 COM Student Film Festival on Friday, May 20, at 6:30 p.m. in Olney Hall 96. Come and watch short films written, produced, directed, shot and edited by student filmmakers. Prizes and scholarship money will be awarded. There will be a brief reception prior the screenings. Admission is free. Bring family and friends to watch these rising stars of film debut their works.

**COM Athletics News**

**College of Marin Athletic Hall of Fame**
College of Marin will be hosting its second Athletic Hall of Fame ceremony and banquet on Saturday, June 4, at the San Geronimo Golf Course, 5800 Sir Francis Drake Boulevard, San Geronimo. There will be a no-host social hour beginning at 5:30 p.m. followed by dinner and the induction at 6:30 p.m. Tickets are $50 each. For more information please contact Diane Kukahiko at (415) 485-9580 or Diane.Kukahiko@marin.edu.
The 2011 College of Marin inductees include:

- Harry Pieper (football and track 1948-1983)
- Joe Morello (baseball 1949-1950)
- Peter Arrigoni (baseball, football, and track 1949-1951)
- Honor Jackson (football 1967-1968)
- Al Endriss (baseball 1982-1997)

Student Art Show—Final Week
This year’s student show, Last Call, will be featured in the Fine Art Gallery through May 13, 2011. Stop by and take a look at a variety of artwork by our talented student artists.

Have a great week!

David Wain Coon, Ed.D.
Superintendent/President